

PROGRAM: YHDP
GRANTEE: HOMELSS ALLIANCE, INC.
PROJECT: PSH
TERM: 01/01/2025 to 12/31/2025
CITY GRANT #: G80453
FED GRANT #: OK0185Y6I022301
CITY AGREEMENT #: COKC01487

YOUTH HOMELESSNESS DEMONSTRATION PROGRAM OPERATING AGREEMENT

WHEREAS, the Continuum of Care Grant Program was established under Subtitle C of Title IV of the Stewart B. McKinney Homeless Assistance Act 42 U.S.C. 11381 *et seq.*; and

WHEREAS, the Continuum of Care Grant Program (CoC) is governed by regulations in 24 CFR PART 578; and

WHEREAS, the United States Department of Housing and Urban Development, (“HUD”) administers funds allocated to the CoC Program; and

WHEREAS, HUD developed a competitive Youth Homelessness Demonstration Program (YHDP) to develop and execute a coordinated community approach to preventing and ending youth homelessness, which was offered to Continuum of Care participants and is subject to CoC regulations; and

WHEREAS, specific objectives of the YHDP are to provide funds to promote the development of housing and supportive services to assist youth who are homeless and in transition from homelessness, and to promote the provision of supportive housing to youth who are homeless to enable them to live as independently as possible; and

WHEREAS, HUD has selected Oklahoma City’s Youth Homelessness Demonstration Program Grant Application **OK0185Y6I022301** for funding; and

WHEREAS, the City Council of Oklahoma City, as the applicant for and recipient of such funds from HUD, deems it desirable to fully assume the responsibilities contemplated and implied under the Youth Homelessness Demonstration Program; and

WHEREAS, the City Council deems it desirable to enter into an agreement with:

Homeless Alliance, Inc.

for the continued conduct of housing and/or supportive services for homeless individuals and families while at the same time reserving to the City complete authority and responsibility for approving said Youth Homelessness Demonstration Program, its budget, and the terms under which it will be conducted.

NOW, THEREFORE, on this 25TH day of MARCH 2025, The City of Oklahoma City, a municipal corporation, (“CITY”) having a principal place of business at 200 N. Walker, Oklahoma City, Oklahoma, 73102, and

Homeless Alliance, Inc.

hereinafter called "SUBRECIPIENT", having a principal place of business at

1724 NW 4th Street, Oklahoma City, OK 73106

in accord with the foregoing declarations agree as follows:

1. Scope of Work: As part of CITY's Youth Homelessness Demonstration Program SUBRECIPIENT will provide supportive services and/or HMIS activities described in **Schedule "A"** attached hereto and incorporated as a part hereof by reference.

2. Term of Agreement: The term of this Agreement shall be from

January 1, 2025 to December 31, 2025

3. Funding: In exchange for the services to be provided under this Agreement, CITY shall allocate to SUBRECIPIENT such Youth Homelessness Demonstration Program grant funds as such funds become available from HUD and from no other source. Except as provided in **Paragraph 6—Administrative Reimbursement**, below, such compensation to SUBRECIPIENT shall not exceed **\$288,520** over the twelve-month term of the Agreement, as specified in **Schedule "B"** attached hereto and incorporated as a part hereof by reference. SUBRECIPIENT agrees to make expenditures in accordance with **Schedule "B"** and to make regular requests for reimbursement. Reimbursement requests shall be submitted within 60 days after the end of the month for which expenses are being billed. If any amendment to the budget is required, SUBRECIPIENT shall submit a formal request for such an amendment, and no further reimbursements will be made until after the amendment is approved or denied. No amendments to the budget can be made during the last 90 days before the end of the operating year. It is agreed and understood by the CITY and SUBRECIPIENT that this Agreement shall not provide for compensation beyond the termination of HUD's Continuum of Care Grant Number **OK0185Y6I022301**.

