



# MEMORANDUM

Council Agenda  
Item No. IX. BZ  
6/21/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 2 and Renewal of Contract for Engineering Services with Poe & Associates, Inc., Project MC-0618-B, construction management and inspection services for the (sales tax) street resurfacing program, estimated fee of \$800,000, July 1, 2022 through June 30, 2023. Wards 1, 2, 3, 4, 5, 6, 7 and 8.

**Location:**

Citywide

**Background:**

The City has implemented \$240,000,000 in various projects through the Better Streets Safer City program. This program requires the assistance of one or more consulting engineers to support the City in managing, administering, and inspecting the projects.

The consulting engineers will supplement city staff by evaluating and scoping the individual projects and will supplement city field staff in inspecting the projects. Poe and Associates, Inc. will assist in the street resurfacing portion of the program. Subsequent to the execution of the original contract, it has been determined to add a Term of Contract section to the Contract to allow the Engineer to complete pending work orders that are issued prior to the Contract expiration, after the contract has expired. It has also been determined to add the Crime Prevention through Environmental Design (CPTED) clause to ensure projects are designed to provide safety for users.

The original contract must be amended to incorporate the aforementioned Term of Contract section, and CPTED clause.

**Engineer:**

Poe & Associates, Inc.

**Engineering Fee:**

Engineering Cost Fee based on hourly rates specified in the contract and tasking for specific work by the City, estimated at \$800,000 annually

**Source of Funds:**

Better Streets Safer City Sales Tax Funds, Special Purpose Funds

**Review:**

Public Works Department

**Recommendation:** Amendment and renewal be approved.