



MEMORANDUM

Council Agenda
Item No. IX. J.1&2
6/21/2022

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal of pricing agreements, Dane & Associates Electric Co. (R23-C216013), Libra Electric Company (R23-C216014) and Phoenix Electrical, LLC (R23-C216015), electrical services, estimated cost \$550,000, July 1, 2022 through June 30, 2023; and
2. Resolution authorizing the open market purchase of related items and services not available on a pricing agreement (OM23-C216016), estimated cost \$50,000, July 1, 2022 through June 30, 2023.

Purpose:

To provide electrical services to various City departments and Trusts that will allow repair projects to be undertaken and completed more quickly and efficiently when an immediate need for such work is identified by City staff. Public Works will issue work orders and obtain bonds for projects exceeding \$50,000.

Background:

The pricing agreements were originally awarded June 16, 2020 (Item No. VII.K.1. & 2.) for the period ended June 30, 2021. On May 11, 2021 (Item No. VII. D.1&2), the pricing agreements were renewed for the period ending June 30, 2022. The pricing agreements include two one-year renewal options. The pricing agreements meet the City's policy on renewal of contracts for goods and services.

Staff notified the vendors the City wishes to renew the pricing agreements under the same terms and conditions, including price, as previously awarded. Letters agreeing to the renewal have been received from each vendor.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds. City departments and Trusts will obtain quotes from three contracted vendors for purchases exceeding \$25,000.

Staff requests open market authority for the purchase of electrical services related items not available on a pricing agreement, (OM23-C216016), estimated cost \$50,000, July 1, 2022, through June 30, 2023. Purchases made with this authority will comply with the City's open market purchasing procedures.

Pricing Agreement(s):

(R23-C216013)

Dane & Associates Electric Co.

All items as bid.

(R23-C216014)

Libra Electric Company

All items as bid.

(R23-C216015)

Phoenix Electrical, LLC

All items as bid.

Estimated Cost:

Pricing Agreement(s)	\$550,000
Open Market Resolution	<u>\$ 50,000</u>
Total	\$600,000

Source of Funds:

Various funds and accounts.

Review:

Finance Department

Recommendation: Agreement(s) be renewed and Resolution be adopted.