



# The City of OKLAHOMA CITY

## HISTORIC DISTRICT AND HISTORIC LANDMARK CERTIFICATE OF APPROPRIATENESS

**HPCA-21-00072**

**Owner:** Paula Morrow  
708 NW 18th Street  
Oklahoma City, OK 73103

On 4/14/2021, Planning Department staff received your request for a Historic Preservation Certificate of Appropriateness for the property located at **708 NW 18TH ST.**

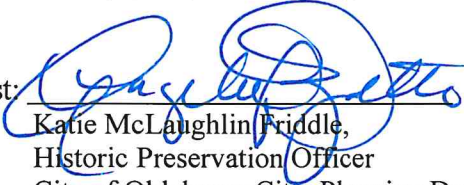
In accordance with the §59-4250.4.J of the City of Oklahoma City Municipal Code, also known as the Historic Preservation Ordinance, Planning Department staff has reviewed in detail the application and determined that the following items are in conformance with the provisions of the Historic Preservation Ordinance and Design and Sustainability Standards and Guidelines for Oklahoma City Historic Districts:

**1) Replace storm windows (elective).**

Approved: May 3, 2021  
Effective: May 18, 2021  
Expiration: May 18, 2022

The enclosed 4 attachment(s) must remain attached for this document to be valid.

Attest:

  
Katie McLaughlin Friddle,  
Historic Preservation Officer  
City of Oklahoma City, Planning Department

**Please contact the Planning Department (405/297-1831) for final inspection of your design review project upon completion.**

*Your project may require a permit. Please check with the Plan Review section of the Development Services Department, 8th Floor, 420 W Main St (405/297-2525), for details. To obtain a permit, please submit the Certificate of Approval with the original attachments stamped "approved." Please contact the Planning Department (405/297-1831) for inspection of your design review project upon completion.*



The City of  
**OKLAHOMA CITY**

<b>Staff Only:</b>	Date Stamp
Zoning: <u>HP or HL</u>	
District: <u>MB</u>	
HPCA: <u>21 00072</u>	
Received by: <u>DR</u>	

# APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

NOTE: any relevant permits must be applied for and paid for separately in the Development Services Dept.  
NOTE: Contact Historic Preservation Staff for final design inspection when work is complete.

Please select: ☒ New Project ☐ Revision ☐ Extension ☐ Violation Notice Issued

Location of Proposed Work (Address): 708 NW 18th Street, Oklahoma City, OK 73103

Legal Description of Property (lot, block, addition): Lots 11 & 12, Block 66, University Addition

Year built: 1914 Exterior wall material: Frame Masonry Floor area: 2259 sq.ft.

Itemized Work Items (List EACH ITEM proposed. Work not listed here will NOT be reviewed):

- ☐ New Construction ☐ Addition ☐ Fence ☐ Demolition (specify structure) \_\_\_\_\_
- ☐ Paving (specify) \_\_\_\_\_ ☒ Renovation (specify) \_\_\_\_\_
- ☐ Work not specified above This application is for storm window replacement for 4 windows. The existing storm windows are not historic. They will be replaced with similar design elements as the existing storm windows. The color of the windows will be white. The glass will be clear. The center rail lines will match up with the existing wood window center rail lines. The outside edges of the windows will be as narrow as the existing storm windows.

## Owner's Authorization

I hereby certify that all above statements and statements contained in all attached and transmitted exhibits are true to the best of my knowledge and belief. In the event this proposal is approved and begun, I agree to complete the changes in accordance with approved plans in a good and workmanlike manner. I authorize the City of Oklahoma City to enter the property for the purpose of observing and photographing the project for presentations and to ensure consistency between the approved proposal and the completed project.

☐ (If applicable): I authorize my representative to speak for me in matters regarding this application. Any agreement made by my representative regarding this proposal will be binding upon me.

