



Current date August 1, 2022

Applications processed in the order received / Preference given to long-standing events

Event Fiestas De Las Americas Festival and Parade

Expected number of participants 10,000

Event coordinator(s) Gloria Torres / Ericka Herrera

Email address + address director@historiccaphill.com 319 SW 25th St. OKC OK 73109

Phone 405 632-0133 Fax

Event Start: Day/Date Saturday, October 1, 2022 Time 10:00 AM

Event End: Day/Date Saturday, October 1, 2022 Time 10:00 PM

Setup: Day/Date Friday, September 30, 2022 Start time 3:00 PM End time

Teardown: Day/Date Saturday, October 1, 2022 Start time End time 12:00 AM

Street Closure Times (if applicable)

Closure: Day/Date Friday, Sept. 30, 2022 Time 3:00 PM

Reopening: Day/Date Saturday, Oct. 1, 2022 Time 11:00 PM

Event description (activities, exact location or address, etc.). Please also submit an event site map.

Fiestas De Las Americas is a day long street festival that includes live stage performances, business expo, cultural pop up shops, food trucks and cultural performances.

The festival is held in Capitol Hill between SW 25th and Robinson and Walker Ave.

In addition, the festival will kick off with the Parade of the Americas. Starting in it's new route, at the East side of the Lower Scissortail Park at SW 11th and Robinson. The route will continue south on Robinson to SW 25th, then west on 25th to Hudson Ave.

Is this an annual event? yes If yes, how many years? 17

How many vendors will sell items at your event (retail, food, beverages, etc.)?

- None 1 2-10 11-25 26-50 50+

Please note: the deadline for the food vendor list is a strict 10 business days prior to the event.



Event Includes:

- Block party
- Beverage sales
- Alcohol sales
- Food sales
- Merchandise sales
- Street activities
- Street closure
- Procession
- Parade
- Amplified sound
- Live entertainment
- Electrical wiring/generator(s)
- Assembly event (First Amendment)
- Residential area
- Non-residential area
- Parklet
- Athletic event
- Filming

Number of tents 50 Size of tent(s) 10x10

Please note: the application deadline for ABLE (alcohol) licenses is **60 days** prior to the event.

Primary contacts (during event):

Name Gloria Torres Name Ericka Herrera
 mobile 405 250-3232 mobile 405 754-0695
 email director@historiccaphitolhill.com email events@historiccaphitolhill.com

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Event Coordinator Signature

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under City of Oklahoma City Municipal Code Chapters 50 and 60)

Return to: Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102
email: specialevents@okc.gov office 405-297-2890 fax 405-297-3124

