



# MEMORANDUM

## The City of OKLAHOMA CITY

TO: Sharmanlyne Vickers, Purchasing Agent  
Finance Department

FROM: Amy Simpson, City Clerk  
City Clerk's Office *AKS*

DATE: May 31, 2022

SUBJECT: Sole Source Justification for CivicPlus LLC., formerly known as Municipal Code Corporation

The City of Oklahoma City originally entered in a contract with the Municipal Code Corporation in 1993 for codification and supplementation of The City of Oklahoma City Municipal Ordinances. The City's agreement with the Municipal Code Corporation includes codification and supplementation through books and on-line access to City ordinances.

The Municipal Code Corporation has made very few price adjustments over the past 25 years. Most adjustments were related to adding on-line access to City ordinances. Due to the vendor's willingness to continue honoring their pricing and the long history and expense of changing to another codification company, I recommend continuing our agreement with CivicPlus LLC., formerly known as Municipal Code Corporation for fiscal year 2022-23. Thank you.

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