



# MEMORANDUM

Council Agenda  
Item No. IX. AL  
6/21/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution waiving formal competitive bidding and authorizing the open market purchase of signs, decals, banners, and graphics (OM23-C236019), estimated cost \$125,000, July 1, 2022 through June 30, 2023.

### **Background:**

City Departments and Trusts have a continuing need to purchase signs, decals, banners, and graphics. It is difficult to award a pricing agreement for this commodity because each need is unique. Purchases exceeding \$25,000 will be formally bid and approved by the City Council.

Staff will obtain at least three informal price quotes, when possible, for purchases exceeding \$2,500 to ensure the City is receiving the best price for these purchases.

Staff requests open market authority for the purchase of signs, decals, banners, and graphics (OM23-C236019), estimated cost \$125,000, July 1, 2022, through June 30, 2023. Purchases made with this authority will comply with the City's open market purchasing procedures.

### **Estimated Cost:**

\$125,000

### **Source of Funds:**

Various funds and accounts

### **Review:**

Finance Department

**Recommendation:** Resolution be adopted.