



The City of  
**OKLAHOMA CITY**

# APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

NOTE: any relevant permits must be applied for and paid for separately in the Development Services Dept.

NOTE: Contact Historic Preservation Staff for final design inspection when work is complete.

Please select: ☐ New Project ☐ Revision ☒ Extension ☐ Violation Notice Issued

Location of Proposed Work (Address): 3625 N. McKinley Ave.

Legal Description of Property (lot, block, addition): Putnam Hgts Addition, Blk 00B, Lot 000

Year built: 1914 Exterior wall material: Brick Floor area: 2942 sq.ft.

Itemized Work Items (List EACH ITEM proposed. Work not listed here will NOT be reviewed):

- ☐ New Construction ☒ Addition ☒ Fence ☐ Demolition (specify structure) \_\_\_\_\_
- ☒ Paving (specify) \_\_\_\_\_ ☐ Renovation (specify) \_\_\_\_\_
- ☐ Work not specified above Project is expected to be completed by May 1. Stem walls are poured; walls expected to go up next week, roof trusses are ordered, windows have been ordered since October, should arrive in next few days; framing should be done within next 3 weeks. Steps to completion beginning to fall in place fast.

## Owner's Authorization

I hereby certify that all above statements and statements contained in all attached and transmitted exhibits are true to the best of my knowledge and belief. In the event this proposal is approved and begun, I agree to complete the changes in accordance with approved plans in a good and workmanlike manner. I authorize the City of Oklahoma City to enter the property for the purpose of observing and photographing the project for presentations and to ensure consistency between the approved proposal and the completed project.

☐ (If applicable): I authorize my representative to speak for me in matters regarding this application. Any agreement made by my representative regarding this proposal will be binding upon me.

Owner's Signature Suzanne Broadbent Date February 24, 2023

Name (printed) Suzanne Broadbent Organization \_\_\_\_\_

Address 3625 N. McKinley Ave. Phone 405/550-0805

City, State, Zip Oklahoma City, OK 73118 Email broadbent\_suzanne@yahoo.com

I prefer to be: ☐ Mailed or ☒ Emailed.

Representative Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (printed) \_\_\_\_\_ Organization \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

I prefer to be: ☐ Mailed or ☒ Emailed.

Contact: ☒ Owner ☐ Representative

Is Federal money, a federal license or a federal permit included/required for any part of this project? Yes / ☒ No

If yes, what Federal agency? \_\_\_\_\_

Is the property owner pursuing the Federal Tax Credits for Rehabilitation of income producing historic properties? Yes / ☒ No (For questions concerning the federal tax credit program, telephone the State Historic Preservation Office at (405) 522-4479).

NOTE: Specific deadlines apply to submission of additional documentation or requests for appeals. Should your project be continued or denied, you are responsible for compliance with those deadlines.

|                         |            |
|-------------------------|------------|
| Staff Only:             | Date Stamp |
| Zoning: <u>HP or HL</u> |            |
| District: _____         |            |
| HPCA: <u>21-00094</u>   |            |
| Received by: <u>AS</u>  |            |



# The City of OKLAHOMA CITY

## HISTORIC PRESERVATION AND HISTORIC LANDMARK CERTIFICATE OF APPROPRIATENESS **MINOR REVISION** **HPCA-21-00094 R-1**

**Owner:** Suzanne Broadbent  
3625 N McKinley Ave  
Oklahoma City, OK 73118

**Representative:** William Dinger, AIA  
Bill Dinger  
2420 NW 45th Street  
OKLAHOMA CITY, OK 73112

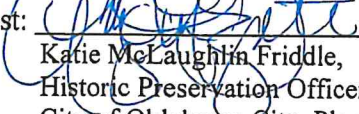
On 6/2/2021, Planning Department staff received your request for a revision to the previously approved Certificates of Appropriateness for the property located at **3625 N McKinley**.

In accordance with the §59-4250.4.J of the City of Oklahoma City Municipal Code, also known as the Historic Preservation Ordinance, Planning Department staff has reviewed in detail the application and determined that the following items are in conformance with the provisions of the Historic Preservation Ordinance and the Design and Sustainability Standards and Guidelines for Oklahoma City Historic Districts:

To revise the previously approved application to: **8) Revise Item 1) Construct addition to include a new window and awning treatment (elective).**

Approved: April 11, 2022  
Effective: April 26, 2022  
Expiration: October 21, 2022

The enclosed 7 attachment(s) must remain attached for this document to be valid.

