



Current date 8/24/2022

Applications processed in the order received / Preference given to long-standing events

Event Plaza District Festival

Expected number of participants 25k-30k

Event coordinator(s) Plaza District Association

Email address + address info@plazadistrict.org | director@plazadistrict.org

Phone 405-578-5718 Fax _____

Event Start: Day/Date Saturday, October 1st Time 11am

Event End: Day/Date Saturday, October 1st Time 10pm

Setup: Day/Date Saturday, October 1st Start time 6am End time 11:59am

Teardown: Day/Date Saturday, October 1st Start time 10pm End time 11:59pm

Street Closure Times (if applicable)

Closure: Day/Date Saturday, October 1st Time 6am

Reopening: Day/Date Saturday, October 1st Time 11:59pm
Sunday, Oct. 2 12AM

Event description (activities, exact location or address, etc.). **Please also submit an event site map.**

The 23rd annual Plaza District Festival will be held on Saturday, October 1st from noon-10pm. This event is free and open to the public.

What started as a celebration of the comeback of the revitalized Plaza District, the Plaza District Festival now draws a crowd from around the Oklahoma City area as well as visitors looking for that taste of local.

Located on Northwest 16th Street, the Plaza District Festival highlights a wide array of Oklahoma's own performing artists, visual artists and musicians while patrons enjoy local food, fun for kids and the chance to purchase items they like at artist booths.

During the daylong festival, you can catch a performance at any of the two outdoor stages set up in the district. You'll also be able to see artists in action at the annual Plaza Walls Mural Expo.

Is this an annual event? YES If yes, how many years? 23

How many vendors will sell items at your event (retail, food, beverages, etc.)?

None 1 2-10 11-25 26-50 50+

Please note: the deadline for the food [vendor list](#) is a strict **10 business days** prior to the event.



Event Includes:

- Block party
- Beverage sales
- Alcohol sales
- Food sales
- Merchandise sales
- Street activities
- Street closure
- Procession
- Parade
- Amplified sound
- Live entertainment
- Electrical wiring/generator(s)
- Assembly event (First Amendment)
- Residential area
- Non-residential area
- Parklet
- Athletic event
- Filming

Number of tents Apx. 45 Size of tent(s) 12x12 canopies

Please note: the application deadline for ABLE (alcohol) licenses is **60 days** prior to the event.

Primary contacts (during event):

Name Joel Parks Name Rachael Leonhart
 mobile 580-467-1739 mobile 405-578-5718
 email info@plazadistrict.org email director@plazadistrict.org

2

Event Coordinator Signature

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under [City of Oklahoma City Municipal Code Chapters 50 and 60](#))

Return to: Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102
email: specialevents@okc.gov office 405-297-2890 fax 405-297-3124

SPECIAL EVENTS OFFICE USE

Staff comments

Special Events Office Approval _____



ART · ART · ART · ART · MUSIC · FOOD & RETAIL

DI DI DI DISTRICT PLAZA FESTIVAL

OCTOBER 1, 2022
1700 BLOCK OF NW 16TH ST • NOON - 10 PM

Fowler AUTOMOTIVE
BRAUM'S
OKLAHOMA'S CREDIT UNION
MODERN & ENVIRONMENT



The Plaza District Festival

Event Description:

The 23rd annual Plaza District Festival will be held on Saturday, October 1st from noon-10pm. This event is free and open to the public.

