



The City of  
**OKLAHOMA CITY**  
DEPARTMENT OF FINANCE

May 18, 2023

4 Color Press  
3300 Lawnwood Street  
Fort Worth, TX 76111

**APPROVED**  
8-29-2023

BY THE CITY COUNCIL  
*Amy K. Simpson* CITY CLERK

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. **C233049 for Printing Services** for the term **9/11/2023 through 9/10/2024** under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by **June 18, 2023**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

**YOUR CONCURRENCE DOES NOT GUARANTEE RENEWAL.** Should the Contracting Entity decide not to renew the above contract, you will be notified in writing or electronically. **This form may be mailed, faxed, emailed, scanned, or otherwise electronically submitted for contract/pricing agreement renewal.**

If you have any questions, please contact me at (405) 297-2453, Fax (405) 297-2142 or Email: [carla.jack@okc.gov](mailto:carla.jack@okc.gov).

Thank you,

Carla Jack, Senior Buyer  
Procurement Services

X **Yes, I would like to renew  
per the above mentioned.**  
**No, I do not wish to renew.**

**[INTERNAL USE ONLY]**

\_\_\_\_\_ **The Contracting Entity  
chooses not to renew the  
above contract/pricing  
agreement.**

\_\_\_\_\_  
Lisa Fuld

\_\_\_\_\_  
**PRINTED NAME**  
President

\_\_\_\_\_  
**TITLE**

\_\_\_\_\_  
**AUTHORIZED SIGNATURE**  
4CP Management LLC/ 4 Color Press dba

\_\_\_\_\_  
**COMPANY NAME**  
3300 Lawnwood Street

\_\_\_\_\_  
**STREET ADDRESS**  
Fort Worth TX 76111

\_\_\_\_\_  
**CITY, STATE AND ZIP CODE**  
817-336-4300

\_\_\_\_\_  
**BUSINESS TELEPHONE**  
lisa@4cp.com

\_\_\_\_\_  
**CONTACT E-MAIL**



The City of  
**OKLAHOMA CITY**  
DEPARTMENT OF FINANCE

May 18, 2023

**APPROVED**  
8-29-2023

Paragon Press Inc  
3029 S Ann Arbor Ave  
Oklahoma City, OK 73179

BY THE CITY COUNCIL  
*Amy H. Simpson* CITY CLERK

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. **C233050 for Printing Services** for the term **9/11/2023 through 9/10/2024** under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by **June 18, 2023**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

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If you have any questions, please contact me at (405) 297-2453, Fax (405) 297-2142 or Email: [carla.jack@okc.gov](mailto:carla.jack@okc.gov).

Thank you,

Carla Jack, Senior Buyer  
Procurement Services

☒ Yes, I would like to renew  
per the above mentioned.  
☐ No, I do not wish to renew.

**[INTERNAL USE ONLY]**

☐ The Contracting Entity  
chooses not to renew the  
above contract/pricing  
agreement.

*Edna Spears*  
PRINTED NAME  
*Vice President*  
TITLE  
*Edna Spears*  
AUTHORIZED SIGNATURE  
*Paragon Press Inc*  
COMPANY NAME  
*3029 S Ann Arbor Ave*  
STREET ADDRESS  
*OKC OK 73179*  
CITY, STATE AND ZIP CODE  
*(405) 681-5757*  
BUSINESS TELEPHONE  
*ParagonPress3029@gmail.com*  
CONTACT E-MAIL



The City of  
**OKLAHOMA CITY**  
DEPARTMENT OF FINANCE

May 18, 2023

ProServ Business Products LLC  
3848 NW 10th  
Oklahoma City, OK 73107

**APPROVED**  
8-29-2023

BY THE CITY COUNCIL  
*Angie K. Simpson* CITY CLERK

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. C233051 for Printing Services for the term 9/11/2023 through 9/10/2024 under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by June 18, 2023. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

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If you have any questions, please contact me at (405) 297-2453, Fax (405) 297-2142 or Email: [carla.jack@okc.gov](mailto:carla.jack@okc.gov).

Thank you,

Carla Jack, Senior Buyer  
Procurement Services

☒ Yes, I would like to renew  
per the above mentioned.  
☐ No, I do not wish to renew.

**[INTERNAL USE ONLY]**

☐ The Contracting Entity  
chooses not to renew the  
above contract/pricing  
agreement.

*RON SKRASEK*  
PRINTED NAME  
*Sales*  
TITLE  
*[Signature]*  
AUTHORIZED SIGNATURE  
*PROSERV BUSINESS*  
COMPANY NAME  
*3848 NW 10th*  
STREET ADDRESS  
*OKC*  
CITY, STATE AND ZIP CODE  
*OK 73107*  
BUSINESS TELEPHONE  
*RON SKRASEK*  
CONTACT E-MAIL  
*PROSERVBP.COM*

## LETTER OF AUTHORIZATION

**THIS LETTER OF AUTHORIZATION MUST BE COMPLETED AND SIGNED IF THE RENEWAL LETTER WAS NOT SIGNED BY THE OWNER, A GENERAL PARTNER, OR AN OFFICER OF THE CORPORATION**

City of Oklahoma City or related Public Trust:

This letter authorizes \_\_\_\_\_

RON SKRAJEK

to sign

Renewal Letters and all forms related to the City of Oklahoma City's pricing agreement/contract

on behalf of \_\_\_\_\_

Proserv Business Products  
Company Name

Sincerely,

David L Smith

Signature of Authorized Agent

OWNER

Print Title

5-26-23

Date

DAVID L SMITH

Print Name

Email Address: david.smith@proservbp.com

Title: (must be checked)

- ☒ Owner
- ☐ Chief Executive Officer [CEO]
- ☐ Chief Financial Officer [CFO]
- ☐ Chief Operating Officer [COO]
- ☐ Chairman or Chairman of the Board
- ☐ Vice-President

- ☐ Treasurer
- ☐ Corporate Secretary
- ☐ Assistant Secretary
- ☐ Secretary-Treasurer
- ☐ President





The City of  
**OKLAHOMA CITY**  
DEPARTMENT OF FINANCE

May 18th, 2023

Southwestern Stationery and Bank Supply  
PO Box 18697  
Oklahoma City, OK 73154

**APPROVED**  
8-29-2023

BY THE CITY COUNCIL  
*Arny H. Simpson* CITY CLERK

Dear Vendor:

The Contracting Entity and the contracting vendor have the option of renewing Contract/Pricing Agreement No. **C233052 for Printing Services** for the term **9/11/2023 through 9/10/2024** under the same terms, conditions and provisions as originally awarded, including price(s).

Please indicate your concurrence or non-concurrence by completing the below listed information, including signature, and return to me by **June 18th, 2023**. If the individual signing below is not the owner or an officer of the business or corporation, a letter of authorization should also be attached. Corporate Seal will be accepted in lieu of an authorization letter if affixed to this document.

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Thank you,

Carla Jack, Senior Buyer  
Procurement Services

☒ Yes, I would like to renew  
per the above mentioned.  
☐ No, I do not wish to renew.

**[INTERNAL USE ONLY]**

☐ The Contracting Entity  
chooses not to renew the  
above contract/pricing  
agreement.

Artie Don Miles  
PRINTED NAME

President  
TITLE

Artie Don Miles  
AUTHORIZED SIGNATURE

Southwestern Stationery & Bank Supply  
COMPANY NAME

4500 N. Santa Fe  
STREET ADDRESS

Okla. City OK 73118  
CITY, STATE AND ZIP CODE

405-525-9411  
BUSINESS TELEPHONE

don.miles@southwesternok.com  
CONTACT E-MAIL