



Current Date 7/15/20

Applications are processed in the order received - preference given to long standing events.

Event Name 2024 OKC Turkey Tracks

Expected Attendance 3000

Event Coordinator Melissa Hodgson

Email Address mhodgson@okcinnovative.com melissa@firstplacetiming.com

Mailing Address 3908 NW 3rd, OKC OK 73107

Phone 405-570-1966 Fax _____

Event Address (Location) 5th and Harvey

Event Start Day/Date 11/28/2024 Event Start Time 8:30am

Event End Day/Date ~~11/28/2024~~ 11/28/2024 Event End Time 12pm

Set-up Day/Date 11/28/2024 Start Time 5:00am End Time 8:30am

Tear-down Day/Date 11/28/2024 Start Time 11:00am End Time 12:00pm

Street Closure Times (if applicable)

Closure Day/Date 11/28/24 Time 5:30am

Reopening Day/Date 11/28/20 24 Time 12:00pm

Event description (activities, exact location, etc.). Please also submit an event site map.

1Mile Fun Run at 8:30am and 5K at 9:00am

Event starts and finishes on 5th & Harvey

Is this an annual event? Yes If yes, how many years? 14

How many vendors will sell items at your event (retail, food, beverages, etc.)?

☒ None ☐ 1 ☐ 2-10 ☐ 11-25 ☐ 26-50 ☐ 50+

Please note: the deadline for the food [vendor list](#) is a strict **10 business days** prior to the event.



Event includes (mark all that apply):

- | | | |
|--|---|---|
| <input type="checkbox"/> Block party | <input checked="" type="checkbox"/> Street closure | <input type="checkbox"/> Assembly event (First Amendment) |
| <input type="checkbox"/> Beverage sales | <input type="checkbox"/> Procession/Horse Procession | <input checked="" type="checkbox"/> Residential area |
| <input type="checkbox"/> Alcohol sales | <input type="checkbox"/> Parade | <input checked="" type="checkbox"/> Non-residential area |
| <input type="checkbox"/> Food sales | <input checked="" type="checkbox"/> Amplified sound | <input type="checkbox"/> Parklet |
| <input type="checkbox"/> Merchandise sales | <input type="checkbox"/> Live entertainment | <input checked="" type="checkbox"/> Athletic event |
| <input type="checkbox"/> Street activities | <input type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming |

Number of tents 6

Size of tent(s) (4) 10 x 10, (2) 20 x 10

Number of Parade Entries NA Number of Horses/Animals participating NA

Emergency primary contacts during event:

Name <u>Melissa Hodgson</u>	Name <u>Evan Hodgson</u>
Mobile <u>405-570-1966</u>	Mobile <u>405-596-9166</u>
Email <u>m.hodgson@okc.gov melissa@firstplacetiming.com</u>	Email <u>w.evan.hodgson@gmail.com</u>

Event Coordinator Signature Melissa Hodgson 7/15/24

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under City of Oklahoma City Municipal Code Chapters 50 and 60)

RETURN COMPLETED FORM

Via U.S. Postal Special Events - Public Information & Marketing 200 N. Walker, OKC, OK 73102

Via E-Mail specialevents@okc.gov (preferred method)

Via Fax (405) 297-3124

Questions? Call Special Events Permit Office (405)297-2890

SPECIAL EVENTS OFFICE USE

Staff comments:

Special Events Office Approval _____

***TURKEY
TRACKS***



Exhibits A & C -1

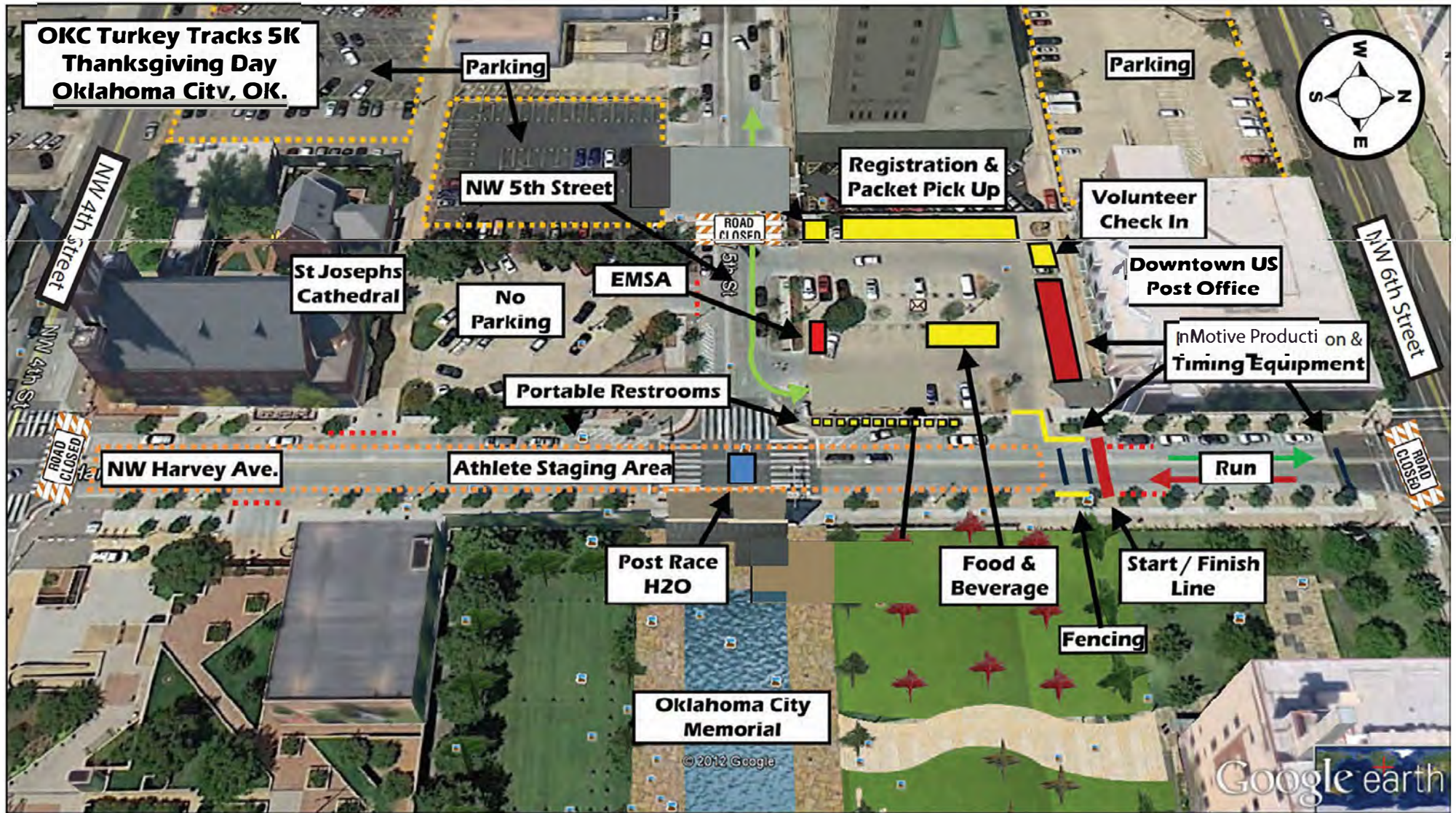


Exhibit B



OKC Turkey Tracks 5K Written Course Description

Thursday, November 25, 2021

[illegible]

This document was created by Ryan Bybee (rbybee@enmotive.com) on 11/1/2021 @ 4:30 PM

This document was last edited by Ryan Bybee (rbybee@enmotive.com) on 11/1/2021 @ 4:30 PM

OKC Turkey Tracks 5K & 1 Mile Fun Run

Electricity Plan

Location	Source	QTY	What it's Powering
Volunteer Check In	Generator	1	Technology (i.e. Computers, Scan Stations, Printers)
Race Timing Area	Generator	1	Technology (i.e. Computers, Scan Stations, Printers)
Start/Finish	Generator	1	Back Up for Timing and/or Sound
Sound	Generator	1	Used to power event sound
Packet Pick Up / Registration	Generator	1	Technology (i.e. Computers, Scan Stations, Printers)
Production Compound	Generator	2	General Backup Generators should any of the above locations need replaced.