Attest:   
Katie McLaughlin Friddle,  
Historic Preservation Officer  
City of Oklahoma City, Planning Department

**Please contact the Planning Department (405/297-1831) for final inspection of your design review project upon completion.**

*Your project may require a permit. Please check with the Plan Review section of the Development Services Department, 8th Floor, 420 W Main St (405/297-2525), for details. To obtain a permit, please submit the Certificate of Approval with the original attachments stamped "approved." Please contact the Planning Department (405/297-1831) for inspection of your final design review project upon completion.*



Revision



The City of  
OKLAHOMA CITY

Staff Only:

Date Stamp

Zoning: HP or HL

District: \_\_\_\_\_

HPCA-21-00094

Received by: \_\_\_\_\_

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

NOTE: any relevant permits must be applied for and paid for separately in the Development Services Dept.

NOTE: Contact Historic Preservation Staff for final design inspection when work is complete.

Please select: ☐ New Project ☒ Revision ☐ Extension ☐ Violation Notice Issued

Location of Proposed Work (Address): 3625 N. McKinley Ave OKC 73118

Legal Description of Property (lot, block, addition): Putnam Heights Addn, Blk 208, Lot 000

Year built: 1914 Exterior wall material: Stucco/Brick Floor area: 2942 sq.ft.

Itemized Work Items (List EACH ITEM proposed. Work not listed here will NOT be reviewed):

☐ New Construction ☒ Addition ☐ Fence ☐ Demolition (specify structure) \_\_\_\_\_

☐ Paving (specify) \_\_\_\_\_ ☐ Renovation (specify) \_\_\_\_\_

☒ Work not specified above Proposing addition of window on west side of addition, same dimensions as the two windows on the original elevation approved in HPCA 21-00094 and modifying door shelter cover.

Owner's Authorization Work on construction of addition has not begun,

I hereby certify that all above statements and statements contained in all attached and transmitted exhibits are true to the best of my knowledge and belief. In the event this proposal is approved and begun, I agree to complete the changes in accordance with approved plans in a good and workmanlike manner. I authorize the City of Oklahoma City to enter the property for the purpose of observing and photographing the project for presentations and to ensure consistency between the approved proposal and the completed project.

☐ (If applicable): I authorize my representative to speak for me in matters regarding this application. Any agreement made by my representative regarding this proposal will be binding upon me.

Owner's Signature Suzanne Broadbent Date 04-05-22

Name (printed) Suzanne Broadbent Organization \_\_\_\_\_

Address 3625 N. McKinley Ave. Phone 405/550-0805

City, State, Zip Oklahoma City, OK 73118 Email broadbent\_suzanne@phoc.com

I prefer to be: ☐ Mailed or ☒ Emailed.

Representative Signature [Signature] Date 2 of 2 pages

Name (printed) 4 26 22 Organization 6 21 22

Address \_\_\_\_\_ Phone \_\_\_\_\_

City, State, Zip \_\_\_\_\_ Email \_\_\_\_\_

I prefer to be: ☐ Mailed or ☐ Emailed.

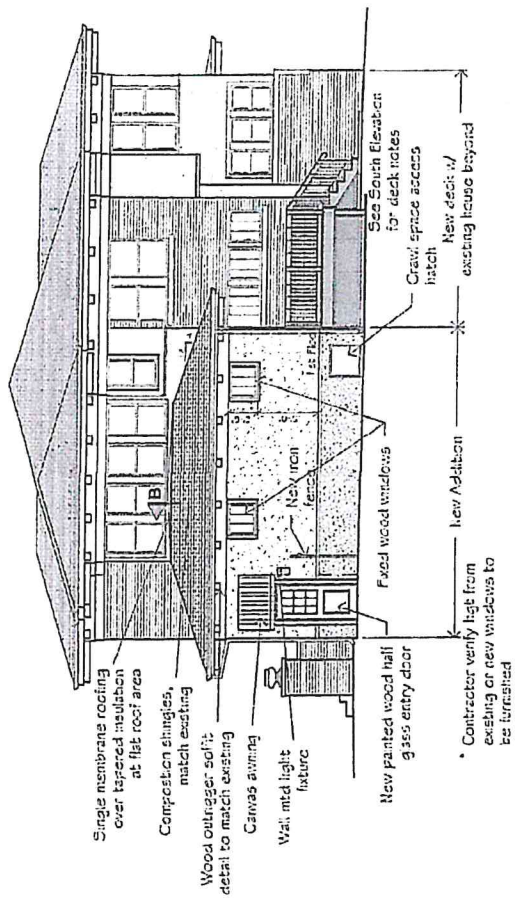
Contact: ☒ Owner ☐ Representative

Is Federal money, a federal license or a federal permit included/required for any part of this project? Yes / No

If yes, what Federal agency? N/A

Is the property owner pursuing the Federal Tax Credits for Rehabilitation of income producing historic properties? Yes / No (For questions concerning the federal tax credit program, telephone the State Historic Preservation Office at (405) 522-4479).

