



The City of  
**OKLAHOMA CITY**

# SPECIAL EVENT PERMIT

Current date September 15, 2022

Applications processed in the order received / Preference given to long-standing events

Event Carne Diem 2022

Expected number of participants 500-800

Event coordinator(s) VI Marketing and Branding

Email address + address tberney@thevibrand.com 125 Park Ave, Suite 200, Oklahoma City, OK 73102

Phone 405.525.0055 Fax \_\_\_\_\_

Event Start: Day/Date Friday, October 21, 2022 Time 10 am

Event End: Day/Date Friday, October 21, 2022 Time 2pm

Setup: Day/Date Thursday, October 20, 2022 Start time 6am End time 6pm

Teardown: Day/Date Friday, October 21, 2022 Start time 2pm End time 6pm

Street Closure Times (if applicable)

Closure: Day/Date Thursday, October 20, 2022 Time 8am

Reopening: Day/Date Friday, October 21, 2022 Time 6pm

Event description (activities, exact location or address, etc.). **Please also submit an event site map.**

Carne Diem is VI Marketing and Branding's annual fundraiser for United Way of Central Oklahoma.

The event will be held in downtown OKC on Park Ave between Broadway and Robinson Ave and

will consist of a chili competition, live music and entertainment for the downtown guests

Guests are invited to sample three chilis for a donation to United Way in a fun, party atmosphere.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Is this an annual event? yes If yes, how many years? 20

How many vendors will sell items at your event (retail, food, beverages, etc.)?

☐ None ☒ 1 ☐ 2-10 ☐ 11-25 ☐ 26-50 ☐ 50+

Please note: the deadline for the food vendor list is a strict **10 business days** prior to the event.

Download forms @ [okc.gov/specialevents](http://okc.gov/specialevents)



The City of  
**OKLAHOMA CITY**

# SPECIAL EVENT PERMIT

**Event Includes:**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Block party   | <input checked="" type="checkbox"/> Street closure                 | <input type="checkbox"/> Assembly event<br>(First Amendment) |
| <input type="checkbox"/> Beverage sales           | <input type="checkbox"/> Procession                                | <input type="checkbox"/> Residential area                    |
| <input checked="" type="checkbox"/> Alcohol sales | <input type="checkbox"/> Parade                                    | <input checked="" type="checkbox"/> Non-residential area     |
| <input type="checkbox"/> Food sales               | <input checked="" type="checkbox"/> Amplified sound                | <input type="checkbox"/> Parklet                             |
| <input type="checkbox"/> Merchandise sales        | <input checked="" type="checkbox"/> Live entertainment             | <input type="checkbox"/> Athletic event                      |
| <input type="checkbox"/> Street activities        | <input checked="" type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming                             |

Number of tents 20 - 25

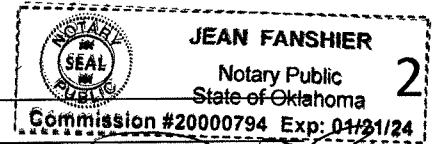
Size of tent(s) 10' x 10', 10' x 20', 20' x 30'

Please note: the application deadline for ABLE (alcohol) licenses is **60 days** prior to the event.

**Primary contacts (during event):**

Name Tim Berney  
mobile 405.659.0774  
email tberney@thevibrant.com

Name Brandi Davis  
mobile 405.514.5700  
email brandi@unveiledok.com



**Event Coordinator Signature**

*(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under City of Oklahoma City Municipal Code Chapters 50 and 60)*

**Return to:** Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102  
email: [specialevents@okc.gov](mailto:specialevents@okc.gov) office 405-297-2890 fax 405-297-3124

**SPECIAL EVENTS OFFICE USE**

Staff comments

Special Events Office Approval \_\_\_\_\_

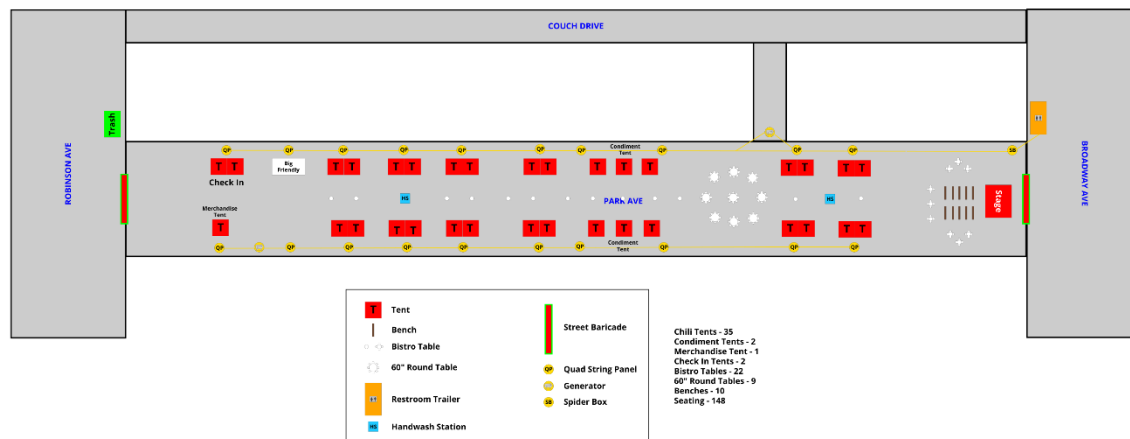


## EVENT OVERVIEW

- **Name:** Carne Diem
- **Date:** October 21, 2022
- **Time:** 10:00 AM – 2:00 PM
- **Location:** Park Avenue between Broadway and Robinson.
- **Description:** Carne Diem is a chili cook-off benefiting the United Way of Oklahoma City. This is our 20<sup>th</sup> year holding the event and will be the 10<sup>th</sup> time it has been open to the public in Downtown OKC. In honor of the 20<sup>th</sup> anniversary, we intend to extend the timeframe from 2 hours to 4 hours with additional entertainment. A mix of restaurants and VI employees bring chili to the event for participants to sample. Commemorative ceramic chili bowls and 20<sup>th</sup> anniversary t-shirts will be sold to the public. Donations are also collected. All proceeds benefit the United Way. The event is open to the public and will involve closing Park Avenue on October 20<sup>th</sup> for setup. To close the street, we will have barricades and signage provided by Action Safety Signs. We will also provide overnight access to the residents of 204 N. Robinson. Other entertainment includes: 3 to 4 bands, rock n roll impersonators, and a chili eating contest.
- **Food:** All food will be served out of crockpots with lids. All food will be prepared at licensed facilities. There will be tents over the food serving areas and condiment tents (2). Handwash stations will be located along the path between chili tents.
- **Drink:** Water bottles and canned soda will be provided with food.
- **Alcohol:** Beer will be sold by The Big Friendly. We have contacted the ABLE Commission for license requirements. The ABLE Commission has requested the revocable permit from the City be submitted with event license application. A five-foot stanchioned area will be set up for 21-and-over attendees at the point of sale for beer.
- **Payments:** We will have a check-in tent set up to take donations for chili tastings. The Big Friendly will be accepting payments for beer.