<b>Owner's Signature</b>	<u>Paula Morrow</u> <small>Digitally signed by Paula Morrow Date: 2021.04.13 20:31:04 -05'00'</small>	Date	<u>04/13/2021</u>
Name (printed)	<u>Paula Morrow</u>	Organization	_____
Address	<u>708 NW 18th Street</u>	Phone	<u>405-973-4284</u>
City, State, Zip	<u>Oklahoma City, OK 73103</u>	Email	<u>paulamorrow@sbcglobal.net</u>
I prefer to be:	<input type="checkbox"/> Mailed or <input checked="" type="checkbox"/> Emailed.		
<b>Representative Signature</b>	_____	Date	_____
Name (printed)	_____	Organization	_____
Address	_____	Phone	_____
City, State, Zip	_____	Email	_____
I prefer to be:	<input type="checkbox"/> Mailed or <input type="checkbox"/> Emailed.		

Contact: ☒ Owner ☐ Representative

Is Federal money, a federal license or a federal permit included/required for any part of this project? Yes / No  
If yes, what Federal agency? \_\_\_\_\_

Is the property owner pursuing the Federal Tax Credits for Rehabilitation of income producing historic properties? Yes / No (For questions concerning the federal tax credit program, telephone the State Historic Preservation Office at (405) 522-4479).

NOTE: Specific deadlines apply to submission of additional documentation or requests for appeals. Should your project be continued or denied, you are responsible for compliance with those deadlines.

**Certificate of Appropriateness**

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Effective 5 / 18 / 21 Expiration 5 / 18 / 22  
Notes \_\_\_\_\_  
By DR

# Agnew Door & Window

2909 S. Agnew Avenue  
Oklahoma City, OK 73108

Phone #	Fax #
405-631-0268	405 631-3791
E-mail	
theagnewdoor@aol.com	

## Estimate

Date	P.O. No.	Estimate #
4/8/2021		210831

Name / Address	Description	Qty	Rate	Total
Stephen & Paula Morrow 708 NW 18th St OKC, OK 73103 P973-4284 S973-4645	Provia Concord Double Hung Triple Track White Storm Windows 40x58	1	198.73	198.73T
	Provia Concord Double Hung Triple Track White Storm Windows 28x42	1	198.73	198.73T
	Provia Concord Double Hung Triple Track White Storm Windows 44x58	2	201.77	403.54T
	Window Installation Labor	1	300.00	300.00
All Estimates are Good For 30 Days		Subtotal \$1,101.00		
Customer Signature _____ We Require a 50% Deposit On All Orders		Sales Tax (8.625%) \$69.09		
		Total \$1,170.09		

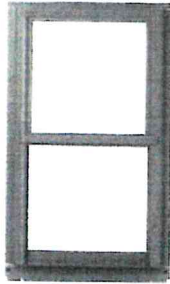
## Certificate of Appropriateness

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Notes \_\_\_\_\_

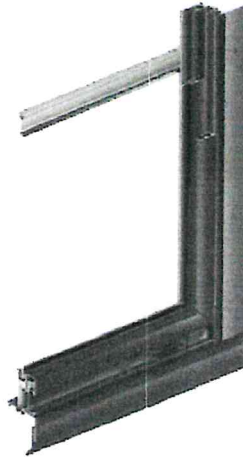
By: 



## CONCORD - DOUBLE HUNG WINDOWS



#896 Concord Triple Track  
(Also available in two track #897)



Butt frame corners  
give this window  
exceptional strength.  
The square frame  
also creates a clean  
contemporary look.

- Triple track windows feature an inside operating half screen, while double track windows feature a half screen that is housed under the exterior sash (also available with optional external full screen)
- Keep out the cold and heat with full perimeter weatherstripping
- Additional structural strength with the mid-window stabilizer bar
- Cleaning is made easy with the removable tilt-in sashes and half screen
- Teflon® coated springs and electrostatic coating on latch bolts create a smooth latch operation
- Safely adjust the amount of ventilation with ratcheted sash stops every 1 1/4" on top and bottom sashes

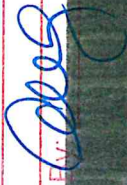
### Certificate of Appropriateness

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Notes \_\_\_\_\_

By: [Signature]

## Examples of Proposed Storm Windows

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Notes:

By: 



### NOTES:

- Color contrast for demonstration purposes only. Color of storm window frame shall match color of window frame of trim that surrounds it.
- Area of glass for new storm windows shall be greater than or equal to the area of glass of the window it protects (also known as the primary window).
- New storm window frame shall not obscure or hide any of the glass of the primary window.
- Face of storm window shall be even with or recessed from the face of the primary window frame.