



# MEMORANDUM

Council Agenda  
Item No. IX. DL  
6/21/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Lease Agreement with the Neighborhood Alliance of Central Oklahoma, Inc., for use of property located at 1236 NW 36th Street, annual revenue of \$1,200, June 21, 2022 through June 20, 2027. Ward 2.

**Location:**

1236 NW 36th Street

**Background:**

For many years, the Neighborhood Alliance of Central Oklahoma, Inc. (Group) has leased the aforementioned City property (Leased Premises) to provide neighborhood development and educational programs to the public. The previous Lease Agreement (Agreement) expired, and Group requested a new Agreement to continue using the Leased Premises to provide the services described above.

Under this Agreement, Group would be responsible for all maintenance, repair, and operation of the Leased Premises. Group would pay the City \$100 per month and provide required indemnification and insurance. Any construction, improvement, or modification at the Leased Premises would require approval by the City's authorized agent(s).

The Agreement is for five years from the date of approval by the City. Upon mutual consent, it may be renewed for two, additional, five-year terms, for a total of 15 years.

**Source of Funds:**

\$1,200 annually – to be deposited in General Fund – General Operations – Parks – Facility Lease (001 – 0001 – 42050019)

**Review:**

Parks and Recreation

**Recommendation:** Agreement be approved.