**CARNE DIEM – UNITED WAY CHILI COOKOFF**October 21<sup>st</sup>, 2022

vi marketing and branding

**1 | FINAL SITE MAP**

- **Staging Area:** Approximately 20 to 25 10' X 20' and 10' x 10' tents will be located over all food serving areas and the check-in. Tables, benches, and chairs will be dispersed throughout the area. A 12' x 24' stage will be set up for the band at the corner of Park Ave and Broadway Ave.
- **Vendor Placement:** "The Big Friendly" beer bus will be parked on the northwest side of Park Ave.
- **Waste Management:** Ten trash receptacles will be on site for participant use. Volunteers will manage the site cleanup. "Bin There Dump That" will provide a dumpster, which will be picked up immediately following the event.
- **Electricity:** We plan to use power provided by generators. Generators and power distribution equipment will be rented from Clifford Power. Quad Control Panels and a Spider box will be spread out near the tents for power distribution to the tents. Clifford Power will oversee and inspect the temporary power setup and we will call for inspection by Zac Kennedy, OKC electrical inspector.
- **Water:** Water to fill tent barrels will be accessed from VI Marketing and Branding.

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## CARNE DIEM – UNITED WAY CHILI COOKOFF

October 21<sup>st</sup>, 2022



vi marketing and branding

## 2 | SCHEDULE OF EVENTS

### OCT 20th

- 6am - Parking meters are hooded to prevent parking on Park Ave.
- 8am – Park Ave. closes and barricades are placed.
- 9am – Generators are delivered and power distribution is setup.
- 4:30pm - Tents, tables and other event materials are set up.
- 6pm - Overnight security arrives.

### OCT 21st

- 6am – Set up team arrives and overnight security is released.
- 7am – Electrical inspection.
- 8:30am – Volunteers set up their booths.
- 9am - Restaurants check in and load into their booths, Big Friendly sets up.
- 10am – Pre-event festivities commence.
- 11am - The cook-off is open to the public. Band and beer sales begin.
- 2pm - Event conclusion and clean up.
- 6pm - completely out of the street and Park Avenue reopens.

### Supporting vendors:

- Marianne's Rentals: tents, tables, chairs
- Bin There Dump That: trash receptacles and dumpster
- Action Safety and Supply: barricades
- Clifford Power: generators and power equipment
- Zac Kennedy Electric: inspection
- The Big Friendly: beer sales
- United Rentals: restroom trailers and hand wash stations



EXHIBIT B-2

### 3 | PARKING/TRAFFIC PLAN



- Four Type III barricades will be used: two at each end of the closure on Park Avenue. These will be removed immediately following the event. Both barricade locations will have event volunteers stationed for directing traffic.
- Parking meters on Park Ave, Broadway Ave, and Robinson Ave will be rented through Public Transportation & Parking.
- There is ample public parking on the street and in garages around Park Avenue. Most attendees are employees of downtown businesses and will arrive on foot, those arriving via automobile will be directed to the Main Street Parking Garage.

### 4 | SAFETY/SECURITY PLAN

**Day-of emergency contacts:**

**Tim Berney**  
[tberney@thevibrand.com](mailto:tberney@thevibrand.com)  
(405) 659-0774

**Jacquelyn Berney**  
[jberney@thevibrand.com](mailto:jberney@thevibrand.com)  
(405) 326-5229

**Brandi Davis**  
[brandi@unveiledok.com](mailto:brandi@unveiledok.com)  
(405) 514-5700

- **Weather:** We will consider cancellation based on the risk of extreme weather. A cancellation decision would be made on the evening of October 19th.



- **Security:** Private security is provided by Elite Protection Services. There will be an overnight guard for the event area from 6pm on Oct 20th through 6am on Oct 21st. Two off duty police officers will be scheduled from 10am through 2pm on the day of the event.
- **EMSA/First Aid:** All volunteers running the event are instructed to call 911 should an emergency arise.

## **5 | VOLUNTEER/PARTICIPANT WAIVER FORM**

Waiver forms will be requested upon volunteer and participant sign up.

## **6 | CERTIFICATE OF INSURANCE**

See Appendix A

## **7 | PROOF OF OTHER REQUIRED PERMITS**

- **Development Service:** Our plan is for the electrical inspection to take place on the morning of 10/21.
- **ABLE:** We are in contact with Greg Bynum with the ABLE Commision and the event alcohol permit is scheduled to be completed after the revocable permit is submitted in the alcohol license application . All beer sales will be through the vendor Big Friendly.
- **Public Information:** A consent request has been sent to neighbors. A noise permit will be submitted no later than 10 days prior to event. See Appendix B
- **Police Special Events:** David Dewitt with Elite Protection Services will provide two (2) off duty police officers roaming throughout the event.
- **Parking Meter Reservation:** We will complete our parking reservation application as soon as the event permit is approved.



The City of  
**OKLAHOMA CITY**

## SPECIAL EVENTS

### AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

#### AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Jacquelyn Barney  
as event coordinator of the Earle Orem Name

Event Name

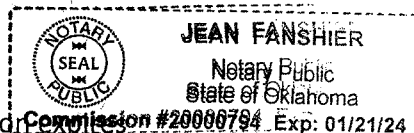
hereby certify that all required property owners abutting the street closure for the named event have been notified in writing and have provided consent that the right-of-way be closed Oct 11, 2022

date(s)

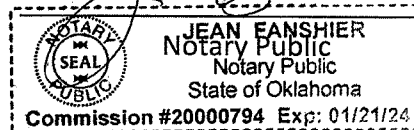
[Signature]  
Signature

9/15/22  
Date

Subscribed and sworn before me this 15th day of September, 2022.



