



MEMORANDUM

Council Agenda
Item No. IX. A
4/26/2022

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Contract award and approval, AllTerra Central, Inc. (C231015), two new 3D Laser Scanner Systems, and necessary software, equipment, maintenance and training for the Police Department, \$124,183.04.

Purpose:

To enter into a contract to provide two, new 3D Laser Scanner Systems capable of generating 3D panoramic images for the Police Department. These units will be used to assist in documenting crime scene evidence and vehicle collision incidents.

Specifications Advertised:

February 23, 2022

Bids Received:

March 30, 2022

Bids:

(C231015)

AllTerra Central, Inc.

3D Laser Scanner Systems - \$62,091.52 each

Bidding Information:

Specifications were advertised in the Journal Record and posted in the electronic bidding system. Addendum No.1 was issued to extend the closing date from March 23, 2022 to March 30, 2022. Thirty-two potential bidders viewed the specifications, with one bid submitted. The single bid was evaluated by the Police Department based upon the bid specifications and determined it to be a fair price. Staff is recommending award to the single bidder, AllTerra Central, Inc.

This contract will be in effect from April 26, 2022 though delivery of equipment, or April 25, 2023, whichever occurs later. If an additional unit(s) is needed, any other City Department, or Trust, may purchase from this contract provided the vendor agrees to offer the equipment at the same contract price.

Cost:

\$124,183.04

Source of Funds:

Police Sales Tax - Police Capital-RSTR – Police Sales Tax Capital – Scanners – Equipment
(020-0101-4205500-11063-POLIC-Scanners-54164010)

Review:

Finance Department

Recommendation: Contract be awarded and approved.