



MEMORANDUM

OCAT Agenda
Item No. VII. D
2/24/2022

TO: Trustees, Oklahoma City Airport Trust

FROM: Jeff Mulder, Director of Airports

Project Manual submitted by Frankfurt-Short-Bruza Associates, P.C., for Project No. OCAT GEN 2212, "Utility Repairs and Maintenance," and authorization of advertisement for bids to be opened on March 30, 2022. WRWA, WPA, CEPA.

Background:

The Trust's current annual contract for Utility Repairs and Maintenance will expire April 30, 2022. The contract will be bid to establish a three (3) year contract with updated repair and maintenance costs. The new contract provides for an initial term of 365 calendar days or until the aggregate of all claims reaches the contract sum of \$300,000, whichever event occurs first, with the provision that the contract will be automatically renewed for two (2) 365-day periods, upon mutually agreeable terms.

Justification:

The contract to be bid provides for the on-call maintenance and repair of Trust-owned facilities to ensure their functionality, structural integrity and utility for tenants and the public. The contract's scope of work will include on-call maintenance and repair of Trust-owned facilities, including the Mike Monroney Aeronautical Center.

Recommendation: Project Manual be approved, and advertisement for bids be authorized.