4. Program Income: Any rent that is paid by a program recipient and collected directly by SUBRECIPIENT is considered program income. All program income shall be added to funds used to finance program activities and shall be used on immediate expenditures. Activities funded with program income must be eligible under 24 CFR PART 578. Program income is an eligible source of matching funds. Any program income received shall be documented on the request for reimbursement.

5. Administrative Requirements: SUBRECIPIENT shall comply with applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements of 2 CFR Part 200.

a. SUBRECIPIENT shall comply with the provisions of 2 CFR Part 200.420 through 200.465 which detail acceptable cost principles and "Considerations for selected items of cost".

b. The Provisions of 2 CFR 200.305(b) shall govern payments to Subrecipients and Contractors as applicable. The CITY shall comply with the standards of 2 CFR 200.305(b) in making payments to Subrecipients and Contractors, except that no requests for advance funds will be considered.

6. Administrative Reimbursement: Upon request, CITY shall reimburse SUBRECIPIENT for

expenses incurred to meet CITY or HUD requirements. Such reimbursement will be made for documented expenses only and solely from YHDP Administrative funds. Administrative reimbursements over the twelve-month program period shall not exceed **\$23,537**. The CITY shall retain 50% of **Youth Homelessness Demonstration Program Administrative Funds (\$11,769)**. Any portion of the administrative funds not approved for reimbursement by the Planning Department prior to the end of the program year will be retained by the CITY.

7. Day-to-Day Operation and Administration: SUBRECIPIENT shall perform and be responsible for the day-to-day operation and administration of the Youth Homelessness Demonstration Program project described by this Agreement. The SUBRECIPIENT shall also assume related accounting responsibilities.

8. Matching Funds: Per 24 CFR PART 578, SUBRECIPIENT shall provide a minimum 25 percent cash or in-kind match for the total amount of YHDP funds received, with exception of any grant funds received for leasing which do not require match. SUBRECIPIENT shall document the match provided on each request for reimbursement.

9. Subcontracts: SUBRECIPIENT may enter into subcontracts necessary to achieve the goals of the Youth Homelessness Demonstration Program project that is the subject of this Agreement. Such subcontracts shall be in accordance with applicable law and regulations; and further, SUBRECIPIENT shall be responsible for the work performed by such subcontractors, and for all expenditures made under such subcontracts.

10. Compliance with Laws, Rules, and Regulations: SUBRECIPIENT shall comply with all federal, state, and municipal laws, rules, and regulations applicable to the Youth Homelessness Demonstration Program. It is specifically agreed and understood by both parties that SUBRECIPIENT must comply with all applicable HUD regulations. SUBRECIPIENT shall maintain full and adequate records of compliance with applicable laws, rules, and regulations. Such records shall be open for inspection at any time by authorized representatives of the CITY and/or HUD.

11. Equipment or Asset Purchase exceeding \$5,000: SUBRECIPIENT shall ensure adequate control and accountability for capital purchases and must comply with HUD regulations 2 CFR 200.310 through 2 CFR 200.327.

12. Reports and Audits: SUBRECIPIENT shall furnish to CITY all reports required by HUD, as well as such additional information as may be necessary to comply with all laws, regulations, guidelines, and conditions referred to in paragraph 10 above; and further, SUBRECIPIENT shall provide any other reports deemed reasonably necessary by CITY. The City, HUD, the Comptroller General of the United States or any of their duly authorized representatives shall at all times have the right and option to monitor, inspect, audit, and review SUBRECIPIENT's performance and operation of the Youth Homelessness Demonstration Program or the service to be provided under the Scope of Work included in this Agreement; and in connection therewith, all of the above mentioned entities shall have the right to inspect any and all records, books, documents, or papers of SUBRECIPIENT and the subcontractors of SUBRECIPIENT, to make audit examination of SUBRECIPIENT's performance under this Agreement. If SUBRECIPIENT conducts an annual independent single or program-specific audit conducted under the provisions of 2 CFR 200, SUBRECIPIENT shall provide a copy to the CITY within 30 days after the audit report is available. SUBRECIPIENT shall furnish monthly HMIS reports, with statistics concerning the persons served

under this Agreement. Such Reports shall be submitted within 60 days after the end of the month for which it is being submitted. Such Reports shall be in such form as may be required by the Planning Department.

