



# MEMORANDUM

Council Agenda  
Item No. IX. AT  
8/29/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Joint Agreement with the Oklahoma City Water Utilities Trust and the Center for Employment Opportunities, Inc. (SS24-C249002), to provide two Center for Employment Opportunities work crews, estimated cost \$400,000, retroactive to July 1, 2023 through June 30, 2024.

### **Purpose:**

To approve a joint agreement for work crews to pick up litter for the Utilities Department Solid Waste Division and perform channel cleaning, mowing, and grounds maintenance for the Public Works Department.

### **Background:**

The Center for Employment Opportunities, Inc. (CEO) offers employment training opportunities to residents of Oklahoma City with criminal justice histories who face strong barriers in entering the workforce and receive quality work crew services, as well as performing a range of tasks.

CEO has offered comprehensive employment services for people with criminal convictions, including immediate paid transitional work, job development, and employment retention services, since 1996 and in Oklahoma since 2011.

CEO offers paid transitional work to its participants through operating work crews of five to seven people that provide indoor and outdoor maintenance, cleaning, beautification, and grounds keeping services to state and municipal agencies, and a variety of public and private corporations.

The previous five-year agreement expired June 30, 2023. The current rate is \$715 per day for one crew, inclusive of wages for participants; supervision; personal safety equipment including steel toed boots, work goggles, reflective vests, among other items; transportation; workers compensation and indemnification; payroll processing, and other associated costs.

The Public Works Department will have one crew that performs channel cleaning, mowing, and grounds maintenance.

The Utilities Department Solid Waste Division will have another crew picking up litter.

Staff recommends approval of the Joint Agreement with the Center for Employment Opportunities (SS24-C249002), to provide two Center for Employment Opportunities work crews, estimated annual cost \$400,000, retroactive to July 1, 2023, through June 30, 2024.

**Joint Agreement:**

(SS24-C249002)

Center for Employment Opportunities, Inc.

**Estimated Annual Cost:**

\$400,000

**Source of Funds:**

\$200,000

Stormwater Drainage-Drainage City Operations-Drainage-Channel Cleaning-Maintenance Services Contract (330-0075-3300303-12663-52010007)

\$200,000

OCWUT-SWMGT Operations-OCWUT Trust Operations-Litter-Other Services and Charges (360-3375-3701100-08060-52890001)

**Review:**

Utilities Department

**Recommendation:** Joint agreement be approved.