My commission expires 01/21/24



Find additional info and forms @ [www.okc.gov/specialevents](http://www.okc.gov/specialevents)





**NOTIFICATION OF UPCOMING SPECIAL EVENT STREET CLOSURE  
AND FILING OF NOISE PERMIT**

Date: 8/25/2022

VI Marketing & Branding  
125 Park Ave, Ste 200  
Oklahoma City, OK 73102

Jennifer Gomez  
Manager, Clinic Operations  
Integris Downtown  
117 Park Ave  
Suite 100  
Oklahoma City, OK 73102

Ms. Gomez,

This year we are celebrating 20 years of Carne Diem!

This letter serves as notification that VI Marketing & Branding plans to close Park Avenue between Robinson and Broadway from 9am on October 20<sup>th</sup> through 6pm on October 21<sup>st</sup> for the annual United Way Carne Diem Chili Cook-Off Fundraiser. The event will be held on Park Avenue from 10:00 am – 2:00 pm on Friday, October 21<sup>st</sup>.

A lack of response within 10 days of the date of this mailing will be considered an agreement with the street closure. All responses can be emailed to our event planner Brandi Davis at brandi@unveiledok.com. If you have any questions about the proposed closure, please contact Brandi Davis at (405) 593-8345.

Best Regards,

Brandi Davis  
Unveiled Events & Design  
On behalf of VI Marketing and Branding

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**Carne Diem Chili Cook-Off Street Closure Notice**

3 messages

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**Brandi Davis** <brandi@unveiledok.com>  
To: jean@coylelaw.com

Mon, Aug 15, 2022 at 1:38 PM

Hello Jean,

It was such a pleasure chatting with you!

As I stated over the phone, my name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com  
 UNVEILED  
EVENTS & DESIGN

**VI Street Closure Notice CD 2022.pdf**  
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**Jean** <jean@coylelaw.com>  
To: Brandi Davis <brandi@unveiledok.com>, Jean <jean@coylelaw.com>

Mon, Aug 22, 2022 at 2:39 PM

Absolutely agree!

Kindest regards,

Jean | Paralegal/Office Administrator

**COYLE LAW FIRM**  
125 Park Avenue, First Floor

Oklahoma City, OK 73102

DIRECT: 405-415-4551

T: 405-232-1988 | F: 405-415-4535

Cell: 405-833-3685

Email: [jean@coylelaw.com](mailto:jean@coylelaw.com)

Web: [www.coylelaw.com](http://www.coylelaw.com)

NOTICE: CONFIDENTIAL AND PRIVILEGED COMMUNICATION: The information in this electronic mail, including any attachments, is sent by or on behalf of an attorney and is intended to be confidential and for the use of the intended recipient only. The information contained in this transmission and any attached documents or previous emails may be protected by the attorney-client privilege, work product doctrine, or otherwise legally privileged. If the reader of this message is not the intended recipient, you are notified that retention, use, dissemination, distribution, or copying of this message or any attachments hereto is strictly prohibited. **Interception of electronic mail is a crime pursuant to the Electronic Communications Privacy Act, 18 U.S.C. Sections 2510-2521 and 2107-2709.** If you received this electronic mail in error, please notify us immediately by reply and permanently delete and destroy the original transmission and its attachments without reading them or saving them to disk. REPORT MIS-DELIVERY TO 405.415.4551.

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**Brandi Davis** <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
To: Jean <[jean@coylelaw.com](mailto:jean@coylelaw.com)>

Tue, Aug 23, 2022 at 2:32 PM

Thank you, Jean!



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
[unveiledok.com](http://unveiledok.com)  
**UNVEILED**  
EVENTS & DESIGN

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**Carne Chili Cook - Off Street Closure Notice**

3 messages

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**Brandi Davis** <brandi@unveiledok.com>  
To: lleggett@wigginprop.com

Fri, Aug 12, 2022 at 4:28 PM

Hello Ms. Leggett,

My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

I left a message with your office. If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com  


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**Lesli Leggett** <lleggett@wigginprop.com>  
To: Brandi Davis <brandi@unveiledok.com>

Thu, Sep 8, 2022 at 1:47 PM

Brandi,

We approve.

Lesli

Lesli Leggett, RPA  
Vice President  
Wiggin Properties, LLC  
Tel: 405.843.3030 | Cell 405.417.0560  
[lleggett@wigginprop.com](mailto:lleggett@wigginprop.com) | [V-card](#)



wigginprop.com

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**From:** Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
**Sent:** Friday, August 12, 2022 4:28 PM  
**To:** Lesli Leggett <[lleggett@wigginprop.com](mailto:lleggett@wigginprop.com)>  
**Subject:** Carne Chili Cook - Off Street Closure Notice

Hello Ms. Leggett,

My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

I left a message with your office. If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,

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**Brandi Davis** <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
To: Lesli Leggett <[lleggett@wigginprop.com](mailto:lleggett@wigginprop.com)>

Thu, Sep 8, 2022 at 1:47 PM

Thank you!



Brandi Davis

Creative Director + Owner

405.593.8345

PO Box 136 | Oklahoma City, OK | 73101

[unveiledok.com](http://unveiledok.com)



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**Carne Diem Chili Cook-Off Street Closure Notice**

3 messages

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**Brandi Davis** <brandi@unveiledok.com>  
To: bdenny@okcchamber.com

Fri, Aug 12, 2022 at 4:23 PM

Hello Ms. Denny,

My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

I left a message with your office. If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com  


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**Barb Denny** <BDenny@okcchamber.com>  
To: "brandi@unveiledok.com" <brandi@unveiledok.com>  
Cc: Rick Guzman <rguzman@okcchamber.com>

Fri, Aug 12, 2022 at 4:41 PM

We are ok with this request. Please make sure you reach out to the National as they use this street extensively for valet and etc.