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Event Date: Saturday, October 1st, 2022

Event Start Time: Noon

Event End Time: 10:00pm

Street Closure Start Time: 6am

Street Closure End Time: 12am



Emergency Contacts:

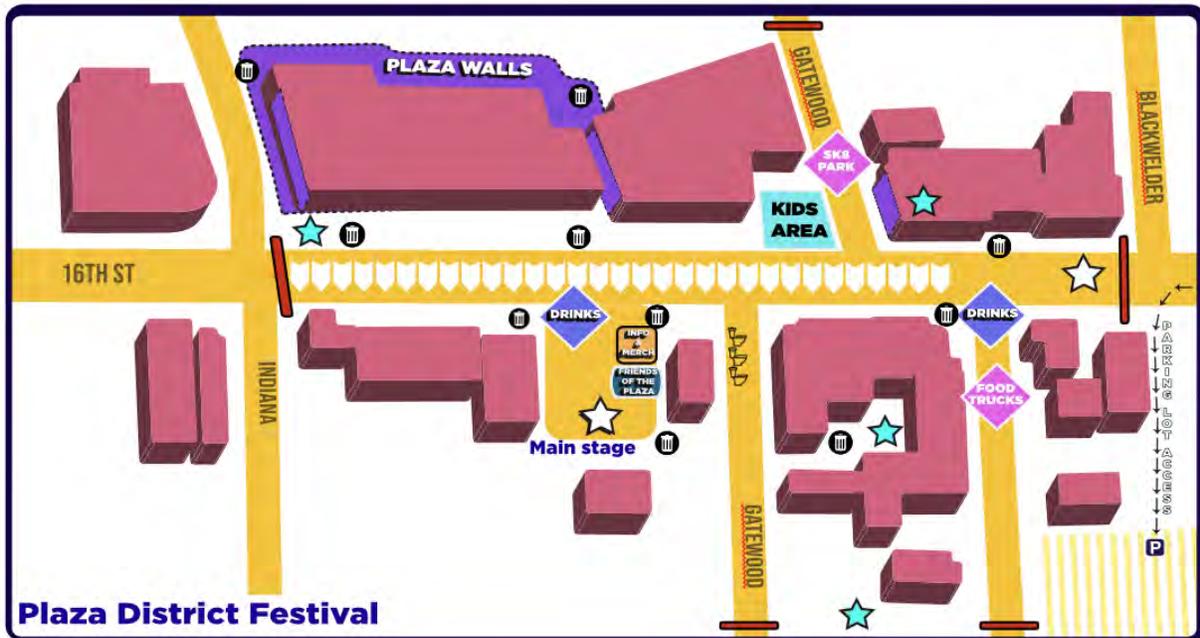
Rachael Leonhart 405-578-5718

Joel Parks: 405-267-3434

Event website: www.plazadistrict.org/plazafest

Exhibits A, B & C

Event Map/Traffic Plan





The City of
OKLAHOMA CITY

SPECIAL EVENTS

AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Joel Parkes

Name

as event coordinator of the PLAZA DISTRICT FESTIVAL

Event Name

hereby certify that all required property owners abutting the street closure for the named event have

been notified in writing and have provided consent that the right-of-way be closed Oct 1st, 2022
date(s)


Signature

9-13-22
Date



Subscribed and sworn before me this 13th day of September, 2022.

Phuongmai Thanh Walton
Notary Public

My commission expires 3/10/2025

Street Closure Requests for 2022 Plaza District Festival on Saturday, October 1st



The City of
OKLAHOMA CITY

SPECIAL EVENTS

STREET CLOSURE PETITION

We, the undersigned, have been notified of street closures associated with the event noted and agree or disagree with the closure. I understand that if I have concerns about the proposed closure, I can contact the event organizer or contact Oklahoma City's Special Events Office at 297-2890.

EVENT / CONTACT: PLAZA DISTRICT FESTIVAL / Jost Parks
 DATE(S) / TIME(S): Oct. 1st, 2022 / 6am - 11:59pm
580-467-1779

