

OKLAHOMA CITY GOLF COMMISSION

The agenda was filed with the City Clerk of The City of Oklahoma City at 4:35 p.m. on January 29, 2021.

A meeting of the Oklahoma City Golf Commission was held on Wednesday, February 3, 2021, at 11:00 a.m., at Lincoln Park Golf Course, 4001 NE Grand Boulevard.

COMMISSIONERS PRESENT:

James M. Reid, Chair
Mike Cassady, Vice Chair
Mick Cornett
Leroy Richardson
D. Eliot Yaffe
Tom Caraway
Andy Coats
George Barnes

COMMISSIONERS ABSENT:

LeeAnn Fairlie

GOLF PROFESSIONALS AND STAFF PRESENT:

Brandon Alford, Trosper Park Golf Course and James E. Stewart Golf Course
Dan Langford, Earlywine Park Golf Course
Steve Carson, Lincoln Park Golf Course
Alsie Hyden, Lake Hefner Golf Course
Troy McCollum, Golf Courses
Aaron Kristopeit, Lincoln Park Golf Course

STAFF PRESENT:

Douglas R. Kupper, Parks and Recreation Department
Sean Simpson, Parks and Recreation Department
Heather Padjen, Parks and Recreation Department
Susan Randall, Municipal Counselor's Office
Ken Stier, Public Works
Daniel Dorgan, Finance

OTHERS PRESENT:

David Box, Williams, Box, Forshee & Bullard, PC
Keith Gibson, Williams, Box, Forshee & Bullard, PC
Wade Miller, SCS
Sarah Rafalowski, SCS
Cary Decker, Citizen
Keith Ferguson, FER, Inc.
Johnathan Teal, YMCA
Tuan Le, Citizen

I. Call to Order at 11:02 a.m.

Chair Reid presiding.

II. Items from the Chairman

A. Recognition of Cary Decker as a Golf Commissioner.

Sean Simpson read the Proclamation of Commendation on Cary Decker's service to the Golf Commission.

III. Approval of the Meeting Summary of the January 6, 2021 meeting

APPROVED. Moved by Coats; seconded by Cassady. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

IV. Receive Financial Statements

Received.

V. Discussion/Action on request from SCS Engineers for a Public Recreation or Natural Preservation Area Statement related to its application for operation of the FER Waste Services Solid Waste Transfer Station, to be located at 11501 South Interstate 44 Service Road, within one-half mile of Earlywine Park (including the Earlywine Golf Course) and South Lakes Park. (Wards 4 and 5) Deferred from the January 6, 2021 meeting.

David Box on behalf of the applicant, said this application will require approval by four separate public hearings, Golf Commission, Park Commission, Planning Commission and City Council. The Department of Environmental Quality requires if a facility of this nature is within 2,000 feet of a park, a letter stating there is no adverse impact is required to proceed to acquire a permit. In relation to Earlywine Park, the facility is 1,780 feet away. The building will be an enclosed structure, and all waste is turned over within 24 hours. The facility is open for municipal waste and citizens to use which would reduce illegal dumping. The area for the facility is an industrialized area already. This site has been in existence for the last three years. The facilities in and around the site are heavy industrial and it has not impacted Earlywine Golf Course or the park. The facility is located over 700 feet off of the service road, so noise should not be any more of an issue than the interstate highway.

Douglas Kupper said that the Park Commission will initiate the letter required by DEQ, as soon as the Park Commission has an opportunity to hear the item. The Golf Commission would give their comments and concerns, and those will be passed on to the Park Commission before they make their recommendation.

APPROVED. Moved by Cornett; seconded by Cassady. AYES: Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. NYES: Reid. Absent: Fairlie.

VI. Discussion/Action on Assignment of Advisors to the Golf Courses and Committees.

Chair Reid informed the Commission of the assignments and there were no objections.

APPROVED. Moved by Reid; seconded by Cassady. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

VII. Discussion/Action on Requests for School Tournaments at Various Municipal Golf Courses.

Steve Carson asked for approval of eight school tournament requests to be held at Lincoln Park Golf Course. Mr. Carson said the specifics for each tournament are still being worked out because of COVID protocols that the various school districts have in place.

