



MEMORANDUM

Council Agenda
Item No. IX. S.1&2
6/21/2022

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Pricing agreement awards and approvals, GreenShade Trees, LLC (C237023) and Madison Turf Farms (C237024), grass sod, estimated cost \$85,000, July 1, 2022 through June 30, 2023; and
2. Resolution authorizing the open market purchase of related items not available on a pricing agreement (OM23-C237025), estimated cost \$25,000, July 1, 2022 through June 30, 2023.

Specifications Advertised:

April 13, 2022

Bid(s) Received:

May 11, 2022

Bid(s):

(C237023)

GreenShade Trees, LLC

All items as bid.

(C237024)

Madison Turf Farms

All items as bid.

Bidding Information:

The current pricing agreements for this commodity expire June 30, 2022. The Parks and Recreation Department and other City Departments and Trusts have a continuing need to purchase grass sod for City-owned areas where immediate coverage is necessary, or in areas where the sowing of seed is not practical.

The specifications were advertised in the Journal Record and posted in the electronic bidding system. Twenty-three potential bidders viewed the specifications with two bids submitted. Staff is recommending award to GreenShade Trees, LLC and Madison Turf Farms to ensure adequate coverage for this commodity.

There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds. The estimated cost for these pricing agreements is

based on previous expenditures for this commodity.

Staff requests open market authority for the purchase of related items not available on a pricing agreement (OM23-C237025), estimated cost \$25,000, July 1, 2022 through June 30, 2023. Purchases made with this authority will comply with the City's open market purchasing procedures.

Estimated Cost:

Pricing Agreement(s)	\$ 85,000
Open Market Resolution	<u>\$ 25,000</u>
Total	\$110,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Agreement(s) be awarded and approved and Resolution be adopted.