



# MEMORANDUM

Council Agenda  
Item No. IX. AP  
9/27/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Special Permit with the Oklahoma City Water Utilities Trust and Crosstimbers Riders Association, Inc. (AC-22-0037-WE), to operate, manage, and maintain motorized off-road vehicle facilities on a portion of the West Elm Creek Reservation, retroactive to January 1, 2022 through December 31, 2026. Ward 4.

**Location:**

13001 West Stanley Draper Drive, West Elm Creek Reservation

**Purpose:**

To approve a special permit to operate, manage, and maintain motorized off-road vehicle facilities.

**Background:**

On August 3, 2004, the Oklahoma City Water Utilities Trust (OCWUT) entered into an Operating Agreement with the Crosstimbers Riders Association, Inc. (Crosstimbers) to promote, operate, manage, and maintain motorized off-road vehicle facilities at the West Elm Creek Reservation. The term of this Operating Agreement expired on December 31, 2021. Both parties have mutually agreed to enter into a new special permit to continue offering motorized off-road vehicle facilities at the West Elm Creek Reservation.

The West Elm Creek Motorized Off-Road Vehicle Riding Facility was created in concert with the adoption of an ordinance eliminating the riding of off-road vehicles at Lake Stanley Draper to reduce erosion into the lake and improve water quality. The Operating Agreement with Crosstimbers requires this group to follow best management practices to maintain their riding area to comply with federal, state, and local laws and regulations relating to erosion control.

Crosstimbers may request reimbursement of up to 90 percent of motorized off-road vehicle recreational permit sales as an operating fee for managing and maintaining the motorized off-road vehicle facilities. OCWUT will retain the other 10 percent of motorized off-road vehicle recreational permit sales.

Staff recommends approval of the special permit with Crosstimbers to operate, manage, and maintain motorized off-road vehicle facilities at the West Elm Creek Reservation.

**Estimated Revenue:**

\$1,000 annually from the sale of off-road motorized vehicle recreational permits

**Source of Funds:**

Cash Register Code-OCWUT-Water Non-Rate Related-Water Utilities-Permits-Misc Non-Ag  
(8264-360-3070-REV2100-40650024)

**Review:**

Utilities Department

**Recommendation:** Special Permit be approved.