The electrical needs of this event are simple and will be powered by smaller generators that do not require grounding.

Each of the generators above will be monitored by First Place Timing/Ventures Event Staff

First Place Timing/Ventures Staff will manage power cords, so they are not a trip hazard to event staff, event participants and the general public.

The generators for this event are owned by First Place Timing, should anyone need to contact First Place Timing about the generators or any of the info included above, please contact:

Melissa Hodgson
First Place Timing
405-570-1966 | melissa@firstplacetiming.com

Exhibit C-2

OKC Turkey Tracks 5K & 1 Mile Fun Run

Thursday, November 28th, 2024

Waste Plan

First Place Timing will place an appropriate amount of solid waste receptacles (garbage cans, lined with garbage bags) throughout the event site, near the runner refreshment area, and at the aid station.

First Place Timing Staff will monitor garbage cans and will remove bags when full and replace them with empty bags.

First Place Timing will remove all solid waste off-site and dispose of it off-site.

Waste Plan is subject to change



The City of
OKLAHOMA CITY

SPECIAL EVENTS

Written Notice Affidavit to properties abutting event.
The written notice affidavit confirms that you have
provided written notice (via postcard, letter) to property
owners along running route/course.

AFFIDAVIT OF WRITTEN NOTICE TO PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Melissa Hodgson
Name

as event coordinator of 2024 OKC Turkey Tracks
Event Name

hereby certify that property owners abutting the named event have been notified in
writing that the right-of-way will be closed (date(s)) 11-28-24.

M Hodgson
Signature

10/22/24
Date

Subscribed and sworn before me this 22 day of October, 2024.

Theresa Moore
Notary Public

My commission expires 2-20-26



Find additional info and forms @ www.okc.gov/specialevents

The City of
OKLAHOMA CITY

From: [Hodgson, Melissa](#)
To: [Melissa Hodgson](#)
Subject: Fw: 2024 Turkey Tracks
Date: Tuesday, August 27, 2024 10:43:39 AM

Melissa Hodgson, Owner
First Place Timing
E: melissa@firstplacetiming.com
C: (405)570-1966
www.firstplacetiming.com

From: Maria De Loera <mdeoloera@sjocokc.org>
Sent: Thursday, July 18, 2024 8:55 AM
To: Hodgson, Melissa <mhodgson@enmotive.com>
Subject: Re: 2024 Turkey Tracks

Greetings,

We approve of the event taking place near the St. Joseph's Old Cathedral this Thanksgiving.



Virus-free. www.avast.com

On Tue, Jul 16, 2024 at 10:39 AM Hodgson, Melissa <mhodgson@enmotive.com> wrote:

Hello!

I am reaching out to inform you that we intend to host the event again on Thanksgiving Day (11/28/24) – it will be identical to previous events OKC Turkey Tracks.

Since the St. Joseph's Old Cathedral is located near the athlete staging area and general site, the City of OKC requires that we get approval from all neighboring businesses – and with that, we'd be honored to have your approval in writing (an email would be more than sufficient) stating that you approve of the event taking place near the St. Joseph's Old Cathedral this Thanksgiving.

Let me know if you have any questions or concerns. I can also be reached on my cellphone – (405) 570-1966.

Thanks!

Melissa Hodgson
Office Manager | EnMotive OKC
E: mhodgson@enmotive.com
C: 405-570-1966

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Maria De Loera

St. Joseph Old Cathedral

307 NW Fourth ST

Oklahoma City, Ok 73102

O: 405-235-4565

Pray, hope and don't worry!