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
✓		<i>Yvonne Purnhart</i>	1742 NW 16 th
✓		<i>[Signature]</i>	1904 NW 16 th EMPIRE
✓		<i>[Signature]</i>	1732 NW 16 th Roxy's Ice Cream
✓		<i>Samartha Thiner</i>	1738 NW 16 th Cheers Cannabis
✓		<i>[Signature]</i>	1738 NW 16 th St, Ste B, Made of Love
✓		<i>[Signature]</i>	1732 NW 16 th & 500 th Old Ore
✓		<i>Melissa Melton</i>	1618 N Blackwelder Ave, Unit 4
✓		<i>[Signature]</i>	1709 N Gatewood Ave, OKC, OK
✓		<i>[Signature]</i>	1705 NW 16 th St Suite A
✓		<i>[Signature]</i>	1706 NW 16 th ST - GRIMORE
✓		<i>[Signature]</i>	1759 N 16 th - Red Barn
✓		<i>[Signature]</i>	Zine Studios 1109 N. Blackwelder - 73106
✓		<i>[Signature]</i>	1727 NW 16 th ST LYRIC THEATRE
✓		<i>[Signature]</i>	1715 NW 16 th Red Barn
✓		<i>Tyler Maune</i>	1634 N. Blackwelder, OKC 73106

Plaza District Festival Closure Request External



The Plaza District - General Info <info@plazadistrict.org>
to Joey, The, The

Wed, Aug 24, 11:15 AM ☆ ↶ ⋮

Hey Joey,

Thank you for taking the time to review the Plaza District Association's street closure request for the Plaza District Festival. Attached is a map of the festival including the closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 18th St., and partial closure of Blackwelder from NW 15th St. to NW 18th St.

Please respond to this email with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District Festival happening Saturday, October 1st, 2021 from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-578-5718 | info@plazadistrict.org) or contact Oklahoma City's Special Events Office (405-297-2890)."

Property Owner: Joey Morris / Hungry Town Concepts

Property Address:

The Press OKC 1509 S Blackwelder Ave

Maple 1800S/W (BULG)

Please let me know if you have any questions or concerns!



Property Owner: Joey Morris / Hungry Town Concepts

Property Address:

The Press OKC 1509 S Blackwelder Ave

Thanks!



Joel Parks
Director of Marketing
and Programming
Plaza District Association
Plaza Business Alliance
405.267.3434



The Mule
to me

Wed, Aug 24, 12:06 PM ☆ ↶ ⋮

Agree

Sent from my iPhone



The Plaza District - General Info <info@plazadistrict.org>
to Robby, Kris ▾

Thu, Aug 11, 6:08 PM (13 days ago) ☆ ↶ ⋮

Hello Robert,

This is the last one for the year, I promise! Thank you for taking the time to review the Plaza District Association's street closure request for the Plaza District Festival. Attached is a map of the festival including the closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St.

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Property Owner/Representative: Robert Breeding, Kris Kanaly

Property Address:

1715 NW 16th St, Oklahoma City, OK
73106

Please let me know if you have any questions or concerns!



Thanks,



Joel Parks
Director of Marketing
and Programming
Plaza District Association
Plaza Business Alliance
405.267.3434



Robert Breeding
to me, Kris ▾

Fri, Aug 12, 11:29 AM (12 days ago) ☆ ↶ ⋮

Agreed

Robert Breeding
512.947.0305



Steve Mason

to me

Sun, Aug 21, 7:11 PM (3 days ago) ☆ ↶ ⋮

Agree: Steve mason

From: The Plaza District - General Info
Sent: Thursday, August 11, 2022 1:01 PM
To: Steve Mason
Subject: Plaza District Festival Street Closure Request

Hello Steve,

Thank you for taking the time to review the Plaza District Association's street closure request for the Plaza District Festival. Attached is a map of the festival including the closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St.

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Property Owner: Steve Mason

Property Address(es):

Scorecards + Plaza Shopping Center 1708 N Indiana Ave

Mexican Radio 1734 NW 16th St

Pie Junkie + DNA Galleries 1709 + 1711 NW 16TH ST

Please let me know if you have any questions or concerns!



The Plaza District - General Info <info@plazadistrict.org>

to Jim, Jim

Thu, Aug 11, 6:20 PM (13 days ago) ☆ ↶ ⋮

Hey Jim,

Thank you for taking the time to review the Plaza District Association's street closure request for the Plaza District Festival. Attached is a map of the festival including the closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St.

