



The City of  
**OKLAHOMA CITY**

# SPECIAL EVENT PERMIT

Current date 01/27/2022

**Applications processed in the order received / Preference given to long-standing events**

Event 2022 Stephenson Cancer Center Outpace Cancer Race

Expected number of participants 1,000

Event coordinator(s) Matt Bannon

Email address + address matt@eventsouthwest.com ; 1723 Lewis CT, Dallas TX 75206

Phone 214-616-7503 Fax \_\_\_\_\_

Event Start: Day/Date 5/14/22 Time 8:00

Event End: Day/Date 5/14/22 Time 13:00

Setup: Day/Date 5/13/22 Start time 9:00 End time 18:00

Teardown: Day/Date 5/14/22 Start time 13:00 End time 24:00

Street Closure Times (if applicable)

Closure: Day/Date Saturday - 5/14/22 Time ~~8:00~~ 6am

Reopening: Day/Date Saturday - 5/14/22 Time 11:30

Event description (activities, exact location or address, etc.). **Please also submit an event site map.**

Outpace Cancer is a 10K/5K Race & 1-Mile Walk in Oklahoma City, hosted by the Stephenson Cancer Center

to raise money for cancer research and to provide support for cancer patients and their families.

The 2022 event will take place on Saturday, May 14th beginning at 8 a.m.

The Outpace Cancer Race is a family-friendly event to help create community and support

for the people fighting cancer and their families.

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Is this an annual event? Yes If yes, how many years? 4

How many vendors will sell items at your event (retail, food, beverages, etc.)?

☐ None ☐ 1 ☒ 2-10 ☐ 11-25 ☐ 26-50 ☐ 50+

Please note: the deadline for the food [vendor list](#) is a strict **10 business days** prior to the event.



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**Event Includes:**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Block party               | <input checked="" type="checkbox"/> Street closure      | <input type="checkbox"/> Assembly event<br>(First Amendment) |
| <input checked="" type="checkbox"/> Beverage sales | <input type="checkbox"/> Procession                     | <input checked="" type="checkbox"/> Residential area         |
| <input checked="" type="checkbox"/> Alcohol sales  | <input type="checkbox"/> Parade                         | <input checked="" type="checkbox"/> Non-residential area     |
| <input checked="" type="checkbox"/> Food sales     | <input checked="" type="checkbox"/> Amplified sound     | <input type="checkbox"/> Parklet                             |
| <input type="checkbox"/> Merchandise sales         | <input checked="" type="checkbox"/> Live entertainment  | <input checked="" type="checkbox"/> Athletic event           |
| <input type="checkbox"/> Street activities         | <input type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming                             |

Number of tents 20Size of tent(s) 10x10 ; 10x20

Please note: the application deadline for ABLE (alcohol) licenses is **60 days** prior to the event.

**Primary contacts (during event):**

Name Matt Bannon  
mobile 214-616-7503  
email matt@eventsouthwest.com

Name \_\_\_\_\_  
mobile \_\_\_\_\_  
email \_\_\_\_\_

**2**

**Event Coordinator Signature** Matt Bannon

*(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under [City of Oklahoma City Municipal Code Chapters 50 and 60](#))*

**Return to:** Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102  
email: [specialevents@okc.gov](mailto:specialevents@okc.gov) office 405-297-2890 fax 405-297-3124

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**SPECIAL EVENTS OFFICE USE**

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Staff comments

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**Special Events Office Approval** \_\_\_\_\_



