



TO: Trustees, Oklahoma City Water Utilities Trust

FROM: Chris Browning, General Manager

Professional Services Agreement with West Monroe Partners, LLC (C219008), water metering services, April 13, 2021, through April 12, 2026, estimated cost \$539,000.

Purpose:

To award a Professional Services Agreement for water metering services.

Background:

The City of Oklahoma City (City) owns and the Oklahoma City Water Utilities Trust (OCWUT) operates a public water system that serves over 620 square miles, stretching across four counties, in central Oklahoma. This service area includes the corporate limits of and the metropolitan areas adjacent to Oklahoma City, and areas along the raw water pipelines to Lake Atoka and the McGee Creek Reservoir.

Metering devices are used throughout the system to measure water consumption. OCWUT authorized staff to issue a Request for Proposals (RFP OCWUT 07-20) for water metering services. The RFP requested a thorough evaluation of current meter reading practices and technologies, to identify readily available efficiencies, perform a feasibility study for the incremental migration to an electronic meter reading platform, and to guide the City in adopting a comprehensive plan. Seventy-five potential proposers viewed the request with five submitting proposals.

A selection committee reviewed the responsive proposals based on the evaluation criteria provided in the RFP and recommends awarding the professional services agreement to West Monroe Partners, LLC for water metering services. Staff is recommending the agreement be approved.

Estimated Cost:

\$539,000

Source of Funds:

OCWUT-Water/Sewer Trust Operating-Water/Sewer Operating- W/WW Meter Reading-
Professional Services Other
(360-3010/3510-3901100/3801100-06075/07075-52040046)

Recommendation: Professional Services Agreement be approved.