NOTE: Specific deadlines apply to submission of additional documentation or requests for appeals. Should your project be continued or denied, you are responsible for compliance with those deadlines.



# **WEST ELEVATION (Revised)**

1/8" = 1'-0"

HPCA-21-00004

Historic Preservation Commission

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21 0004 12 10 21 22

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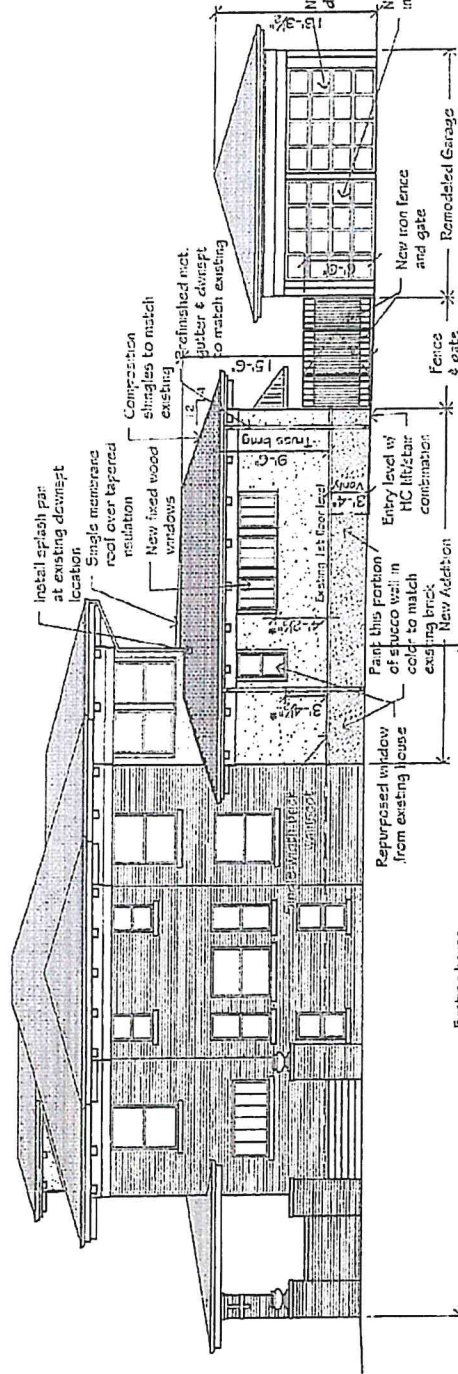
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Ex:

New painted wood garage door with panels as shown

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11 c/34



\* Contractor verify height from existing or new windows to be furnished

## NORTH ELEVATION

$$178^{\circ} = 110^{\circ}$$

HPCA-21-00054

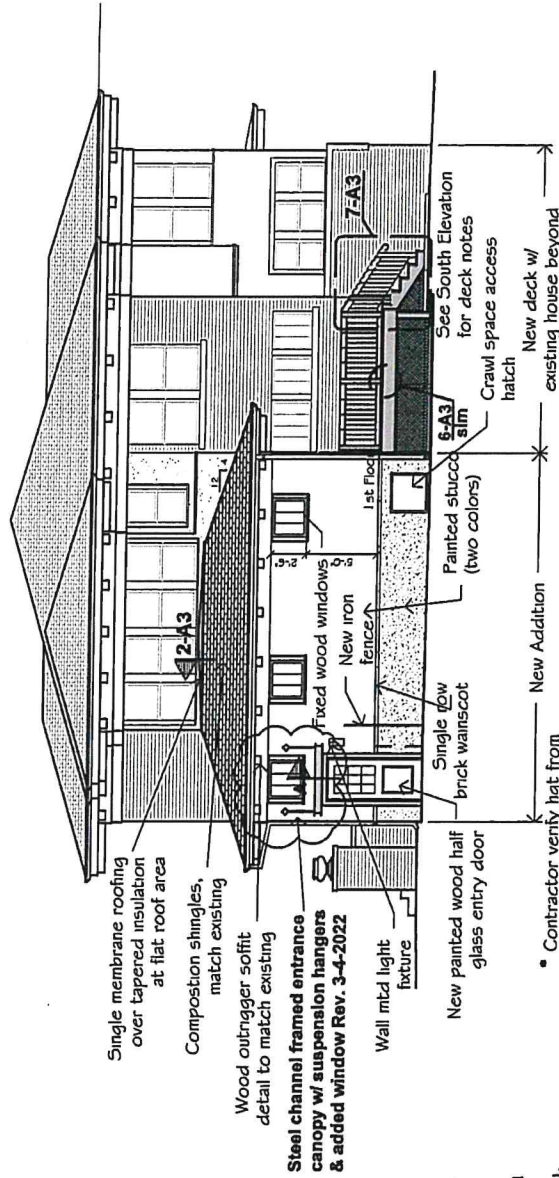
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**Historic Preservation Commission**