APPROVED. Moved by Reid; seconded by Cassady. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

Dan Langford asked for approval of a Mustang 6A Girls and 2A State tournaments to be held at Earlywine.

APPROVED. Moved by Cassady; seconded by Yaffe. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

Alsie Hyden asked for approval of 10 tournaments to be held at Lake Hefner Golf Course between the March 9, 2021 and May 3, 2021.

APPROVED. Moved by Reid; seconded by Yaffe. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie

Brandon Alford said he would bring his requests to next month's meeting.

VIII. Discussion/Action on Reports from Committees

A. Report from the Finance Committee

Discussion/Action on Financing of the Hefner Irrigation Replacement Project for the south golf course.

Commissioner Cassady said the Finance Committee met this morning and are proposing to transfer \$197,201 for an RFP to initiate Phase 1 of the Hefner Irrigation Replacement Project. The proposed funding will be 30% from the Equipment Reserve at \$70,100; 30% from the

Marketing Fund at \$55,042; and 15% from the Operating Reserve fund at \$72,059. The Finance Committee requests that this proposal be approved.

APPROVED. Moved by Cassady; seconded by Reid. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

Discussion/Action on the Oklahoma City Golf System's Trail Fee.

Commissioner Cassady said the Finance Committee requests approval of a \$13 trail fee for personally owned single rider vehicles, that can only hold one person, and is compliant with golf course policy.

APPROVED. Moved by Cassady; seconded by Reid. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

Discussion/Action on rental of single-rider golf vehicles.

Commissioner Cassady said the Finance Committee requests approval of a \$20 rental fee to operate a single rider vehicle that is golf course compliant, and the operator should be 18 years of age. This fee would be for vehicles such as golf boards provided by the golf courses.

APPROVED. Moved by Cassady; seconded by Reid. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

Chair Reid asked that an item be taken out of turn to allow a citizen to demonstrate a Golf eBike.

Tuan Le spoke about another alternative vehicle that should be part of the discussion of acceptable single rider vehicles, Golf eBikes. Mr. Le demonstrated his bike, Juniper.

B. Report from the Marketing Committee

No report.

C. Report from the Policies and Procedures Committee

Discussion/Action on recommending an update to Section 5 – Golf Cars of the Oklahoma City Golf Commission Policies and Procedures.

Chair Reid said the Policies and Procedures Committee Recommends that “Section V. Golf Cars” of the Oklahoma City Public Property Authority be amended to include the following:

“Use of Privately Owned Vehicles to transport the player and/or the player with the player’s clubs: Only vehicles originally manufactured for golf course use will be allowed on the course. The vehicle must be of traditional design, meet safety standards of the industry, and have a

maximum speed of 15 m.p.h. Said vehicle must not have the capability of exceeding 15 m.p.h. due to adjustments and/or settings on the vehicle. A “trail fee” will be charged for the use of a privately owned vehicle used or ridden by any player on the course.

Vehicles excluded and prohibited from use on a City course:

Any two-wheeled vehicle motorized or not, to include, but not be limited to: bicycles, motorcycles, scooters, Segway’s, and the like. Any skateboard or skateboard like mobility vehicle. Any golf cart with a license tag or tagged for use on a City street.

Reasonable Accommodations for Individuals With Disabilities:

It is the policy of the OCPPA to provide reasonable accommodations for individuals with disabilities to participate in golfing at the City’s golf courses. Any person with a disability requesting to use or requiring a reasonable accommodation to utilize the facilities should notify the golf course in advance of playing and request to use their privately owned mobility device or requirement for such accommodations. Email addresses and telephone numbers for the golf courses may be found on the Oklahoma City Golf Course website at <https://www.okcgolf.com/>. Primary consideration will be given to the mobility aid device or accommodations of the individuals choice; however, such accommodation must be reasonable and any “other-power-driven mobility device” must be reasonable as determined by the legitimate safety requirements adopted by the City.

