

**MEETING MINUTES
OKLAHOMA CITY WATER UTILITIES TRUST
August 1, 2023**

TRUSTEES:

James D. Couch, Chairman, Independent Trustee

Sharon Voorhees, Independent Trustee

Todd Stone, Council Trustee

David Holt, Mayor Trustee

Mark K. Stonecipher, Vice Chairman, Surrogate Trustee

Craig Freeman, City Manager Trustee

Laura A. Johnson, Surrogate Trustee

Chris Browning, General Manager

Amy K. Simpson, Secretary

(The Agenda was filed with the City Clerk's Office at 11:50 a.m. on July 28, 2023.)

I. Call to Order at 2:00 p.m.

PRESENT: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

II. Approval of Minutes

- A. Approve the minutes of the July 18, 2023, meeting.

APPROVED. MOVED BY STONE, SECONDED BY FREEMAN

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

III. Consent Docket

- A. Plans and Specifications to be advertised for bids, Project WC-1031, Waterline Aerial Crossing Replacement, south of NW 36th Street between North Grand Boulevard and West I-44 Service Road.

APPROVED AND AUTHORIZED. BID RECEIPT DATE: AUGUST 23, 2023.

MOVED BY STONECIPHER, SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- B. Contract for Engineering Services with Carollo Engineers, Inc., Project WC-1039, Booster Pump Station Electrical Improvements, Booster Pump Station Nos. 15, 18, and 23, fee of \$124,308.

APPROVED. MOVED BY STONECIPHER, SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- C. Ratifying and approving Addendum No. 1; awarding a contract to Wynn Construction Company, Inc., Project ST-0163-2, Diffuser Replacement, North Canadian Wastewater Treatment Plant, \$1,523,944; and approving the contract and bonds.

RATIFIED, APPROVED, AND AWARDED. MOVED BY STONECIPHER,
SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- D. Amendment No. 3 to the Contract for Engineering Services with Huitt-Zollars, Inc., Project WC-0855, 42-inch Water Transmission Main Extension, Booster Station 28, 501 North Council Road to NW 4th Street and MacArthur Boulevard, fee increase of \$67,370.

APPROVED. MOVED BY STONECIPHER, SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- E. Final Acceptance, Project WE-0097, Emergency Water Main Repair, Draper Water Treatment Plant; and placing the maintenance bond into effect.

ACCEPTED AND PLACED INTO EFFECT. MOVED BY STONECIPHER,
SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- F. Right of Entry Agreement with The City of Oklahoma City and RTX1 Oklahoma City OK Landlord, LLC, south of I-240 Highway between South Air Depot Boulevard and South Midwest Boulevard.

APPROVED. MOVED BY STONECIPHER, SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- G. Joint Revocable Permit with The City of Oklahoma City and the LifeShare Foundation, PE-24-0002-HR, to hold the “Little Red Heart – Run, Walk, Social” at the Lake Hefner Reservoir and Reservation, September 23, 2023, revenue of \$550 (OCWUT revenue of \$125).

APPROVED. MOVED BY STONECIPHER, SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- H. 1. Recommend The City of Oklahoma City accept a permanent access easement, Project WC-0930, Water Transmission Main and Booster Station No. 9 Improvements for Draper-Hefner System Interconnection, 7628 West Reno Avenue; and
2. Authorize payment of claim, \$27,035.28.

H.1. RECOMMENDED. H.2. AUTHORIZED. MOVED BY STONECIPHER,
SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- I. 1. Recommend The City of Oklahoma City accept a Special Warranty Deed from OKC L. Dev., LLC, Project SB-2020-00002, oversized sanitary sewer main extension under Policy B-1 procedures to serve Creekside Village Offsite Sewer, in the vicinity of SW 29th Street and Czech Hall Road; accepting the project; and
2. Authorize payment of the claim, \$246,480.

I.1. RECOMMENDED AND ACCEPTED. I.2. AUTHORIZED. MOVED
BY STONECIPHER, SECONDED BY VOORHEES

AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- J. Ratification of payments from June 28, 2023, through July 25, 2023.

RATIFIED. MOVED BY STONECIPHER, SECONDED BY VOORHEES
AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

IV. Concurrence Docket

V. Emergency Construction Contracts by Resolution (Four affirmative votes required for approval.)

- A. Resolution ratifying the actions of the General Manager in declaring an emergency; approving the bidding documents, approving Addenda Nos. 1 and 2; and awarding a contract to Downey Contracting, LLC, Project SE-0052, emergency sanitary sewer interceptor replacement, Chisholm Creek Wastewater Treatment Plant, \$2,209,573; ratifying issuance of an emergency work order; and approving the contract and bonds.

(Four affirmative votes required for approval.)

ADOPTED. MOVED BY VOORHEES, SECONDED BY FREEMAN
AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

VI. Items for Individual Consideration

- A. Joint Resolution with The City of Oklahoma City authorizing the General Manager of the Oklahoma City Water Utilities Trust to receive and approve Securities applications in lieu of retainage and The City of Oklahoma City Treasurer to take possession and to secure Securities endorsed or assigned to the Oklahoma City Water Utilities Trust designated as "owner" in the construction contract documents as authorized by Oklahoma law; and authorizing the General Manager of the Oklahoma City Water Utilities Trust and the Treasurer of The City of Oklahoma City to negotiate such Securities to the extent necessary to cause the construction contract to be fulfilled.

ADOPTED. MOVED BY STONE, SECONDED BY FREEMAN
AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

- B. Joint Resolution with The City of Oklahoma City approving the price adjustments to the regulated tariff rate contract with the federal government for provision of utility services, initial system deficiency corrections, and the recoverable portion of systems purchase price effective November 1, 2022, as provided in accord with FAR 52.241-7, changes in rates or terms and conditions of the service for regulated services, and authorizing the General Manager to implement the approved annual water tariff rate of \$12,272,131 and the approved annual wastewater tariff rate of \$14,552,644 for Contract Year 2.

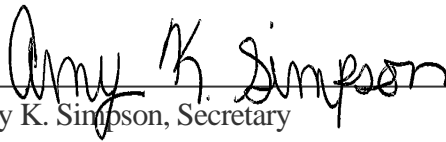
ADOPTED. MOVED BY STONE, SECONDED BY VOORHEES
AYES: COUCH, VOORHEES, STONE, STONECIPHER, FREEMAN

VII. Items from Trustees

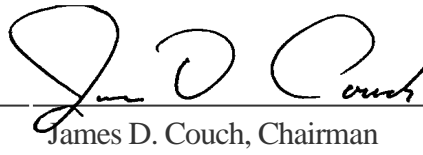
VIII. General Manager Reports

IX. Citizens to be Heard

X. Adjournment at 2:08 p.m.



Amy K. Simpson, Secretary



James D. Couch, Chairman