From: [Kari Watkins](#)
To: [Melissa Hodgson](#)
Cc: [Lynne Porter](#); [Gabriel Taylor](#); [Joseph Slawinski](#)
Subject: Re: OKC Turkey Tracks
Date: Monday, October 7, 2024 9:03:44 PM

Sounds great and we wish best of luck! Thank you for reaching out and we appreciate your attention to the details including trash etc. I have copied members of my team that it impacts. Thanks

KARI WATKINS
President & CEO
OKC National Memorial & Museum
Sent from my iPhone

On Oct 8, 2024, at 3:20 AM, Melissa Hodgson <melissa@firstplacetiming.com> wrote:

Hello!

I am reaching out to inform you that we intend to host the event again on Thanksgiving Day (11/28/24) – it will be identical to previous events OKC Turkey Tracks.

Since the OKC Memorial is located near the athlete staging area and general site, the City of OKC requires that we get approval from all neighboring businesses – and with that, we'd be honored to have your approval in writing (an email would be more than sufficient) stating that you approve of the event taking place near the OKC Memorial this Thanksgiving. I will personally walk to Memorial site to ensure there is no trash left.

Let me know if you have any questions or concerns. I can also be reached on my cellphone – (405) 570-1966.

Thanks!
Melissa Hodgson
Owner | First Place Timing LLC
E: melissa@firstplacetiming.com
C: 405-570-1966

--

Maria De Loera

St. Joseph Old Cathedral

307 NW Fourth ST

Oklahoma City, Ok 73102

O: 405-235-4565

Pray, hope and don't worry!



CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
08/27/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Northeast, Inc. New York NY Office One Liberty Plaza 165 Broadway, Suite 3201 New York NY 10006 USA	CONTACT NAME: PHONE (A/C. No. Ext): (866) 283-7122 FAX (A/C. No.): (800) 363-0105 E-MAIL ADDRESS:														
INSURED Ventures Endurance Events, LLC 6129 Airways Blvd, STE 1 Chattanooga TN 37421 USA	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Everest National Insurance Co</td><td>10120</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Everest National Insurance Co	10120	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** 570107833421**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Limits shown are as requested

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS												
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			SI8GL01746241	02/25/2024	02/25/2025	<table><tr><td>EACH OCCURRENCE</td><td>\$1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$100,000</td></tr><tr><td>MED EXP (Any one person)</td><td>Excluded</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$2,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$2,000,000</td></tr></table>	EACH OCCURRENCE	\$1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000	MED EXP (Any one person)	Excluded	PERSONAL & ADV INJURY	\$1,000,000	GENERAL AGGREGATE	\$2,000,000	PRODUCTS - COMP/OP AGG	\$2,000,000
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	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						<table><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td></td></tr><tr><td>BODILY INJURY (Per person)</td><td></td></tr><tr><td>BODILY INJURY (Per accident)</td><td></td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td></td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)		BODILY INJURY (Per person)		BODILY INJURY (Per accident)		PROPERTY DAMAGE (Per accident)					
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AGGREGATE	\$1,000,000																		
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				<table><tr><td>PER STATUTE</td><td>OTH-ER</td></tr><tr><td>E.L. EACH ACCIDENT</td><td></td></tr><tr><td>E.L. DISEASE-EA EMPLOYEE</td><td></td></tr><tr><td>E.L. DISEASE-POLICY LIMIT</td><td></td></tr></table>	PER STATUTE	OTH-ER	E.L. EACH ACCIDENT		E.L. DISEASE-EA EMPLOYEE		E.L. DISEASE-POLICY LIMIT					
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E.L. EACH ACCIDENT																			
E.L. DISEASE-EA EMPLOYEE																			
E.L. DISEASE-POLICY LIMIT																			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: 2024 OKC Turkey Tracks.
City of Oklahoma City and its trusts are included as Additional Insured in accordance with the policy provisions of the General Liability policy.

CERTIFICATE HOLDER**CANCELLATION**

City of Oklahoma City 200 N. Walker Ave. Oklahoma City OK 73102 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Aon Risk Services Northeast, Inc.</i>
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Holder Identifier :

Certificate No : 570107833421