

COOPERATIVE SERVICE AGREEMENT
between
Oklahoma City Water Utilities Trust (COOPERATOR)
and
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)

ARTICLE 1 – PURPOSE

The purpose of this Cooperative Service Agreement is to cooperate in a wildlife damage management project as described in the attached Work Plan.

ARTICLE 2 – AUTHORITY

APHIS-WS has statutory authority under the Acts of March 2, 1931, 46 Stat. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Public Law No. 100-202, § 101(k), 101 Stat. 1329-331, 7 U.S.C. § 8353, to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife services involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3 - MUTUAL RESPONSIBILITIES

The cooperating parties mutually understand and agree to/that:

1. APHIS-WS shall perform services set forth in the Work Plan, which is attached hereto and made a part hereof. The parties may mutually agree in writing, at any time during the term of this agreement, to amend, modify, add or delete services from the Work Plan.
2. The Cooperator certifies that APHIS-WS has advised the Cooperator there may be private sector service providers available to provide wildlife damage management (WDM) services that the Cooperator is seeking from APHIS-WS.
3. The cooperating parties agree to coordinate with each other before responding to media requests on work associated with this project.

ARTICLE 4 - COOPERATOR RESPONSIBILITIES

Cooperator agrees:

1. To designate the following COOPERATOR CONTACT NAME, TITLE, ADDRESS, PHONE NUMBER, EMAIL as the authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement;
Cooperator Name, Address, Phone Number, Email
Tasha DeWitt
Oklahoma City Water Utilities Trust
420 W Main Street, Ste 500
Oklahoma City, OK 73102

405/245-1495
Tasha.dewitt@okc.gov
2. To authorize APHIS-WS to conduct direct control activities as defined in the Work Plan. APHIS-WS will be considered an invitee on the lands controlled by the Cooperator. Cooperator will be required to exercise reasonable care to warn APHIS-WS as to dangerous conditions or activities in the project areas.
3. To reimburse APHIS-WS for costs, not to exceed the annually approved amount specified in the Financial Plan. If costs are projected to exceed the amount reflected in the Financial Plan, the agreement with amended Work Plan and Financial Plan shall be formally revised and signed by both parties before services resulting in additional costs are performed. The Cooperator agrees to pay all costs of services submitted via an invoice from APHIS-WS within 30 days of the date of the submitted invoice(s). Late payments are subject to interest, penalties, and administrative charges and costs as set forth under the Debt Collection Improvement Act of 1996.
4. To provide a Tax Identification Number or Social Security Number in compliance with the Debt Collection Improvement Act of 1996.
5. As a condition of this agreement, the Cooperator ensures and certifies that it is not currently debarred or suspended and is free of delinquent Federal debt.
6. To notify APHIS-WS verbally or in writing as far in advance as practical of the date and time of any proposed meeting related to the program.
7. The Cooperator acknowledges that APHIS-WS shall be responsible for administration of APHIS-WS activities and supervision of APHIS-WS personnel.
8. The Cooperator will not be connected to the USDA APHIS computer network(s).

ARTICLE 5 – APHIS-WS RESPONSIBILITIES

APHIS-WS agrees:

1. To designate the following as the APHIS-WS authorized representative who shall be responsible for collaboratively administering the activities conducted in this agreement.

APHIS-WS State Director: Name/Title, Address, Phone

Number, Email

Scott Alls, State Director

2800 N Lincoln Blvd,
Oklahoma City, OK 73105
405/522-5464

Scott.A.Alls@usda.gov

2. To conduct activities at sites designated by Cooperator as described in the Work and Financial Plans. APHIS-WS will provide qualified personnel and other resources necessary to implement the approved WDM activities delineated in the Work Plan and Financial Plan of this agreement.
3. That the performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.
4. To invoice Cooperator quarterly for actual costs incurred by APHIS-WS during the performance of services agreed upon and specified in the Work Plan. Authorized auditing representatives of the Cooperator shall be accorded reasonable opportunity to inspect the accounts and records of APHIS-WS pertaining to such claims for reimbursement to the extent permitted by Federal law and regulations.

ARTICLE 6 – CONTINGENCY STATEMENT

This agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS-WS upon failure of Congress to so appropriate. This agreement may also be reduced or terminated if Congress only provides APHIS-WS funds for a finite period under a Continuing Resolution.

ARTICLE 7 – NON-EXCLUSIVE SERVICE CLAUSE

Nothing in this agreement shall prevent APHIS-WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.

ARTICLE 8 – CONGRESSIONAL RESTRICTIONS

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise therefrom.