13. APR Reporting: SUBRECIPIENT shall electronically complete the Annual Performance Report (APR) required by HUD by running a .csv report from HMIS. SUBRECIPIENT shall verify all data is correct and notify the Planning Department within 60 days of grant expiration that APR is complete and send the .csv via email. Failure to timely submit the APR in this timeframe shall result in denial of pending reimbursement payments. Should SUBRECIPIENT fail to submit the APR after 60 days, SUBRECIPIENT shall be subject to more severe penalties which may include reduction in funds or exclusion from future YHDP program competitions.

14. Documents Necessary for Required Assurances: SUBRECIPIENT shall develop and maintain documentation necessary to assure compliance with the provisions of Title IV of the Stewart B. McKinney Homeless Assistance Act, and the Continuum of Care rule (24 CFR Part 578), a copy of which (**Schedule "D"**) is attached hereto and made a part hereof, as well as any amendments thereto. SUBRECIPIENT shall provide such documentation and certification as may be needed to enable the CITY to execute assurance of such compliance. In addition, SUBRECIPIENT shall furnish such information and maintain such records as may be needed to enable both SUBRECIPIENT and the CITY to meet the requirements of the National Environmental Policy Act and the Clean Air Act, along with such regulations as may be adopted in connection therewith by the Environmental Protection Agency, the State of Oklahoma, or the CITY.

15. Record Retention: SUBRECIPIENT agrees to retain all records pertaining to the Youth Homelessness Demonstration Program and this Agreement for a period of five (5) years after completion of activities. If an audit finding is not resolved at the end of the five-year period, the records shall be retained until the finding is resolved.

16. Preparation of Continuum of Care Grant Application: The CITY is responsible for the preparation of the formal application to HUD for Continuum of Care Grant program funds. When requested by CITY, SUBRECIPIENT shall supply to the CITY information necessary for the completion of such application.

17. Citizen Participation: SUBRECIPIENT shall take such actions as may be necessary or appropriate to assure ongoing citizen participation in the subject program as required by applicable law, regulations, guidelines, and CITY policy.

18. Conflict of Interest: No member, officer, or employee of SUBRECIPIENT or its Subcontractors, no member of the governing body of the locality in which the program is situated, and no other public official of such locality or localities who exercises any functions or responsibilities regarding the program during his or her tenure, or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the program assisted under this Agreement.

19. Non-discrimination (Schedule "C"): SUBRECIPIENT agrees, in connection with the performance of work under this Agreement that:

a. The SUBRECIPIENT shall not discriminate against any employee or applicant for employment, because of race, color, religion, sex, gender, national origin, age, familial status, genetic information, or disability. The SUBRECIPIENT shall take affirmative action to ensure that

employees are treated without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, age, familial status, genetic information, or disability. Such actions shall include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment, advertising, lay-off, termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. The SUBRECIPIENT agrees to post, in a conspicuous place available to employees and applicants for employment, the notice in Schedule "C";

b. The SUBRECIPIENT shall not discriminate in providing services to any program participant based on race, color, religion, sex, sexual orientation, gender identity, national origin, age, familial status, genetic information or disability;

c. The SUBRECIPIENT shall include these non-discrimination provisions in any subcontracts connected with the performance of City agreement(s)/contract(s); and

d. In the event of the SUBRECIPIENT's non-compliance with the above non-discrimination provisions, City agreement(s)/contract(s) may be terminated. The SUBRECIPIENT may be declared by the City ineligible for further agreement (s)/contract(s) with the City until satisfactory proof of intent to comply is made by the contractor.

