



MEMORANDUM

OCAAT Agenda
Item No. IV. I
2/24/2022

TO: Trustees, Oklahoma City Airport Trust

FROM: Jeff Mulder, Director of Airports

Resolution authorizing the purchase of furniture from Office Interiors, LLC, utilizing the City of Oklahoma City contract C223013 in an estimated amount of \$200,000, February 24, 2022 through May 28, 2022.

Background:

Additional office furniture is needed due to an increase in staff, to replace aging existing office furniture, and to furnish space created by the terminal expansion. The Oklahoma Public Trust Act, 60 O.S. 176 (H), allows public trusts to purchase directly from a contract duly awarded by the beneficiary of a public trust. The City of Oklahoma City competitively bid furniture February 10, 2021 and awarded to seven furniture suppliers May 25, 2021. Airport staff met with three of the seven City contracted suppliers, finding Office Interiors, LLC to have the furniture lines that will be the most beneficial to the Trust's needs.

Staff recommends utilizing the City of Oklahoma City contract C223013 in an estimated amount of \$200,000, February 24, 2022 through May 28, 2022.

Recommendation: Resolution be adopted.