Please respond to this email with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of street closures associated with the annual Plaza District Festival happening Saturday, October 1st, 2021 from 6am - 11 pm. I understand that if I have concerns about the proposed closure, I can contact the event organizer (Joel Parks, Program Director of the Plaza District 405-578-5718 | info@plazadistrict.org) or contact Oklahoma City's Special Events Office (405-297-2890)."

Property Owner/Representative: Jim Reynolds

Property Address:

Lyric Theatre 1727 NW 16th St

Please let me know if you have any questions or concerns!



Thanks,



Joel Parks
Director of Marketing
and Programming
Plaza District Association
Plaza Business Alliance
405.267.3434



Jim Reynolds

to me, Jim

Fri, Aug 12, 12:23 PM (12 days ago) ☆ ↶ ⋮

AGREE, on behalf of Lyric Theatre.

Plaza District Festival: Street Closure Request



The Plaza District- General info <info@plazadistrict.org>
to Jeff, Aimee, Patrick

Thu, Aug 11, 1:27 PM (13 days ago) ☆ ↶ ⋮

Hello Jeff and Aimee,

Thank you for taking the time to review the Plaza District Association's street closure request for the Plaza District Festival. Attached is a map of the festival including the closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St.

Please respond to this email with "Agree" or "Disagree" regarding the following:

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Property Owners: Jeff and Aimee Struble

Property Address(es):

Empire Slice House + 84 Hospitality	1804 NW 16th St
Headquarters	1815 NW 16TH ST
Lyric PC Lot (Struble portion)	1630 N Blackwelder Ave
Magoo's Attic + Ma Der Lao + The Mule + multiple tenants	1620 N Blackwelder Ave
The Stray	1618 N Blackwelder Ave
Parking for Plaza District	1601 N Blackwelder Ave
Purity Day Spa	1706 NW 16th St
Likewise + The Peak Dispensary	1709 NW 16th St
Aurora + GRINMORE	1708 NW 16th St
BY_E + The Treatment	1712 NW 16th St
1712 LLC (Struble Properties)	1712 NW 16th St

Please let me know if you have any questions or concerns!



Thanks,

From: 180 Residential <180residential@gmail.com>
Date: Wed, Aug 17, 2022 at 12:07 PM
Subject: Street closure for 2022 Plaza District Festival
To: Cayla Lewis <info@plazadistrict.org>, Plaza District <director@plazadistrict.org>

Good Morning Rachel and Joel,
We are in agreement for the proposed street closure for the festival. We are currently out of town and not able to locate the original email.

--
Aimee Struble, Broker
180 Residential Group
m. 405-822-6917



K O Rinearson
to me ▾

Thu, Sep 8, 3:13 PM (4 days ago) ☆ ↶

Agree

Sent from my iPhone

On Sep 8, 2022, at 2:12 PM, The Plaza District- General Info <info@plazadistrict.org> wrote:

Hey Keith,

Thank you for taking the time to review the Plaza District Association's street closure request for the Plaza District Festival. Attached is a map of the festival including the closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St.

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Property Owner: Keith Oakley Rinearson

Property Address:

PhotoArt Studios (aka Cheers) | 1738 NW 16th St

Please let me know if you have any questions or concerns!

Please let me know if you have any questions or concerns!



Plaza District Festival Street Closure Request External



The Plaza District - General Info <info@plazadistrict.org>
to Estrella, Estrella, Estrella

Mon, Aug 15, 12:10 PM (9 days ago) ☆ ↶ ⋮

Hey Estrella,

Thanks again for hosting FOP last week! Please review the **Plaza District** Association's **street closure** request for the **Plaza District Festival**. Attached is a map of the **festival** including the **closure** of NW 16th St from Blackwelder to Indiana, as well as the partial **closure** of Galewood from NW 17th St. to NW 16th St., and partial **closure** of Blackwelder from NW 15th St. to NW 16th St.