Barb

**Barbara L. Denny**

Greater Oklahoma City Chamber

CFO/Vice President of Operations

Phone: 405-297-8970

Mobile: 405-990-4074

Fax: 405-297-8870

---

**From:** Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
**Sent:** Friday, August 12, 2022 4:23 PM  
**To:** Barb Denny <[BDenny@okcchamber.com](mailto:BDenny@okcchamber.com)>  
**Subject:** Carne Diem Chili Cook-Off Street Closure Notice

**CAUTION: This email originated outside the OKC Chamber. Use caution when clicking on links or opening attachments. If you have concerns, please contact OKC Chamber IT.**

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 **VI Street Closure Notice CD 2022.pdf**  
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**Brandi Davis** <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
To: Barb Denny <[BDenny@okcchamber.com](mailto:BDenny@okcchamber.com)>  
Cc: Rick Guzman <[rguzman@okcchamber.com](mailto:rguzman@okcchamber.com)>

Fri, Aug 12, 2022 at 4:45 PM

Thank you for responding so quickly. I will be sure to reach out to The National as well.

Have a great weekend.



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
[unveiledok.com](http://unveiledok.com)  


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**Carne Diem Chili Cook-Off Street Closure Notice**

3 messages

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**Brandi Davis** <brandi@unveiledok.com>  
To: abrooks@robinson-park.com

Mon, Aug 15, 2022 at 1:30 PM

Hello Ms. Brooks,

Thank you for speaking with me today.

As I stated on the phone, my name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
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**Angela Brooks** <abrooks@robinson-park.com>  
To: Brandi Davis <brandi@unveiledok.com>

Tue, Aug 16, 2022 at 12:02 PM

I agree!

**Angela Brooks | Business Manager**

O: 405.605.0660 C: 405.657.8245

Robinson Park | City Place | Braniff Building

---

204 N Robinson Avenue, Suite 700, Oklahoma City, OK, 73102



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**From:** Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
**Sent:** Monday, August 15, 2022 1:31 PM  
**To:** Angela Brooks <[abrooks@robinson-park.com](mailto:abrooks@robinson-park.com)>  
**Subject:** Carne Diem Chili Cook-Off Street Closure Notice

Hello Ms. Brooks,

Thank you for speaking with me today.

As I stated on the phone, my name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
[unveiledok.com](http://unveiledok.com)



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**Brandi Davis** <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
To: Angela Brooks <[abrooks@robinson-park.com](mailto:abrooks@robinson-park.com)>

Tue, Aug 16, 2022 at 12:24 PM

Thank you!



Brandi Davis

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



On Tue, Aug 16, 2022 at 12:02 PM Angela Brooks <[abrooks@robinson-park.com](mailto:abrooks@robinson-park.com)> wrote:

I agree!



**Angela Brooks | Business Manager**

O: 405.605.0660 C: 405.657.8245

Robinson Park | City Place | Braniff Building

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204 N Robinson Avenue, Suite 700, Oklahoma City, OK, 73102



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**From:** Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
**Sent:** Monday, August 15, 2022 1:31 PM  
**To:** Angela Brooks <[abrooks@robinson-park.com](mailto:abrooks@robinson-park.com)>  
**Subject:** Carne Diem Chili Cook-Off Street Closure Notice

Hello Ms. Brooks,

Thank you for speaking with me today.

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Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



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**Carne Diem Chili Cook-Off Street Closure Notice**

3 messages

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**Brandi Davis** <brandi@unveiledok.com>  
To: amber@martinlawoffice.net

Fri, Aug 12, 2022 at 4:13 PM

Hello Amber,

My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

I left a message with you office. If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com

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**Amber Martin** <amber@martinlawoffice.net>  
To: Brandi Davis <brandi@unveiledok.com>

Thu, Sep 8, 2022 at 1:40 PM

Yes you have our support. Can't wait for the event.

Thanks,

Amber B. Martin

MARTIN LAW OFFICE

[125 Park Avenue](#)

Fifth Floor

Oklahoma City, Oklahoma 73102

Telephone (405) 236-8888

Facsimile: (405) 236-8844

Email: [amber@martinlawoffice.net](mailto:amber@martinlawoffice.net)

INFORMATION CONTAINED IN THIS TRANSMISSION IS INTENDED FOR THE USE OF THE INDIVIDUAL OR ENTITY NAMED ABOVE AND MAY CONTAIN LEGALLY PRIVILEGED AND/OR CONFIDENTIAL INFORMATION. IF THE READER OF THIS MESSAGE IS NOT THE INTENDED RECIPIENT, YOU ARE HEREBY NOTIFIED THAT ANY DISSEMINATION, DISTRIBUTION OR COPYING OF THIS COMMUNICATION IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR PERMANENTLY DELETE THIS MESSAGE AND IMMEDIATELY NOTIFY US BY TELEPHONE. THANK YOU.

---

**From:** Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
**Sent:** Friday, August 12, 2022 4:13 PM  
**To:** Amber Martin <[amber@martinlawoffice.net](mailto:amber@martinlawoffice.net)>  
**Subject:** Carne Diem Chili Cook-Off Street Closure Notice

Hello Amber,

My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

I left a message with you office. If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,

---

**Brandi Davis** <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
To: Amber Martin <[amber@martinlawoffice.net](mailto:amber@martinlawoffice.net)>

Thu, Sep 8, 2022 at 1:42 PM

Thanks!



Brandi Davis

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



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Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>

---

## Fwd: Carne Diem Chili Cook-Off Street Closure Notice

2 messages

---

**Lori Harstad** <[ljohnston1@cox.net](mailto:ljohnston1@cox.net)>  
To: [brandi@unveiledok.com](mailto:brandi@unveiledok.com)  
Cc: Whitney Tero <[whitney@instascript.net](mailto:whitney@instascript.net)>

Tue, Aug 16, 2022 at 7:02 AM

We would be happy to accommodate our neighbors and their event. We agree to the closure. Good luck with the event!

Lori Harstad  
Co-owner, InstaScript LLC

Sent from my iPhone  
Lori Harstad

Begin forwarded message:

**From:** Whitney Tero <[whitney@instascript.net](mailto:whitney@instascript.net)>  
**Date:** August 15, 2022 at 2:57:07 PM CDT  
**To:** Lori Harstad <[ljohnston1@cox.net](mailto:ljohnston1@cox.net)>  
**Subject:** FW: Carne Diem Chili Cook-Off Street Closure Notice

---

**From:** Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
**Sent:** Monday, August 15, 2022 1:22 PM  
**To:** Whitney Tero <[whitney@instascript.net](mailto:whitney@instascript.net)>  
**Subject:** Carne Diem Chili Cook-Off Street Closure Notice

Hello Ms. Tero,

My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,





*Brandi Davis*

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



**VI Street Closure Notice CD 2022.pdf**

87K

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**Brandi Davis** <brandi@unveiledok.com>

To: Lori Harstad <ljohnston1@cox.net>

Tue, Aug 16, 2022 at 9:43 AM

Thank you!