Notes

By: (Signature)



## WEST ELEVATION

1/8" = 1'-0"

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cm

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$$1/8'' = 1'0''$$

- Contractor verify hgt from existing or new windows to be furnished


## Addendum to application for revision of HPCA 21-00094

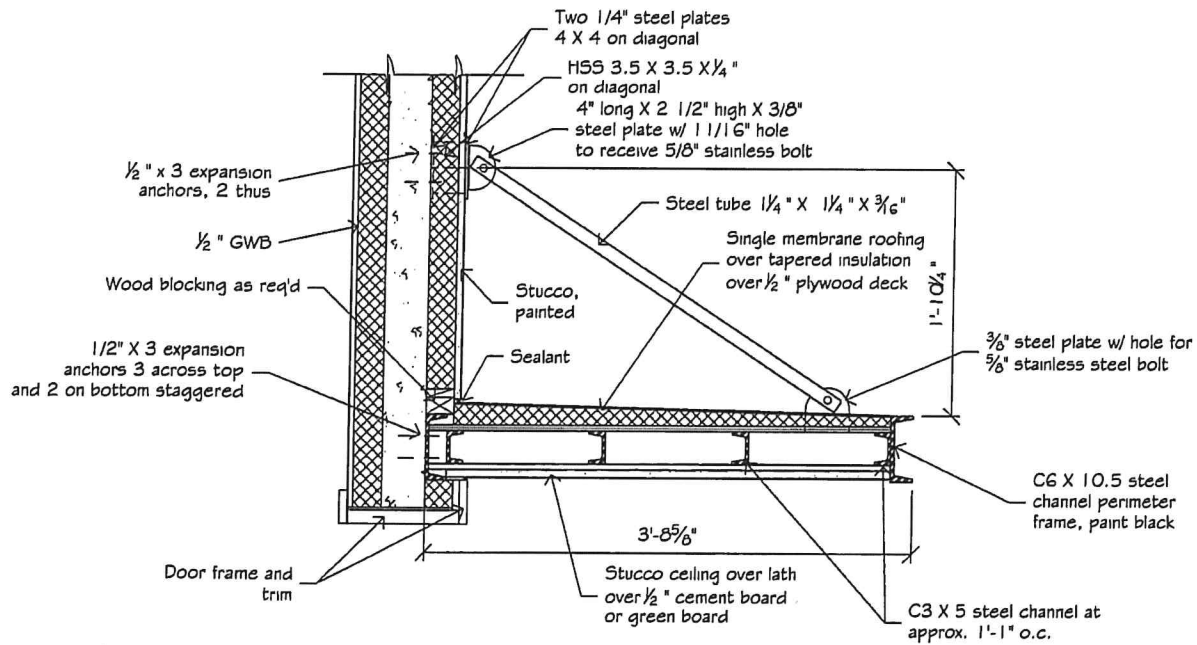
Canopy Description - Exterior canopy frame to be painted C channel steel section, painted black secured at back of canopy to the concrete wall (Fox Block wall) of new addition and also suspended by means of steel square tube hangers - see section. Canopy ceiling to be stucco with sand finish in paint color to be selected, likely white or off white. Roof of canopy to be single membrane roofing over tapered insulation - see section. Color of membrane roofing to match that used on new addition.

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N/PCA-21-00094

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By: 



## A ENTRANCE CANOPY SECTION

1 1/2" = 1'-0"