



# MEMORANDUM

Council Agenda  
Item No. IX. I  
4/26/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Pricing agreement awards and approvals, Veterans Tree and Lawn, LLC (C237011) as primary award and WCD Enterprises, LLC (C237012) as secondary award, mowing and landscaping services for the Police Department, estimated cost \$35,000, April 26, 2022 through April 25, 2023.

### **Purpose:**

To enter into pricing agreements to provide mowing and landscaping services for various Police stations and locations. The award also includes trimming, blowing, trash, litter, and debris removal. These agreements will have two one-year renewal options.

### **Specifications Advertised:**

February 16, 2022

### **Bids Received:**

March 9, 2022

### **Bids:**

(C237011)

Veterans Tree and Lawn, LLC – Primary Award

All items as bid      \$2,150 per month

(C237012)

WCD Enterprises, LLC – Secondary Award

All items as bid      \$2,462 per month

### **Bidding Information:**

The specifications were advertised in the Journal Record and posted in the electronic bidding system. A non-mandatory pre-bid meeting was held on February 25, 2022 with two vendors and two City staff members in attendance. Forty potential bidders viewed the specifications with six bids submitted.

Staff is recommending award to the two lowest and best bidders. Veterans Tree and Lawn, LLC (C237011) is recommended to be the primary vendor. In event the primary vendor is unable to meet the obligations of their pricing agreement, staff is recommending award to a secondary vendor, WCD Enterprises, LLC (C237012). Goodwill Industries of Central Oklahoma submitted the second lowest bid; however, their bid did not include a response for all locations. Therefore, they were not awarded.

The estimated cost for these pricing agreements is based on previous expenditures for this commodity. There is no obligation to purchase from these agreements. All purchases are subject to future appropriations and the availability of funds.

**Estimated Cost:**

\$35,000

**Source of Funds:**

Various funds and accounts

**Review:**

Finance Department

**Recommendation:** Agreement(s) be awarded and approved.