*Brandi Davis*

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



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---

## Carne Diem Chili Cook-Off Street Closure Notice

3 messages

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**Brandi Davis** <brandi@unveiledok.com>  
To: pminton@bcclark.com

Mon, Aug 15, 2022 at 1:48 PM

Hello Mr. Minton,

Thank you for speaking with me today.

As I mentioned over the phone, my name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com  




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**Paul Minton** <pminton@bcclark.com>  
To: Brandi Davis <brandi@unveiledok.com>

Mon, Aug 15, 2022 at 2:11 PM

Brandi, thanks for contacting us about the Chil cook-off. We are in agreement with the street closing on October 20 and 21st. Thanks, Paul

On Mon, Aug 15, 2022, 1:49 PM Brandi Davis <brandi@unveiledok.com> wrote:  
Hello Mr. Minton,

Thank you for speaking with me today.

As I mentioned over the phone, my name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



---

**Brandi Davis** <brandi@unveiledok.com>  
To: Paul Minton <pminton@bcclark.com>

Mon, Aug 15, 2022 at 5:50 PM

Thank you!



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



On Mon, Aug 15, 2022 at 2:11 PM Paul Minton <pminton@bcclark.com> wrote:

Brandi, thanks for contacting us about the Chil cook-off. We are in agreement with the street closing on October 20 and 21st. Thanks, Paul

On Mon, Aug 15, 2022, 1:49 PM Brandi Davis <brandi@unveiledok.com> wrote:

Hello Mr. Minton,

Thank you for speaking with me today.

As I mentioned over the phone, my name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



---

**Carne Diem Chili Cook-Off Street Closure Notice**

3 messages

---

**Brandi Davis** <brandi@unveiledok.com>  
To: tejal.bhatt@umb.com

Fri, Aug 12, 2022 at 4:18 PM

Hello Ms. Bhatt,

My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by August 26th.

I left a message with your office. If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com  


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87K

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**Bhatt, Tejal** <Tejal.Bhatt@umb.com>  
To: Brandi Davis <brandi@unveiledok.com>

Thu, Aug 25, 2022 at 9:22 AM

Brandi,

Thank you for your email about Carne Diem Chili cook off and I am in agreement for street closure on Oct. 20<sup>th</sup>, 2022 to Oct. 21<sup>st</sup> 2022 for United Way fundraiser.

Thank you,

Tejal

**Tejal Bhatt** | Vice President, Branch Manager II | Consumer Services

**UMB Bank** | 204 North Robinson Ave. Suite 100 | Oklahoma City, OK 73102

405.239.5906 Office | 405.239.5945 Fax

[tejal.bhatt@umb.com](mailto:tejal.bhatt@umb.com)

NMLS # 1115358

---

**From:** Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
**Sent:** Friday, August 12, 2022 4:18 PM  
**To:** Bhatt, Tejal <[Tejal.Bhatt@umb.com](mailto:Tejal.Bhatt@umb.com)>  
**Subject:** Carne Diem Chili Cook-Off Street Closure Notice

This is an EXTERNAL email. Do not open attachments or click on links unless you have confirmed the identity of the sender.

[Quoted text hidden]

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---

**Brandi Davis** <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)>  
To: "Bhatt, Tejal" <[Tejal.Bhatt@umb.com](mailto:Tejal.Bhatt@umb.com)>

Thu, Aug 25, 2022 at 2:10 PM

Thank you for responding to my email and such a pleasant call this morning. Have a great day!



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
[unveiledok.com](http://unveiledok.com)

UNVEILED  
EVENTS & DESIGN

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## Carne Diem Chili Cook-Off Street Closure Notice

18 messages

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**Brandi Davis** <brandi@unveiledok.com>  
To: aclark@firstnationalokc.com

Wed, Aug 31, 2022 at 2:44 PM

Hello Ms. Clark,

Thank you for speaking with me today. My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by September 5th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



**VI Street Closure Notice CD 2022.pdf**  
87K

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**Amanda Clark** <aclark@firstnationalokc.com>  
To: Brandi Davis <brandi@unveiledok.com>

Wed, Aug 31, 2022 at 8:26 PM

Hi Brandi,

Am I reading correctly that the street will be closed for 2 full days? I don't think we understood that at first.

Thank you for clarifying so I can get confirmation for you tomorrow.



**AMANDA CLARK**

DIRECTOR OF EVENTS

---

Direct: 405-900-6856 | Cell: 817-948-6648

120 N ROBINSON AVE, OKLAHOMA CITY, OK 73102



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**Brandi Davis** <brandi@unveiledok.com>  
To: Amanda Clark <aclark@firstnationalokc.com>

Wed, Aug 31, 2022 at 8:34 PM

Hello Amanda,

That is correct. Thursday will be for set up and Friday will be event day. Tim Berney said we have verbal approval, but we need to have it in writing. If you have any concerns or we need to discuss logistics to help minimize disruption for you, please let me know.

Thanks!



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com  
**UNVEILED**  
EVENTS & DESIGN

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**kbridges@firstnationalokc.com** <kbridges@firstnationalokc.com>

Thu, Sep 1, 2022 at 11:06 AM

To: brandi@unveiledok.com

Cc: sschwartz@thevibrand.com, ssturges@thevibrand.com, aclark@firstnationalokc.com, Melinda Riggs <mriggs@firstnationalokc.com>, tberney@thevibrand.com, soc <soc@fncsecurity.com>

Brandi,

Amanda Clark has forwarded your information to me for the Chili Cook off Park Avenue closure. While we support this great event, we do have concerns with the logistics of our new businesses along Park and potential security needs.

The merchandise tent for your event is located in our loading and valet zone. Those were formerly City parking spaces, but are now rezoned for our building use. We have currently early morning food deliveries for Gilded Acorn and would request the possibility of moving that merchandise tent shown in your layout a bit further east to accommodate a large truck. Stock and Bond, our new steakhouse, will be open during this time. We anticipate needing some room in the loading zone for their deliveries as well. Can we work together to figure this out?

