



# MEMORANDUM

Council Agenda  
Item No. IX. O  
11/22/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution accepting a \$10,000 donation from Ms. Kathryn Craig to the Development Services Department, Animal Welfare Division; and authorizing the City Treasurer to receive and deposit the funds.

**Purpose:**

To accept a donation in the amount of \$10,000.

**Background:**

On February 11, 2003, (Item No. VI.N.4.) the City Council adopted a resolution authorizing the Animal Welfare Division to accept donations. On July 15, 2014, Management Bulletin 14-2 was issued detailing the Policy and Procedures Regarding Acceptance and Use of Donations. It states that any donation exceeding \$10,000 be accepted or rejected by the City Council.

On September 16, 2022, Ms. Kathryn Craig made a generous donation in the amount of \$10,000. The Development Services Department, Animal Welfare Division is requesting to accept this donation.

**Revenue:**

\$10,000

**Revenue Account:**

Special Purpose – Animal Welfare – Donations Operating (750-1602-43900002)

**Review:**

Development Services Department

**Recommendation:** Resolution be adopted.