



# MEMORANDUM

Council Agenda  
Item No. IX. H  
6/21/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Renewal of pricing agreement, Jackson Mechanical Service, Inc. (R23-C216019), boiler maintenance, estimated cost \$60,000, July 1, 2022 through June 30, 2023.

**Purpose:**

To provide boiler maintenance to be used by various City departments and related Trusts.

**Background:**

The pricing agreement was originally awarded June 16, 2020 (Item No. VII.I.3.) for the period ended June 30, 2021. On May 25, 2021 (Item No. VII. G), the pricing agreement was renewed for the period ending June 30, 2022. The pricing agreement includes two one-year renewal options. The pricing agreement meets the City's policy on renewal of contracts for goods and services.

Staff notified the vendor the City wishes to renew the pricing agreement under the same terms and conditions, including price, as previously awarded. A letter agreeing to the renewal has been received from the vendor.

The estimated cost for this pricing agreement is based on previous expenditures for this commodity. There is no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

**Pricing Agreement(s):**

(R23-C216019)

Jackson Mechanical Service, Inc.

All items as bid.

**Estimated Cost:**

\$60,000

**Source of Funds:**

Various funds and accounts.

**Review:**

Finance Department

**Recommendation:** Agreement(s) be renewed.