The use of any mobility aid, including “other-power-driven mobility devices” shall be governed by the rules and requirements set forth by the City and/or the course, including, but not limited to, not driving on or within thirty (30) feet of any teeing ground or putting green unless on a designated cart path; use on cart paths only when the course conditions require the mobility device remain on paved surfaces; and operating the mobility device to insure limited damage to the playing surfaces of the golf course.

Any person with a disability has the right to choose whatever mobility aid device best suits their needs, including an “other-power-driven mobility device”, including Segways. The person must ensure that the device meets any legitimate safety requirements adopted by the City and that this choice is a reasonable accommodation.

ENTERED INTO EXECUTIVE SESSION. Moved by Cornett; seconded by Yaffe. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

APPROVED. Moved by Cassady; seconded by Reid. AYES: Reid, Cassady, Richardson, Yaffe, Caraway, Cornett, Coats, and Barnes. Absent: Fairlie.

IX. Enter into executive session on the advice of Municipal Counselor, as authorized by 25 O.S. (2020 Supp.) § 307 (B)(4) to receive confidential communications from its attorney concerning potential litigation because disclosure would seriously impair

the ability of the public body to conduct such potential litigation in the public interest.

Report from the Policies and Procedures Committee (Item VII C continued)

Receive Minutes from the January 28, 2021 Policies and Procedures Committee meeting.

Received.

D. Report from the Building Committee

Chair Reid said the James E. Stewart Clubhouse is under construction and is moving along very quickly.

Mr. Simpson said the Earlywine Clubhouse has gone out for bid. It was approved yesterday. The construction bids will be back on February 24, 2021.

X. Monthly Reports from the Golf Courses.

Steve Carson said Lincoln Park Golf Course has completed the pre-emergent and post-emergent treatment to be ready for spring. Staff are trying to hire experienced labor force to be ready for the season.

Alsie Hyden said Lake Hefner Golf Course is down in rounds for January compared to last January, but well up in rounds for the fiscal year. As of January 26, 2021, staff discovered 142 leaks of which 91 have been repaired.

Brandon Alford from Trospen Park Golf Course and James E. Stewart Golf Course said it has already been reported about the James E. Stewart's Clubhouse. Both courses are in good winter condition. Staff are trying to hire more staff for the James E. Stewart's restaurant. Aerification is scheduled for the week of March 8th at Trospen and the following week at James E. Stewart. Rounds and revenue for James E. Stewart were up 3% for the month. Rounds were up 16% and revenue was up 21% for Trospen.

Dan Langford said Earlywine Park Golf Course staff are working on chemical applications and aeration. The south course is scheduled for aeration at the end of February. Revenue was down primarily in golf carts.

XI. Items from Commissioners

Chair Reid said that when COVID-19 started and the golf courses shut down, the Commission voted to extend the use of the Tour of the City and Frequent Play Cards to January 31, 2021 and to lift some of the restrictions on the cards. After the Policies and Procedures Committee met, that extension has expired, and the cards would go back to normal.

XII. Items from Staff

Mr. Simpson said that he has spoken to the Coca-Cola representative and said the exclusivity payment offer is still \$24,480 as of today. If the Commission doesn't want to recommend accepting that amount before the end of the contract year, which is July 31, 2021, Coca-Cola would reevaluate our volume based on this year and the amount could be lower.

Mr. Simpson said that he has put together an RFP and a sample new agreement for soft drink services and asked the Chair to appoint an ad hoc committee to assist with that RFP.

Chair Reid asked if there is a risk that Coca-Cola would not pay at all?

Mr. Simpson said it has never been brought up in the conversations with Coca-Cola that they would not pay, but the way the contract is written if there is no agreed upon amount, it is their option to terminate the agreement.

Commissioner Cornett said that this is a good faith offer from Coca-Cola within the confines of the contract, then we in good faith probably should accept the offer.

XIII Items from Citizens

None.

XIV. Adjournment at 12:51 p.m.