Lucchese Boots is opening in our retail this Friday. We will need to keep them informed of this event. Our First Residents entrance is on Park and we need to be certain there are no issues with our building access.

Our security team will need details and information for our planning. Will you have security during the event? Off duty officers?

When can we get with your group to look at this together? I know we can make it work, but going forward Park will be a much busier street.

I look forward to hearing from you to begin planning.

Kathy Bridges

405-919-5155

---

**From:** Amanda Clark <[aclark@firstnationalokc.com](mailto:aclark@firstnationalokc.com)>

**Sent:** Thursday, September 1, 2022 10:20 AM

**To:** Kathy Bridges <[kbridges@firstnationalokc.com](mailto:kbridges@firstnationalokc.com)>; Melinda Riggs <[mriggs@nemanagement.net](mailto:mriggs@nemanagement.net)>

**Subject:** Fwd: Carne Diem Chili Cook-Off Street Closure Notice



**AMANDA CLARK**

DIRECTOR OF EVENTS

---

Direct: 405-900-6856 | Cell: 817-948-6648

[120 N ROBINSON AVE, OKLAHOMA CITY, OK 73102](#)

[firstnationalokc.com](http://firstnationalokc.com)





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## 2 attachments



**VI Street Closure Notice CD 2022.pdf**

87K



**Carne Diem 2022 Site Plan Copy Layout v2022-08-16.pdf**

23K

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**Brandi Davis** <brandi@unveiledok.com>

Thu, Sep 1, 2022 at 11:15 AM

To: kbridges@firstnationalokc.com

Cc: ssturges@thevibrand.com, Amanda Clark <aclark@firstnationalokc.com>, Melinda Riggs <mriggs@firstnationalokc.com>, Tim Berney <tberney@thevibrand.com>, soc <soc@fncsecurity.com>

Hello Kathy,

Thank you for informing me of your concerns. I will be at VI this afternoon if you would like to walk the area and discuss logistics. We will have security overnight Thursday and during the event. We want this to work for everyone and making sure we do not impede access is important. Do you have time today?

Thank you,



*Brandi Davis*  
Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



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---

**kbridges@firstnationalokc.com** <kbridges@firstnationalokc.com>

Thu, Sep 1, 2022 at 11:25 AM

To: brandi@unveiledok.com

Cc: sschwartz@thevibrand.com, ssturges@thevibrand.com, aclark@firstnationalokc.com, Melinda Riggs <mriggs@firstnationalokc.com>, tberney@thevibrand.com, soc <soc@fncsecurity.com>

Brandi,

I just realized you have your restroom trailer in our hotel valet/loading zone on Robinson. That space is no longer a public parking spot to reserve. That is a very busy stretch for us and no one parks there. Perhaps that trailer can be moved to the northeast corner of Robinson where trash is designated? We need to add that to our list of items to discuss.

Thanks, again

Kathy

[Quoted text hidden]

---

**Brandi Davis** <brandi@unveiledok.com>

Thu, Sep 1, 2022 at 11:31 AM

To: kbridges@firstnationalokc.com

Cc: Amanda Clark <aclark@firstnationalokc.com>, Melinda Riggs <mriggs@firstnationalokc.com>, Tim Berney <tberney@thevibrand.com>, soc <soc@fncsecurity.com>

Kathy,

Moving the restroom trailer is not a problem at all.



*Brandi Davis*

Creative Director + Owner

405.593.8345

PO Box 136 | Oklahoma City, OK | 73101

unveiledok.com



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---

**Kathy Bridges** <kbridges@firstnationalokc.com>

Thu, Sep 1, 2022 at 12:46 PM

To: Brandi Davis <brandi@unveiledok.com>

Cc: ssturges@thevibrand.com, Amanda Clark <aclark@firstnationalokc.com>, Melinda Riggs <mriggs@firstnationalokc.com>, Tim Berney <tberney@thevibrand.com>, soc <soc@fncsecurity.com>

Would you want to meet me over here at 1:30? We could meet at the revolving doors pretty much right across the street from you. If that guy time doesn't work for something else out because I'm pretty open this afternoon.

Kathy

Sent from my iPhone

On Sep 1, 2022, at 11:16 AM, Brandi Davis <brandi@unveiledok.com> wrote:

[Quoted text hidden]

---

**Brandi Davis** <brandi@unveiledok.com>

Thu, Sep 1, 2022 at 12:52 PM

To: Kathy Bridges <kbridges@firstnationalokc.com>

Cc: Amanda Clark <aclark@firstnationalokc.com>, Melinda Riggs <mriggs@firstnationalokc.com>, Tim Berney <tberney@thevibrand.com>, soc <soc@fncsecurity.com>, Karlie Stafford <KStafford@thevibrand.com>

Hi Kathy!

I can make 1:30 p.m. If everyone cannot make that time, I am okay with you and I going over logistics and passing along the information later that afternoon. This way we can get things started.



Brandi Davis

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



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---

**Tim Berney** <tberney@thevibrand.com>

Thu, Sep 1, 2022 at 1:00 PM

To: brandi <brandi@unveiledok.com>, Kathy Bridges <kbridges@firstnationalokc.com>

Cc: Amanda Clark <aclark@firstnationalokc.com>, Melinda Riggs <mriggs@firstnationalokc.com>, soc <soc@fncsecurity.com>, Karlie Stafford <KStafford@thevibrand.com>

I can't. But go for it.

Tim Berney

---

**From:** Brandi Davis <brandi@unveiledok.com>

**Date:** Thursday, September 1, 2022 at 12:52 PM


**To:** Kathy Bridges <kbridges@firstnationalokc.com>

**Cc:** Amanda Clark <aclark@firstnationalokc.com>, Melinda Riggs <mriggs@firstnationalokc.com>, Tim Berney <tberney@thevibrand.com>, soc <soc@fncsecurity.com>, Karlie Stafford <KStafford@thevibrand.com>

**Subject:** Re: Carne Diem Chili Cook-Off Street Closure Notice

Hi Kathy!

I can make 1:30 p.m. If everyone cannot make that time, I am okay with you and I going over logistics and passing along the information later that afternoon. This way we can get things started.

 Image removed by sender.

On Thu, Sep 1, 2022 at 12:46 PM Kathy Bridges <kbridges@firstnationalokc.com> wrote:

Would you want to meet me over here at 1:30? We could meet at the revolving doors pretty much right across the street from you. If that guy time doesn't work for something else out because I'm pretty open this afternoon.

