



MEMORANDUM

Council Agenda
Item No. X. Q
9/27/2022

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in adopting a Resolution authorizing an extension of lease with Williams Scotsman, Inc. (C239010), for a temporary office trailer for the term of two years and beyond, if necessary, or until a permanent operations and maintenance facility is constructed at Tinker Air Force Base; and authorizing the Chairman and Secretary to execute additional extensions as necessary, retroactive to June 24, 2022 through June 23, 2024, estimated annual cost \$30,000.

Purpose:

To authorize an extension of lease for a temporary office trailer until a permanent operations and maintenance facility is constructed at Tinker Air Force Base (TAFB).

Background:

The City of Oklahoma City (City) Departments and its trusts have a continuing need for the purchase or rental of storage buildings, containers, and services. Historically, it has been difficult to award a pricing agreement for this commodity because each need is unique.

On August 4, 2020, the City and the Oklahoma City Water Utilities Trust (OCWUT) authorized execution of the award/contract with the United States of America for the municipalization of the water and wastewater systems at TAFB. This effort requires an onsite presence to provide support and services to TAFB.

On June 22, 2021, OCWUT authorized the General Manager, or designee, to solicit informal bids, review informal bids, and award a contract to the lowest and best bidder for the leasing of a temporary office trailer for the term of one year or until a permanent operation and maintenance facility can be constructed at TAFB.

A lease was executed on July 12, 2021, with Williams Scotsman, Inc., for a one-year lease with the building being delivered on July 22, 2021. It has been determined that a two-year extension of the agreement is necessary due to delays in design, permitting, and construction of the permanent operations and maintenance facility.

This action will allow an extension of the current lease to June 23, 2024, and authorize the Chairman and Secretary to execute additional extensions as necessary.

Estimated Annual Cost:

\$30,000

Source of Funds:

OCWUT–Water Tinker Account/Sewer Tinker Account–Water Trust Operations/Sewer Trust Operations–Water–Tinker Municipalization/Sewer–Tinker Municipalization–Tinker Services (360–3072/3572–3901100/3801100–06040/07040–52040072)

Review:

Utilities Department

Recommendation: Concur with the Oklahoma City Water Utilities Trust in adopting the Resolution.