SPECIAL EVENTS OFFICE USE

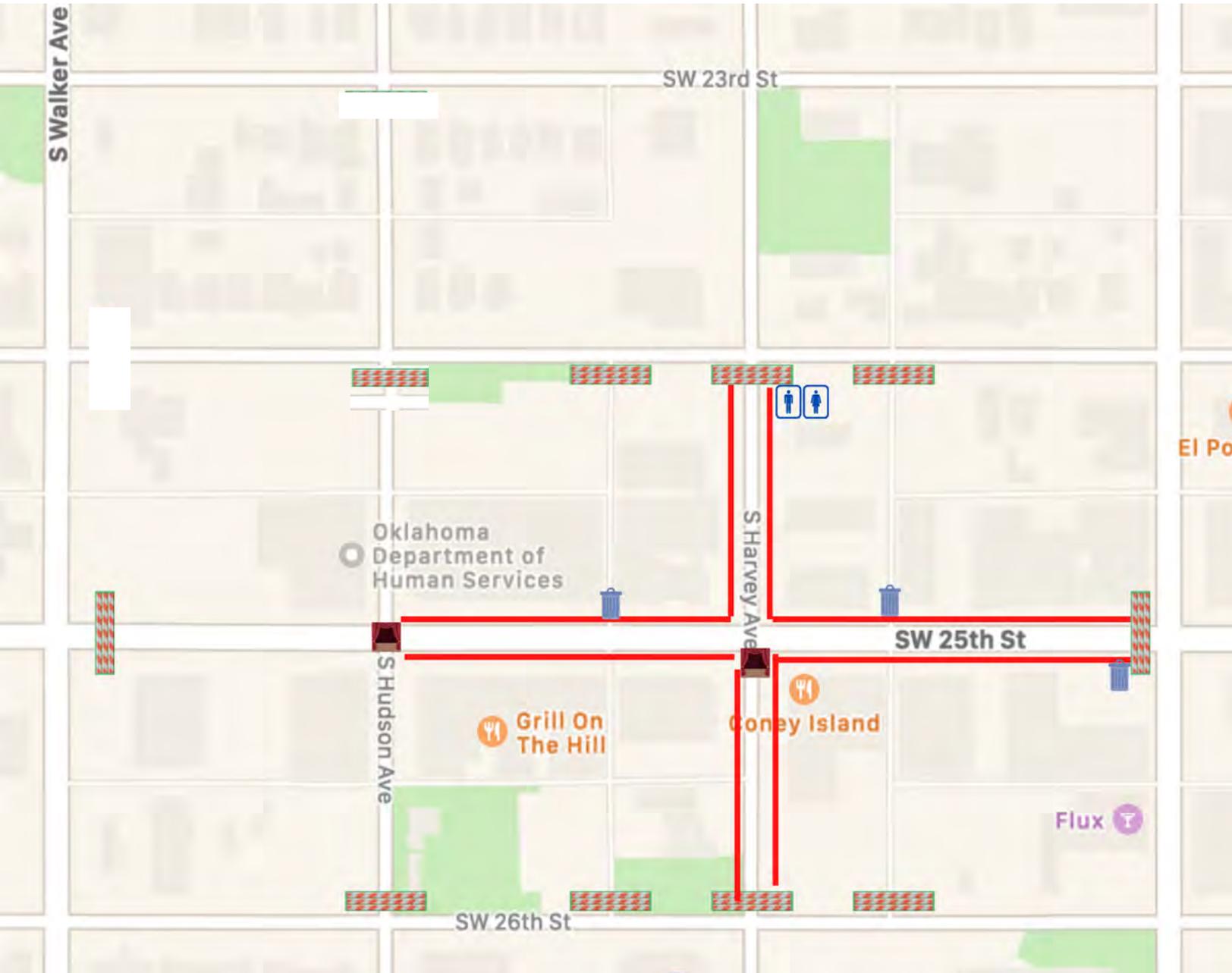
Staff comments

Special Events Office Approval _____

Fiestas de Las Americas
Saturday, October 1st, 2022
Gloria Torres
405-632-0133

Exhibits A, B-1 & C

Vendor Corridor Event Site Map



Stage



Solid waste containers to be placed along SW 25th st. and throughout event area



Public portable restrooms

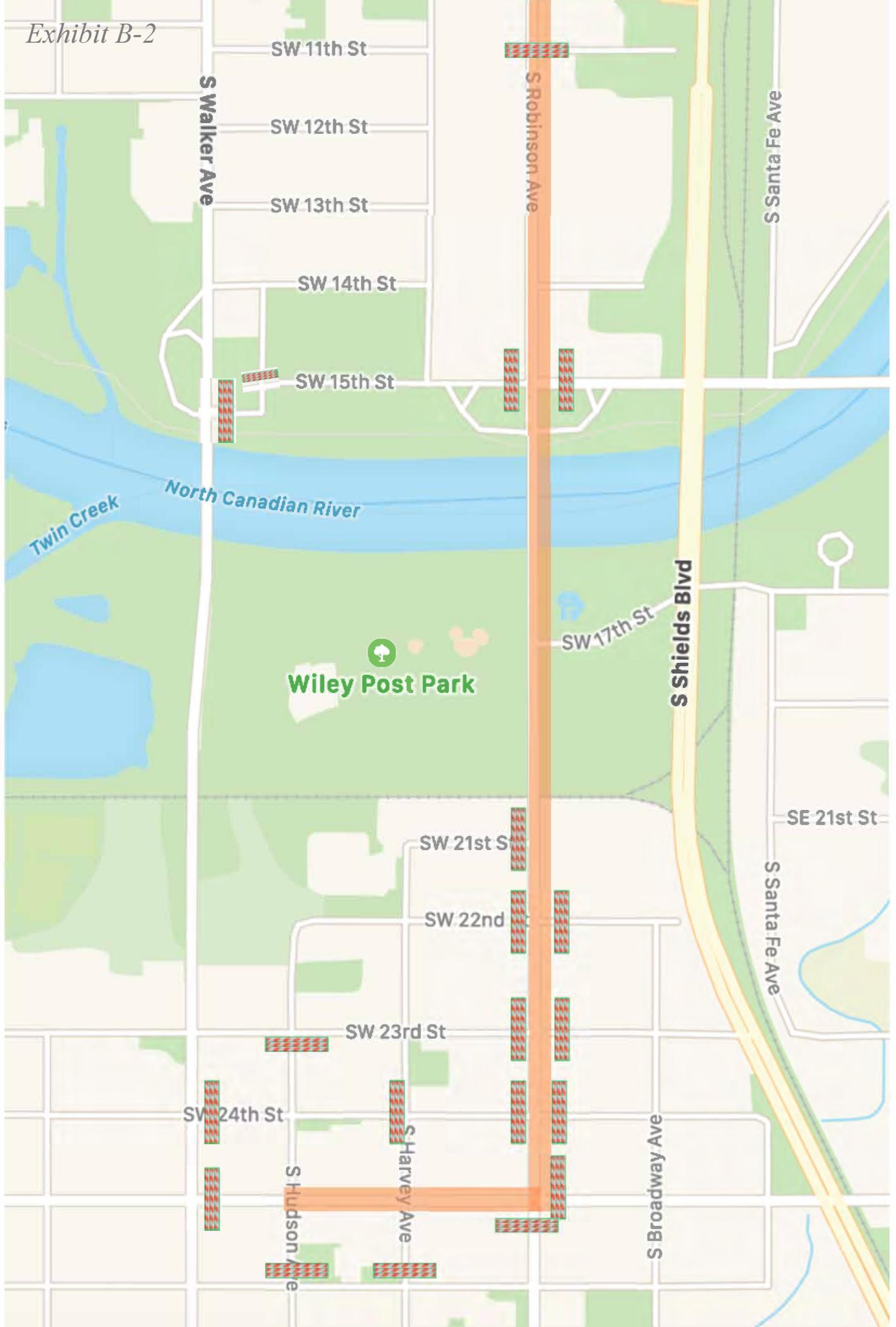


Event roadway closure limits



Barricades

Exhibit B-2





August 1, 2022

RE: FIESTAS DE LAS AMERICAS
Parade of the Americas - SPECIAL EVENT PERMIT
Event Map ATTACHED

Dear Capitol Hill Neighbor and/or Property Owner,

I, Gloria Torres, on behalf of the Calle Dos Cinco in Historic Capitol Hill Board of Directors, am the Event Coordinator for the **Fiestas of the Americas** to be held on, **October 1st from 9:00 A.M. to 2:30 P.M.**, with street closures occurring. I have requested that The City of Oklahoma City issue a Revocable Right-of-Way Permit to allow S. Robinson, between S.W. 10th Street to S.W. 25th street to be closed to public use for the Event between 8:00 A.M. and 12:00 P.M. Traffic will reopen to the public after the parade passes and the participants are safely past. See map for details.

This letter gives written notice of the Event. No response is necessary to give your consent. However, your written objection to closing the street should be provided to me within ten (10) working days of your receipt of this letter. If you do not respond in writing within ten working days from receipt of this letter, you will be counted as consenting to this request.

Thank you,

Gloria Torres,
Executive Director
Calle Dos Cinco in Historic Capitol Hill
319 SW 25th St.
Oklahoma City, OK 73109
405 632-0133 o
405 250-3232 c
Follow us! @CalleDosCinco
www.HistoricCapitolHill.com



August 1, 2022

RE: FIESTAS DE LAS AMERICAS - SPECIAL EVENT PERMIT
Event Map ATTACHED

Dear Capitol Hill Neighbor and/or Property Owner,

I, Gloria Torres, on behalf of the Calle Dos Cinco in Historic Capitol Hill Board of Directors, am the Event Coordinator for the **Fiestas of the Americas** to be held on, **September 30th from 3:00 p.m. to October 1st 10:00 p.m.**, with street closures occurring. I have requested that The City of Oklahoma City issue a Revocable Right-of-Way Permit to allow SW 25th St, between S. Walker Ave., and Robinson Ave. to be closed to public use for the Event. Traffic will reopen to the public after the event ends and the event participants are safely past. See map for details.

This letter gives written notice of the Event. No response is necessary to give your consent. However, your written objection to closing the street should be provided to me within ten (10) working days of your receipt of this letter. If you do not respond in writing within ten working days from receipt of this letter, you will be counted as consenting to this request.