Kathy


Sent from my iPhone

On Sep 1, 2022, at 11:16 AM, Brandi Davis <[brandi@unveiledok.com](mailto:brandi@unveiledok.com)> wrote:

Hello Kathy,

Thank you for informing me of your concerns. I will be at VI this afternoon if you would like to walk the area and discuss logistics. We will have security overnight Thursday and during the event. We want this to work for everyone and making sure we do not impede access is important. Do you have time today?

Thank you,

 Image removed by sender.

On Thu, Sep 1, 2022 at 11:06 AM <[kbridges@firstnationalokc.com](mailto:kbridges@firstnationalokc.com)> wrote:

Brandi,

Amanda Clark has forwarded your information to me for the Chili Cook off Park Avenue closure. While we support this great event, we do have concerns with the logistics of our new businesses along Park and potential security needs.

The merchandise tent for your event is located in our loading and valet zone. Those were formerly City parking spaces, but are now rezoned for our building use. We have currently early morning food deliveries for Gilded Acorn and would request the possibility of moving that merchandise tent shown in your layout a bit further east to accommodate a large truck. Stock and Bond, our new steakhouse, will be open during this time. We anticipate needing some room in the loading zone for their deliveries as well. Can we work together to figure this out?

Lucchese Boots is opening in our retail this Friday. We will need to keep them informed of this event. Our First Residents entrance is on Park and we need to be certain there are no issues with our building access.

Our security team will need details and information for our planning. Will you have security during the event? Off duty officers?

When can we get with your group to look at this together? I know we can make it work, but going forward Park will be a much busier street.

I look forward to hearing from you to begin planning.

Kathy Bridges

405-919-5155


---

**From:** Amanda Clark <[aclark@firstnationalokc.com](mailto:aclark@firstnationalokc.com)>

**Sent:** Thursday, September 1, 2022 10:20 AM

**To:** Kathy Bridges <[kbridges@firstnationalokc.com](mailto:kbridges@firstnationalokc.com)>; Melinda Riggs <[mriggs@nemanagement.net](mailto:mriggs@nemanagement.net)>

**Subject:** Fwd: Carne Diem Chili Cook-Off Street Closure Notice

 Image removed by sender.

**AMANDA CLARK**


DIRECTOR OF EVENTS


---

Direct: 405-900-6856 | Cell: 817-948-6648

[120 N ROBINSON AVE, OKLAHOMA CITY, OK 73102](#)

[firstnationalokc.com](http://firstnationalokc.com)

 Image removed by sender.

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If you received this by mistake, please notify us by replying to the message, and then delete it.

----- Forwarded message -----

From: **Brandi Davis** <sschwartz@thevibrand.com>  
Date: Wed, Aug 31, 2022 at 2:45 PM  
Subject: Carne Diem Chili Cook-Off Street Closure Notice  
To: <aclark@firstnationalokc.com>


Hello Ms. Clark,

Thank you for speaking with me today. My name is Brandi Davis and VI Marketing and Branding has asked me to handle the planning of their 20th annual Carne Diem Chili Cook-Off. This year it will once again be held on Park Avenue between Broadway and Robinson. Attached is a letter with the days and times we intend on closing Park Avenue for the cook-off.

Please respond to this email with your agreement or disagreement by September 5th.

If you have any questions or concerns, you can reach me via phone, (405) 593-8345, or reply to this email.

Thank you,

 Image removed by sender.

---

**kbridges@firstnationalokc.com** <kbridges@firstnationalokc.com>

Thu, Sep 1, 2022 at 1:03 PM

To: Brandi Davis <brandi@unveiledok.com>

Cc: Amanda Clark <aclark@firstnationalokc.com>, Melinda Riggs <mriggs@firstnationalokc.com>, Tim Berney <tberney@thevibrand.com>, soc <soc@fncsecurity.com>, Karlie Stafford <KStafford@thevibrand.com>

It's not that complicated. We can figure it out! See you at 1:30

---

**From:** Brandi Davis <brandi@unveiledok.com>

**Sent:** Thursday, September 1, 2022 12:52 PM

**To:** Kathy Bridges <kbridges@firstnationalokc.com>

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---

**Brandi Davis** <brandi@unveiledok.com>

Thu, Sep 8, 2022 at 1:34 PM

To: Amanda Clark <aclark@firstnationalokc.com>

Hello Amanda,

Kathy gave verbal approval for our event. Will you please respond to this email with written agreement for our street closure on October 20 and 21st?

Thanks!



Brandi Davis

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



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---

**Amanda Clark** <aclark@firstnationalokc.com>

Thu, Sep 8, 2022 at 2:08 PM

To: Brandi Davis <brandi@unveiledok.com>, Kathy Bridges <kbridges@firstnationalokc.com>

Hi Brandi,

I am copying Kathy on this email for her assistance.



**AMANDA CLARK**

DIRECTOR OF EVENTS

---

Direct: 405-900-6856 | Cell: 817-948-6648

120 N ROBINSON AVE, OKLAHOMA CITY, OK 73102

firstnationalokc.com



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If you received this by mistake, please notify us by replying to the message, and then delete it.

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**Brandi Davis** <brandi@unveiledok.com>

Fri, Sep 9, 2022 at 11:36 AM

To: Amanda Clark <aclark@firstnationalokc.com>

Cc: Kathy Bridges <kbridges@firstnationalokc.com>

Thank you!

Amanda, are you the person to speak with about reserving event space for the Carne Diem after party?



Brandi Davis

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



[Quoted text hidden]

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**Amanda Clark** <aclark@firstnationalokc.com>  
To: Brandi Davis <brandi@unveiledok.com>

Fri, Sep 9, 2022 at 11:39 AM

Yes, that would be me! Can you share the vision for the after event?



**AMANDA CLARK**

DIRECTOR OF EVENTS

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Direct: 405-900-6856 | Cell: 817-948-6648

**120 N ROBINSON AVE, OKLAHOMA CITY, OK 73102**

**firstnationalokc.com**



This e-mail message and any files transmitted with it are confidential and may be subject to privilege or work-product protection, and should not be read or distributed by anyone other than the intended recipients.

If you received this by mistake, please notify us by replying to the message, and then delete it.

