



# MEMORANDUM

Council Agenda  
Item No. IX. C  
4/26/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Renewal of agreement with Brycer LLC (R23-C215005) for a Third Party Inspection Reporting Solution for the Fire Department, May 12, 2022 through May 11, 2023.

### **Background:**

On May 12, 2020 (Item No. VI.A.), after completion of an RFP process, the City Council approved an agreement for a Third Party Inspection Reporting Solution for the period ended May 11, 2021. The agreement was awarded for one year with four renewal options. The agreement was renewed April 27, 2021 (Item No. VII.A.) for the period ending May 11, 2022.

The Compliance Engine by Brycer is a web-based application designed to provide electronic submission of specific inspection reports. It provides a secure cloud environment in which third party contractors, that inspect, test, and maintain fire protections systems, can submit their reports via Brycer's web portal directly to the City, facilitating a more efficient review, tracking, and follow-up process with occupants to correct deficiencies and maintain systems. There is no cost to the City of Oklahoma City and contractors are required to pay Brycer a fee per report submitted.

The agreement meets the City's policy on renewal of agreements for goods and services. Staff has notified the vendor that the City wishes to renew their agreement under the same terms and conditions as previously awarded. A letter agreeing to the renewal has been received from the vendor.

### **Agreement(s):**

(R23-C215005)

Brycer LLC

The Compliance Engine

### **Review:**

Fire Department

**Recommendation:** Agreement be renewed.