Please respond to this email with "Agree" or "Disagree" regarding the following:

"I understand and have been notified of **street** closures associated with the annual **Plaza District Festival** happening Saturday, October 1st, 2021 from 6am - 11 pm. I understand that if I have concerns about the proposed **closure**, I can contact the event organizer (Joel Parks, Program Director of the **Plaza District** 405-578-5718 | info@plazadistrict.org) or contact Oklahoma City's Special Events Office (405-297-2890)."

Property Owner: Estrella Butler

Property Address:

Velvet Monkey Salons + Magic Tires 8711 N Blackwelder Ave

Please let me know if you have any questions or concerns!



Thanks,



Joel Parks
Director of Marketing
and Programming
Plaza District Association
Plaza Business Alliance
405.267.3434



Estrella Evans
to me

Mon, Aug 15, 12:44 PM (9 days ago) ☆ ↶ ⋮

Anytime!

Agree to **street closure**.

Estrella Velvet Monkey Salons
Peace, love, & beauty.
www.velvetmonkeysalon.com



The Plaza District- General Info <info@plazadistrict.org>
to aneconqueen

10:31 AM (1 hour ago) ☆ ↶ ⋮

Hey Kathy,

I know you verbally agreed to street closure on October 1st but I'd like to get an email reply as well. Would you mind listing the addresses that you own/manage on Gatewood between 16th and 17th?

Thanks,



Joel Parks
Director of Marketing
and Programming
Plaza District Association
Plaza Business Alliance
405.267.3434



Katherine Reynolds
to me

10:47 AM (48 minutes ago) ☆ ↶ ⋮

I agree to the Gatewood Street closure October 1, 2022. I own the properties 1715-1717 N Gatewood and 1724-1726 NW 17 th St.
Kathy Reynolds
Urban Sapphire LLC



The Plaza District- General Info <info@plazadistrict.org>
to Tarena, Jordan, Todd

Thu, Aug 11, 6:42 PM ☆ ↶ ⋮

Hey Tarena,

Thank you for taking the time to review the Plaza District Association's street closure request for the Plaza District Festival. Attached is a map of the festival including the closure of NW 16th St from Blackwelder to Indiana, as well as the partial closure of Gatewood from NW 17th St. to NW 16th St., and partial closure of Blackwelder from NW 15th St. to NW 16th St.

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Property Owner: Tarena Self

Property Address:

New State + Summerland 1705 NW 16th St

Please let me know if you have any questions or concerns!

Thanks,



Joel Parks
Director of Marketing
and Programming
Plaza District Association
Plaza Business Alliance
405.267.3434



Tarena Self
to me

12:12 PM (0 minutes ago) ☆ ↶ ⋮

Agree Sorry I did not respond sooner.

Revocable Permit Items



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/5/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INSURICA - Oklahoma City 5100 N. Classen Blvd, #300 Oklahoma City, OK 73118	CONTACT NAME: PHONE (A/C, No, Ext): (405) 523-2100		FAX (A/C, No): (405) 556-2332
	E-MAIL ADDRESS:		
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A : United States Liability Insurance Company			25895
INSURER B : CompSource Mutual Insurance Company			36188
INSURER C :			
INSURER D :			
INSURER E :			
INSURER F :			

INSURED

Plaza District Chamber of Commerce
1751 B NW 16th St
Oklahoma City, OK 73106

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		NBP1558411	6/20/2022	6/20/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ Included
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							HNOA	\$ 1,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			NBP1558411	6/20/2022	6/20/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							\$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
							\$	\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		03259391201	10/21/2021	10/21/2022	PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$ 100,000
							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
							E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The City of Oklahoma City City Manager's Office is an Additional Insured with respect to General Liability if required or agreed to in a written contract subject to all provisions and limitations of the policy. We will endeavor to give 30 day notice of cancellation except 10 days of nonpayment of premium.

CERTIFICATE HOLDER

CANCELLATION

The City of Oklahoma City, City Manager's Office 200 N Walker, 3rd Floor Oklahoma City, OK 73102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 