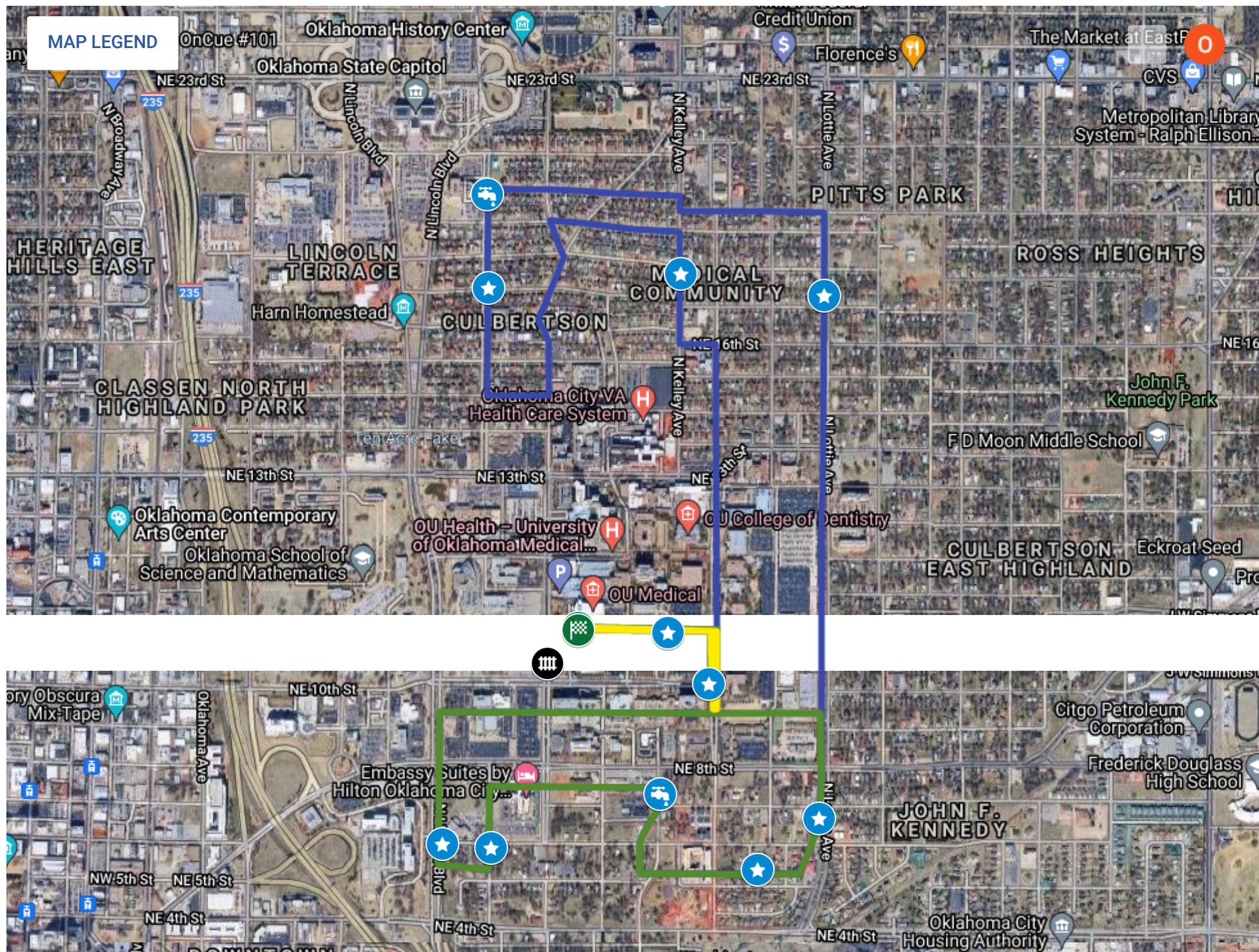
# OUTPACE

CANCER RACE

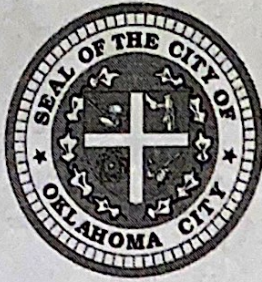
# 2022 Site Map











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## SPECIAL EVENTS

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### AFFIDAVIT OF WRITTEN NOTICE TO PROPERTIES ABUTTING EVENT

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## AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Matthew Bannon

Name

as event coordinator of outpace cancer Race

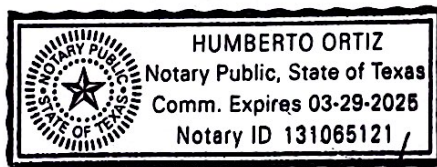
Event Name

hereby certify that property owners abutting the named event have been notified in writing that the right-of-way will be closed (date(s)) 5/14/2022.

[Signature]  
Signature

4/13/2022  
Date

Subscribed and sworn before me this 13<sup>th</sup> day of April, 2022



My commission expires 03/29/2025

[Signature]  
Notary Public





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## SPECIAL EVENTS

### AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

## AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Matthew Bannon

as event coordinator of the OUTPACE CANCER RACE  
Name  
Event Name

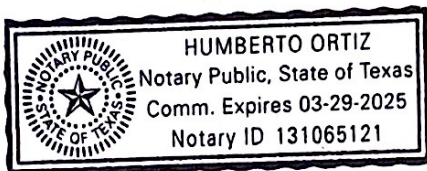
hereby certify that all required property owners abutting the street closure for the named event have

been notified in writing and have provided consent that the right-of-way be closed 5/14/22  
date(s)

[Signature]  
Signature

4/13/22  
Date

Subscribed and sworn before me this 13<sup>th</sup> day of April, 2022



[Signature]  
Notary Public

My commission expires 03/29/2025





*The UNIVERSITY of OKLAHOMA®  
Health Sciences Center*

*Office of Enterprise Risk Management*

4/04/2022

To Whom it may Concern:

The Peggy and Charles Stephenson Oklahoma Cancer Center Pharmacy located at 800 NE 10th ST., Oklahoma City, OK 73104 is a department within the University of Oklahoma Health Sciences Center. The University of Oklahoma Health Sciences Center is a constitutional entity of the State of Oklahoma. As such, the University and its employees are self-insured for liability protection by the State of Oklahoma and through the Oklahoma Governmental Tort Claims Act, 51 Okla. §151, et seq., as administered by the State of Oklahoma Office of Management and Enterprise Services (OMES), State Risk Management Department.

Attached you will find the Letter from OMES State Risk Management evidencing this Self-Insured Status in lieu of a certificate of insurance. The coverage is perpetual. The University is unable to add any third party or individual as an additional insured through any policy, fund or provision. As an arm of the State, the University cannot provide coverage for third party liability nor can it provide property damage coverage for third party property.

If you have any questions, please feel free to contact OUHSC Enterprise Risk Management at (405) 271-3287 x 1.

Thank you,

Jennie M. Robison, CRM  
Director of Risk Management







Date: January 12, 2022

RE: Verification of Liability Coverage Continues Until Notified

Verification of Liability Insurance:

This is to confirm that all State of Oklahoma agencies, colleges, and universities and their employees are provided with liability coverage through a self-insurance pool administered by the Office of Management and Enterprise Services' (OMES) State Risk Management under authority of 74 O.S. § 85.58A. Coverage under this program corresponds with the Oklahoma Governmental Tort Claims Act (GTCA) – 51 O.S. § 151, et seq.

The State of Oklahoma enjoys sovereign immunity and waives its immunity only to the extent specified in the GTCA or any other statute if such statute legally raises the limits of liability above those stated in the GTCA.

Coverage under the OMES State Risk Management Program is continuous until otherwise notified. If you have questions or concerns related to the State's liability coverage, contact State Risk Management.

*Janet Morrow*

Janet Morrow  
Director, State Risk Management  
Office of Management and Enterprise Services