20. Other Federal Requirements: In connection with the performance of this Agreement SUBRECIPIENT agrees to comply with the requirements of 24 CFR Part 578, including those contained in the attached Schedules "E," "F," and "G," and the Federal Requirements outlined therein, as applicable. SUBRECIPIENT further agrees to include these requirements in any subcontracts connected with the performance of this Agreement. Note: The work to be performed under this contract is not subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3).

21. Constitutional Prohibitions: SUBRECIPIENT agrees that it shall carry out its responsibilities under this Agreement in a manner free from religious influences, pursuant to conditions prescribed by HUD. SUBRECIPIENT agrees that it:

a. Shall not discriminate against any employee or applicant for employment on the basis of religion, and will not limit employment or give preference in employment to persons on the basis of religion;

b. Shall not discriminate against any person applying for housing or supportive services on the basis of religion; and

c. Shall provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of housing or supportive services.

22. Hold Harmless Clause: SUBRECIPIENT shall defend, indemnify and save harmless the CITY from any and all claims and causes of action against the CITY and its officers and employees for damages or injury to any person or property arising solely out of, or in connection with the negligent performance or negligent acts of SUBRECIPIENT, its subcontractors, agents, or employees under the terms of this Agreement. In addition to the foregoing, SUBRECIPIENT agrees to hold harmless the CITY from any liability arising from the claims of SUBRECIPIENT's subcontractors or any others SUBRECIPIENT might employ or obtain services or materials from in connection with the performance of this Agreement.

23. Independent Status: SUBRECIPIENT shall be independent of the CITY. SUBRECIPIENT agrees to conduct itself in a manner consistent with such status and further agrees that it will neither hold itself out as, nor claim to be, an officer or employee of the CITY by reason of this Agreement,

and that it will not by reason of this Agreement make any claim, demand, or application for any right or privilege applicable to an officer or employee of the CITY, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage or retirement membership or credit.

24. Termination: This Agreement may be terminated prior to the expiration period by written agreement by the parties to the Agreement. CITY may also unilaterally terminate or suspend this Agreement, in whole or in part, by giving ten (10) days' written notice from CITY to SUBRECIPIENT for the following reasons:

- a. Failure to perform the services in the scope of services and requirements incident hereto.
- b. Making unauthorized or improper use of funds provided under this Agreement.
- c. Submission of an application, report or other document pertaining to this Agreement containing misrepresentation of any material aspect.
- d. The carrying out of the scope of services or the objectives of this Agreement is rendered improbable, unfeasible, impossible, or illegal.
- e. Upon the determination of CITY that this Agreement should be suspended or terminated, without cause.

Termination or suspension shall not affect otherwise valid and allowable obligations incurred in good faith prior to receipt of a notice of termination or suspension.

25. Lobbying Certification: SUBRECIPIENT shall execute a Lobbying Certification (Schedule "E") as an inclusion in this document.

26. Debarment: SUBRECIPIENT certifies by execution of this Agreement that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. SUBRECIPIENT shall ensure that all sub-contractors to be funded under this Agreement provide this certification prior to or as part of issuance of a subcontract agreement.

27. SUBRECIPIENT and its contractors and subcontractors shall comply with requirements established by the System for Award Management (SAM) database, and the Federal Funding Accountability and Transparency Act, including 2 CFR Part 25, Appendix A to Part 25, and 2 CFR Part 170.

a. SUPRECIPIENT and its contractors and subcontractors, prior to entering a contract for the use of the YHDP funds shall:

- (i) Obtain a valid Unique Entity ID (UEI).
- (ii) Register or update registration in the System of Award Management (SAM) database of debarred contractors, and
- (iii) Maintain an active and approved SAM registration with current information at all times during which is has an active contract or award involving Federal funds.

b. For all subcontracts in excess of \$25,000, SUBRECIPIENT shall compare each contractor or subcontractor business name and UEI number against the SAM database. SUBRECIPIENT shall print and retain the results of the SAM search in the contract file for auditing purposes. SUBRECIPIENT shall not award contracts to any entity that is not listed as "active" on the SAM database.