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**Brandi Davis** <brandi@unveiledok.com>  
To: Amanda Clark <aclark@firstnationalokc.com>

Fri, Sep 9, 2022 at 12:02 PM

They asked me for a fun, celebratory event for staff and VIP guests (around 75-100 people) with cocktails, hors d'oeuvres, and music. Do you have rental policies?





Brandi Davis

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



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**kbridges@firstnationalokc.com** <kbridges@firstnationalokc.com>  
To: Brandi Davis <brandi@unveiledok.com>, Amanda Clark <aclark@firstnationalokc.com>

Fri, Sep 9, 2022 at 12:26 PM

Brandi,

Please use this email as our agreement to close the street for the Chili cookoff as discussed leaving Robinson open in front of FNC and the sidewalks accessible on the south side of Park.

We look forward to this fun event!

Kathy Bridges

405-919-5155

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**From:** Brandi Davis <brandi@unveiledok.com>  
**Sent:** Friday, September 9, 2022 11:37 AM  
**To:** Amanda Clark <aclark@firstnationalokc.com>  
**Cc:** Kathy Bridges <kbridges@firstnationalokc.com>  
**Subject:** Re: Carne Diem Chili Cook-Off Street Closure Notice

Thank you!

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**Brandi Davis** <brandi@unveiledok.com>  
To: Kathy Bridges <kbridges@firstnationalokc.com>  
Cc: Amanda Clark <aclark@firstnationalokc.com>

Fri, Sep 9, 2022 at 12:32 PM

Thank you, Kathy!



Brandi Davis

Creative Director + Owner  
405.593.8345  
PO Box 136 | Oklahoma City, OK | 73101  
unveiledok.com



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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/27/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
**CPC Insurance**  
PO BOX 18444  
OKLAHOMA CITY, OK 73154-0444

CONTACT  
NAME:PHONE  
(A/C, No, Ext): 405-607-8532FAX  
(A/C, No):E-MAIL  
ADDRESS: trogers@cpcinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A : Great American Insurance Company

16691

INSURED SPORTS AND RECREATION PROVIDERS ASSOCIATION (PURCHASING GROUP) AND  
ITS PARTICIPATING MEMBERS:

**Visual Image Media Consultants, Inc.**  
125 PARK AVE STE 200  
OKLAHOMA CITY, OK 73102-9110

INSURER B :

INSURER C :

INSURER D :

INSURER E :

INSURER F :

## COVERAGES

CERTIFICATE NUMBER: GAS100913

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR<br>LTR | TYPE OF INSURANCE  | ADDL<br>INSR | SUBR<br>WVD | POLICY NUMBER | POLICY EFF<br>(MM/DD/YYYY) | POLICY EXP<br>(MM/DD/YYYY) | LIMITS                                       |
|-------------|--|--------------|-------------|---------------|----------------------------|----------------------------|--|
| A           | <b>GENERAL LIABILITY</b>   | X            |             | PAC 4265294   | 10/20/2022<br>12:00 AM     | 10/22/2022<br>12:01 AM     | EACH OCCURRENCE                              |
|             | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY               |              |             |               |                            |                            | \$1,000,000                                  |
|             | <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR |              |             |               |                            |                            | DAMAGE TO RENTED<br>PREMISES (Ea occurrence) |
|             |  |              |             |               |                            |                            | \$300,000                                    |
|             |  |              |             |               |                            |                            | MED EXP (Any one person)                     |
|             |  |              |             |               |                            |                            | \$0  |
|             |  |              |             |               |                            |                            | PERSONAL & ADV INJURY                        |
|             |  |              |             |               |                            |                            | \$1,000,000                                  |
|             |  |              |             |               |                            |                            | GENERAL AGGREGATE                            |
|             |  |              |             |               |                            |                            | \$2,000,000                                  |
|             |  |              |             |               |                            |                            | PRODUCTS - COMP/OP AGG                       |
|             |  |              |             |               |                            |                            | \$2,000,000                                  |
|             |  |              |             |               |                            |                            |  |
|             | <b>AUTOMOBILE LIABILITY</b>  |              |             |               |                            |                            | COMBINED SINGLE LIMIT<br>(Ea accident)       |
|             | <input type="checkbox"/> ANY AUTO  |              |             |               |                            |                            |  |
|             | <input type="checkbox"/> ALL OWNED<br>AUTOS                                    |              |             |               |                            |                            | BODILY INJURY (Per person)                   |
|             | <input type="checkbox"/> SCHEDULED<br>AUTOS                                    |              |             |               |                            |                            |  |
|             | <input type="checkbox"/> HIRED AUTO  |              |             |               |                            |                            | BODILY INJURY (Per<br>accident)              |
|             | <input type="checkbox"/> NON-OWNED<br>AUTOS                                    |              |             |               |                            |                            |  |
|             |  |              |             |               |                            |                            | PROPERTY DAMAGE<br>(Per accident)            |
|             |  |              |             |               |                            |                            |  |
|             | <b>UMBRELLA LIAB</b>   |              |             |               |                            |                            | EACH OCCURRENCE                              |
|             | <input type="checkbox"/> OCCUR   |              |             |               |                            |                            |  |
|             | <b>EXCESS LIAB</b>   |              |             |               |                            |                            | AGGREGATE                                    |
|             | <input type="checkbox"/> CLAIMS-MADE   |              |             |               |                            |                            |  |
|             | DED  |              |             |               |                            |                            |  |
|             | RETENTION \$   |              |             |               |                            |                            |  |
| A           | Professional Liability   | X            |             | PAC 4265294   | 10/20/2022<br>12:00 AM     | 10/22/2022<br>12:01 AM     | EACH OCCURRENCE                              |
|             |  |              |             |               |                            |                            | \$1,000,000                                  |
|             |  |              |             |               |                            |                            | AGGREGATE LIMIT                              |
|             |  |              |             |               |                            |                            | \$1,000,000                                  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Covered Activities: Chili Cookoff

The Certificate Holder is added as an additional insured but only with respect to liability arising out of the named insured during the policy period.

**Scheduled Activities Exclusion Applies-Please Refer to Named Insured Member Certificate of Coverage**

The City of Oklahoma City is included as a certificate holder.

## CERTIFICATE HOLDER

City of Oklahoma City  
200 N. Walker  
Oklahoma City, OK 73102

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED  
BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN  
ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*CPC Insurance*