



# MEMORANDUM

Council Agenda  
Item No. IX. CN  
6/21/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 2 to the Services Agreement with the Oklahoma City Water Utilities Trust for the Parks and Recreation Department (AC-17-0061-MA), to provide ground maintenance, mowing, snow and ice treatment, and litter removal services on Oklahoma City Water Utilities Trust properties, estimated annual increase of \$53,630, for a total estimated annual cost of \$1,384,103, July 1, 2022 through June 30, 2027.

**Location:**

Citywide

**Purpose:**

To renew and amend the services agreement to add new locations and revise the reimbursement formula.

**Background:**

This agreement allows for the Parks and Recreation Department to provide ground maintenance, mowing, snow and ice treatment, and litter removal services on approximately 1,716 acres of Oklahoma City Water Utilities Trust (OCWUT) property. Each of the OCWUT properties, ranging from less than one acre to approximately 120 acres, will be serviced on one of five mowing frequencies bi-weekly, three-week, six-week, nine-week, or annual rotations. This agreement may be renewed for additional five-year terms.

**Estimated Annual Revenue:**

In-season and off-season services	\$1,377,460.12
Bluff Creek Park Conservation Garden	\$ 6,643.00
Total Annual Cost	\$1,384,103.12

**Source of Funds:**

\$46,675.08

OCWUT–Water Trustee Account–OCWUT Water Trust Operations–W Administration and Trust–Misc. Service Contracts

(360–3010–3901100–06010–52290006)

Total Allocation to Date: \$1,305,770.86

\$2,399.75

OCWUT–Sewer Trustee Account–OCWUT Sewer Trust Operations–WW Administration and Trust–Misc. Service Contracts

(360–3510–3801100–07010–52290006)

Total Allocation to Date: \$67,134.94

\$162.80

OCWUT–Solid Waste Operations–OCWUT Trust Operations–SW Administration–Misc. Service Contracts

(360–3375–3701100–08010–52290006)

Total Allocation to Date: \$4,554.32

OCWUT–Water Trustee Account–OCWUT Water Trust Operations–Water Conservation Program–Misc. Service Contracts

(360–3010–3901100–06035–52290006)

Total Allocation to Date: \$6,643.00

**Review:**

Utilities Department

**Recommendation:** Amendment be approved.