ARTICLE 9 – LAWS AND REGULATIONS

This agreement is not a procurement contract (31 U.S.C. 6303), nor is it considered a grant (31 U.S.C. 6304). In this agreement, APHIS-WS provides goods or services on a cost recovery basis to nonfederal recipients, in accordance with all applicable laws, regulations and policies.

ARTICLE 10 – LIABILITY

APHIS-WS assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 U.S.C. 1346(b), 2401(b), and 2671-2680).

ARTICLE 11 – NON-DISCRIMINATION CLAUSE

The United States Department of Agriculture prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. Not all prohibited bases apply to all programs.

ARTICLE 12 - DURATION, REVISIONS, EXTENSIONS, AND TERMINATIONS

This agreement shall become effective on July 1, 2022, and shall continue through June 30, 2023, and may be renewed annually, not to exceed five years. This Cooperative Service Agreement may be amended by mutual agreement of the parties in writing. The Cooperator must submit a written request to extend the end date at least 10 days prior to expiration of the agreement. Also, this agreement may be terminated at any time by mutual agreement of the parties in writing, or by one party provided that party notifies the other in writing at least 60 days prior to effecting such action. Further, in the event the Cooperator does not provide necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.

In accordance with the Debt Collection Improvement Act of 1996, the Department of Treasury requires a Taxpayer Identification Number for individuals or businesses conducting business with the agency.

Cooperator's Tax ID No.: 73-6096261

APHIS-WS's Tax ID: 41-0696271

Approved by the Oklahoma City Water Utilities Trust this 7th day of June, 2022.

Cooperator: Oklahoma City Water Utilities Trust

Amy K. Simpson
Secretary



6-7-2022
Date

[Signature]
Chairman

6-7-2022
Date

Concurred in by the City of Oklahoma City this 21st day of June, 2022.

Amy K. Simpson
City Clerk



6-21-2022
Date

[Signature]
Vice- Mayor

6-21-2022
Date

Reviewed for form and legality.

Patricia Mann

Assistant Municipal Counselor

Date

**UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
WILDLIFE SERVICES**

[Signature]

Scott Aalls, State Director

4-11-22

Date

Keith Wehner, USDA, APHIS,
WS Regional Director

Date

Prepared by Tyler Hicks

WORK PLAN - AMENDED

Cooperator: Oklahoma City Utilities Trust

Contact: Tasha DeWitt

Cooperative Service Agreement Number: 22-73407198-RA

WBS Element: AP.RA.RX40.73.0074

FMMI Shorthand Code: 22XXWSWR4040REIMBRX40730074

Location: Lake Stanley Draper & Lake Hefner

Dates: July 1, 2022 through June 30, 2023

In accordance with the Cooperative Service Agreement between Oklahoma City Utilities Trust and the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), this Work Plan sets forth the objectives, activities and budget of this project during the period of this agreement.

Program Objective

Manage damage caused by beavers at Lake Hefner and manage the damage caused by feral swine & beavers at Lake Stanley Draper.

Plan of Action

WS will conduct damage management operations throughout the dates of this agreement. Removal of the beavers at Lake Hefner and feral swine & beavers at Lake Stanley Draper damaging property and creating human health and safety hazards using the most effective legal and approved methods.

FINANCIAL PLAN

Annual Cost Element		Annual Full Cost
Personnel Compensation		\$15,000.00
Travel		
Vehicles		
Other Services		
Supplies and Materials		\$729.45
Equipment		
Subtotal (Direct Charges)		\$15,729.45
Pooled Job Costs [for non-Over-the Counter projects]	11.00%	\$1,730.24
Indirect Costs	16.15%	\$2,540.31
Aviation Flat Rate Collection		
Agreement Total		\$20,000.00
The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$20,000.00		

Financial Point of Contact/Billing Address:

Cooperator Name, Address, Phone Number, Email

Tasha DeWitt
OKC Water Utilities Trust
420 W Main Ste 500
Oklahoma City, OK 73102

405/245-1495

Tasha.dewitt@okc.gov

APHIS-WS State Office Name, Address, Phone Number, Email

Tyler Hicks, Administrative Programs Officer
USDA APHIS Wildlife Services
2800 N. Lincoln Blvd
Oklahoma City, OK 73105

405/522-5483

John.t.hicks@usda.gov

Cooperator Name/Signatory Official, Address, and Phone Number:

Tasha DeWitt
OKC Water Utilities Trust
420 W Main Ste 500
Oklahoma City, OK 73102

405/245-1495

Tasha.dewitt@okc.gov

APHIS-WS Signatory Name, Address, and Phone Number:

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USDA APHIS Wildlife Services
2800 N. Lincoln Blvd
Oklahoma City, OK 73105

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