28. Environmental Review: The funding under this Agreement is conditioned on the CITY's determination to proceed with, modify or cancel any project based on the results of a subsequent

environmental review.

29. Participation in HMIS: SUBRECIPIENT agrees to fully participate in the HMIS. Participation will include entering all Universal and Program data elements as required by HUD and detailed in the July 30, 2004 Federal Register "Data and Technical Standards Final Notice". SUBRECIPIENT will also attend user group meetings and share appropriate client information as identified through share agreements. SUBRECIPIENT costs associated with participation are reimbursable from their share of the administrative funds.

30. Coordinated Intake: SUBRECIPIENT agrees to follow the Coordinated Intake & By Name List Policies and Procedures that have been approved and implemented by the Continuum of Care.

31. Miscellaneous: Should it become necessary to determine the meaning or otherwise interpret any word, phrase or provision of this Agreement, or should the terms of this Agreement in any way be the subject of litigation in any court of laws or equity, it is expressly agreed that the laws of the State of Oklahoma shall exclusively control same.

The parties hereto do agree to bind themselves, their heirs, executors, administrators, trustees, successors, and assigns, all jointly and severally under the terms of this Agreement.

SUBRECIPIENT states it possesses experience, know-how, and ability in conducting and performing the program, which is the subject of this Agreement, and agrees to use such experience, know-how, and ability in its execution and completion of this program for the benefit of CITY. SUBRECIPIENT agrees to put forth its best efforts on behalf of CITY and promises to adhere to good business and professional practices in its execution and completion of this Agreement.

32. Notices: Any notice required or permitted to be given by any party under the terms of this Agreement shall be sent Certified Mail Return Receipt Requested to the following addresses:

Homeless Alliance, Inc.
1724 NW 4th Street
Oklahoma City, OK 73106
Attention: Executive Director

City of Oklahoma City
420 W. Main, Suite 900
Oklahoma City, OK 73102
Attention: Planning Director

And to:

City Clerk
The City of Oklahoma City
200 N. Walker, 2nd Floor
Oklahoma City, OK 73102

IN WITNESS WHEREOF, the parties hereto signify Agreement to all contained herein by the following executions:

HOMELESS ALLIANCE, INC.

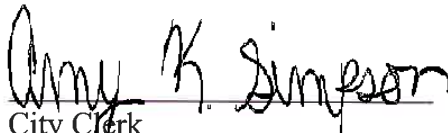
By: 

President & CEO 3/3/25
Title Date


APPROVED by the Council and **SIGNED** by the Mayor of the City of Oklahoma City this 25th day of March 2025.


ATTEST:
(Seal)

THE CITY OF OKLAHOMA CITY


City Clerk



By: 
Mayor


Assistant Municipal Counselor

**SCHEDULE "A": YOUTH HOMELESSNESS DEMONSTRATION PROGRAM
AGENCY PROJECT SUMMARY**

Agency Name: Homeless Alliance, Inc.

Sponsored Activities: Leasing
Supportive Services
Operating
Administration

Estimated Number of Persons Served: 9 Individuals
9 Households

Term of Grant: January 1, 2025 to December 31, 2025

Youth Homelessness Demonstration Program Funds will be used to fund this project.

PROVIDER will enter all information regarding service recipients into the HMIS database designated by the City.

**SCHEDULE "B": YOUTH HOMELESSNESS DEMONSTRATION PROGRAM
ALLOCATION AND RATE OF REIMBURSEMENT ("FUNDING")**

Allocation: \$288,520 maximum combined allocation, as per Project Budget Summary, below.

Rate of Reimbursement: Requests for reimbursement shall be submitted within 60 days after the end of the month for which expenses are being billed.

Invoices/reimbursement requests shall include documentation supporting expenses, match amount and source of match. Requests for payroll reimbursement shall include timesheets documenting employee time spent on the YHDP project. The request for reimbursement shall include the number of individuals served during the Invoice period.