Thank you,

Gloria Torres,
Executive Director
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1 de agosto 2022

RE: FIESTAS DE LAS AMERICAS - PERMISO DE EVENTO ESPECIAL
Mapa del evento ADJUNTO

Estimado vecino de Capitol Hill y / o propietario de la propiedad,

Yo, Gloria Torres, en nombre de la Junta Directiva de Calle Dos Cinco en el Histórico Capitol Hill, soy la Coordinadora del Evento **Fiestas de las Américas** que se llevará a cabo el **30 de Septiembre de 3:00 p.m. a Octubre 1^{ro} 10:00 p.m.** He solicitado que la Ciudad de Oklahoma City emita un Permiso de Derecho de Vía Revocable para permitir que los carriles de SW 25th St. Entre S. Walker Ave., y Robinson Ave. se cierren al uso público para el Evento. El tráfico se volverá a abrir al público tan pronto como los participantes del evento hayan alojado sin peligro. Ver mapa para más detalles.

Esta carta da aviso por escrito del evento. No se necesita respuesta para dar su consentimiento. Sin embargo, Solicito su objeción por escrito dentro de los diez (10) días de la recepción de esta carta. Si no responde por escrito dentro de los diez días de la recepción de esta carta, se le considerará como consentimiento para esta solicitud.

Gracias,

Gloria Torres,
Executive Director
Calle Dos Cinco in Historic Capitol Hill
319 SW 25th St.
Oklahoma City, OK 73109
405 632-0133 o
405 250-3232 c
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The City of
OKLAHOMA CITY

SPECIAL EVENTS

AFFIDAVIT OF WRITTEN NOTICE TO PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Clorica Torres
Name

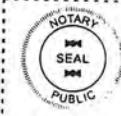
as event coordinator of Fiestas De Las Americas
Event Name

hereby certify that property owners abutting the named event have been notified in writing that the right-of-way will be closed (date(s)) Oct. 1, 2022.

[Signature]
Signature

9/13/22
Date

Subscribed and sworn before me this 13th day of September, 2022.

 **LUCILLE LOGAN**
NOTARY PUBLIC
STATE OF OKLAHOMA
Commission # 02010408 Expires 07/13/26

[Signature]
Notary Public

My commission expires _____



The City of
OKLAHOMA CITY

SPECIAL EVENTS

AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Gloria Torres
Name

as event coordinator of the Fiestas De Las Americas
Event Name

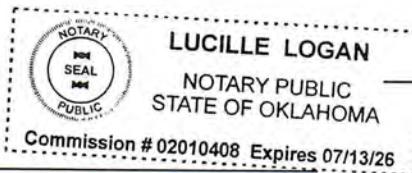
hereby certify that all required property owners abutting the street closure for the named event have

been notified in writing and have provided consent that the right-of-way be closed 10-1-22
date(s)

[Signature]
Signature

9/13/22
Date

Subscribed and sworn before me this 13th day of September 2022.



[Signature]
Notary Public

My commission expires _____



The City of
OKLAHOMA CITY

SPECIAL EVENTS

STREET CLOSURE PETITION

We, the undersigned, have been notified of street closures associated with the event noted and agree or disagree with the closure. I understand that if I have concerns about the proposed closure, I can contact the event organizer or contact Oklahoma City's Special Events Office at 297-2890.

EVENT / CONTACT: Ericka Herrera 405 632-0133

DATE(S) / TIME(S): Sept. 30, 3:00PM - OCT. 1, 10PM

| Agree | Disagree | Signature of property owner or lessee | Street address & business name (if applicable) |
|-------|----------|---------------------------------------|--|
| ✓ | | <i>[Signature]</i> | 221 SW 25TH ST |
| ✓ | | <i>[Signature]</i> | 200 SW 25 ST |
| ✓ | | <i>[Signature]</i> | 204 SW 25 ST |
| ✓ | | Melissa Zabela | 210 W Commerce |
| ✓ | | <i>[Signature]</i> | 213 SW 25 |
| ✓ | | Maria Villegas | 232 SW 25th |
| ✓ | | Alexis Valles | 234 SW 25th |
| ✓ | | <i>[Signature]</i> | 330 SW 25th |
| ✓ | | <i>[Signature]</i> | 324 SW 25th |
| ✓ | | <i>[Signature]</i> | 319 SW 25th |
| ✓ | | <i>[Signature]</i> | 312 SW 25th St |
| ✓ | | <i>[Signature]</i> | 306 SW 25 |
| ✓ | | <i>[Signature]</i> | 240 SW 25th |
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