Expenditure of Grant Funds

Grant funds shall be used under the leasing, operating, supportive services, and administrative costs categories. No changes shall be made to the funding amounts or categories in the budget that follows without prior approval of HUD and the City. If HUD approves a budget change, the City's YHDP program manager may authorize consistent changes. No changes are authorized until written approval from the Program Manager is received.

**YOUTH HOMELESSNESS DEMONSTRATION PROGRAM
PROJECT BUDGET SUMMARY**

<u>CATEGORY</u>	<u>YHDP ALLOCATION</u>
Leasing	\$ 88,625
Supportive Services	\$139,508
Operating	\$ 36,850
Administration Costs	\$ 23,537 (\$11,769 retained by CITY)

MATCH

Cash	\$ 49,974
TOTAL	\$ 49,974

**SCHEDULE "C": YOUTH HOMELESSNESS DEMONSTRATION PROGRAM
NON-DISCRIMINATION CERTIFICATE**

As a subrecipient/contractor of the CITY, and a recipient of federal funding, SUBRECIPIENT must execute and post this statement in a conspicuous place available to employees and applicants for employment.

SUBRECIPIENT agrees, in connection with the performance of work under agreement(s)/contract(s) with the City or its public trusts:

- a. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, national origin, ancestry, age, or disability as defined by the Americans with Disabilities Act of 1990, §3(2). SUBRECIPIENT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sexual orientation, gender identity or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- b. SUBRECIPIENT will, in all solicitations or advertisements for employees placed by or on behalf of the organization, state that all qualified applicants will receive consideration for employment without regard to their race, color, religion, sexual orientation, gender identity or national origin.
- c. SUBRECIPIENT agrees to include this non-discrimination clause in any subcontracts connected with performing City trust agreement(s)/contract(s).
- d. In the event of the contractor's/subrecipient's non-compliance with the above non-discrimination clause, City agreement(s)/contract(s) may be canceled or terminated by the City. The contractor may be declared by the City ineligible for further agreement (s)/contract(s) with the City until satisfactory proof of intent to comply is made by the contractor/subrecipient.

Oklahoma City Municipal Code Chapter 25, Section 25-41.

Federal Executive Order 11246

HOMELESS ALLIANCE, INC.

BY:



President & CEO
Title

3/3/25
Date

SCHEDULE "D"

24 CFR Part 578

**SCHEDULE "E": YOUTH HOMELESSNESS DEMONSTRATION PROGRAM
CERTIFICATION REGARDING LOBBYING**

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontract, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

HOMELESS ALLIANCE, INC.

BY:



President & CEO

Title

3/3/25

Date

SCHEDULE "F": YOUTH HOMELESSNESS DEMONSTRATION PROGRAM DRUG FREE WORKPLACE CERTIFICATION

The undersigned Subrecipient shall or shall continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about-
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will:
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

- (b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1,2,3,4,5, and 6.
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:


Place of performance (Street address, city, county, state, zip code)

1724 NW 4th Street,

OKLAHOMA CITY, OK 73106

Check if there are workplaces on file that are not identified here; and list below:

HOMELESS ALLIANCE, INC.

By: 

President & CEO
Title

3/3/25
Date

**SCHEDULE "G": YOUTH HOMELESSNESS DEMONSTRATION PROGRAM
LEAD-BASED PAINT**

On September 15, 1999, HUD published the final rule on Lead-based paint which is codified as 24 CFR Part 35. The requirement of the Lead-based paint regulations applies to all federal assistance involving housing and extends to grants of funds for supportive services, operations and rehabilitation activities.

As provided for in 24 CFR 35, under the regulations the CITY can delegate all responsibility for compliance with the regulations to the SUB RECIPIENT under this Agreement.

Incorporated by reference are excerpts from 24 CFR Part 35 which may apply to fund uses contemplated under this Agreement as applicable:

- Subpart B-General Provisions-applicable to all housing assistance activities.
- Subpart C-Purchase of Residential Property-Federal agency other than HUD
- Subpart H-Project Based Assistance without rehabilitation-applicable to HOPWA and Continuum of Care
- Subpart J-Rehabilitation-applicable to all housing assistance activities
- Subpart K-Leasing, support services or operations-applicable to all HOPWA, ESG, and CoC/supportive housing grants with NOFA's published after October 1, 1999, and to Formula HOPWA activities commencing as of September 15, 2000
- Subpart M-Tenant-Based Rental Assistance-applicable to Section 8, HOPWA, and shelter plus care
- Subpart R-Methods and Standards for Lead-Based paint hazard
- Evaluation and Hazard Reduction Activities-applicable to all rehabilitation activities

SUBRECIPIENT shall employ only those persons licensed or certified to conduct lead-based paint activities as applicable under the regulatory requirements.

It is recommended that SUBRECIPIENT seek training and certification of one or more staff persons, as necessary, to be conversant with regulatory requirements.

Any entity receiving assistance under any Federally funded housing activity or program administered by the City who fails to comply with the requirements of this policy or any of its requirements shall be subject to sanctions relevant under the funding program and may be subject to other penalties authorized by law.

HOMELESS ALLIANCE, INC.

By: _____

President & CEO
Title

3/3/25
Date

SUB RECIPIENT ANNUAL GRANT POLICY AND PROCEDURE REVIEW CERTIFICATION

Please initial next to each item as performed, sign and date the certification.

Initial

mm

I acknowledge that Circulars A-87, A-102, and A-133 have been superseded by 2 CFR 200 (aka Super or Omni Circular)

mm

I have read 2 CFR 200 in its entirety at least once.

mm

I have reviewed the 2024 2 CFR Part 200, Appendix XI – Matrix of Compliance Requirements

mm

I am familiar with all requirements of the City of Oklahoma City Grant Policies and Procedures Manual

mm

I have complied with all of the provisions of grants within my purview on a timely basis except when documented as such using normal City procedures

I certify the initialed statements above are correct to my knowledge.

Meghan Mueller

(Sub Recipient's Printed Name)

The Homeless Alliance

(Sub Recipient's Organization)

mm

(Sub Recipient's Signature)

3/3/25

(Date)

List of Active Grants (attach additional sheets if necessary)

Grant Project Number	Grant Title
<u>G80436</u>	<u>Building Foundations</u>
<u>G80446</u>	<u>Safe Homes</u>
<u>G80453</u>	<u>YHDP PSH</u>
<u>G80387</u>	<u>HOPWA FY22-23</u>
<u>G80430</u>	<u>ESG FY23-24</u>
<u>G80431</u>	<u>HOPWA FY23-24</u>
<u>G80434</u>	<u>ESG FY24-25</u>
<u>G80435</u>	<u>HOPWA FY24-25</u>

J Shadid

(Jerod Shadid, Program Manager)

3/19/25

(Date)

Conformance with 2 CFR § 200.332

The following information is included in this Agreement to conform to the requirements of 2 CFR § 200.332:

Provider Name: Homeless Alliance, Inc.

UEI number: K4B2XLLJMWS9

Federal Award Identification Number (FAIN): OK0185Y6I022301

Federal Award Date: February 4, 2025

Subaward period of performance and budget period: See Section 2 above;

Amount of Federal Funds Obligated by this Agreement: \$288,520

Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA): This award will provide support services to youth via the Homeless Alliance PSH program. Services include case management, education services and life skills courses, among others.

Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the pass-through entity: The Federal awarding agency is the HUD as defined in the above recitations. The CITY as defined above is the recipient agency providing the subaward to HOMELESS ALLIANCE, INC. The contact information for the Mayor is:

The Hon. David Holt
Mayor of Oklahoma City
200 N Walker Ave., Third Floor
Oklahoma City, OK 73102

Assistance Listing Number (aka CFDA): 14.276; **Title:** Youth Homelessness Demonstration Program.