



# MEMORANDUM

Council Agenda  
Item No. IX. A  
11/5/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Renewal No. 1 of Billing Service Agreement with Digitech Computer LLC (C245007), Emergency Medical Transport Billing and Collection Services, estimated cost \$195,300, November 7, 2024 through November 6, 2025.

### **Background:**

On November 7, 2023 (Item No. IX.BU.), following a request for proposal process, the City Council approved an agreement with Digitech Computer LLC for the period ended November 6, 2024. The agreement was awarded for one year with four one-year renewal options.

The agreement meets the City's policy on renewal of agreements for goods and services. Staff has notified the vendor that the City wishes to renew their agreement under the same terms and conditions as previously awarded. A letter agreeing to the renewal has been received from the vendor.

### **Agreement:**

(C245007)

Digitech Computer LLC

Services as proposed. 4.65% of Net Collected Revenue (total collected revenue less refunds).

### **Estimated Cost:**

\$195,300

### **Estimated Collections:**

\$4,200,000

### **Source of Funds:**

Ambulance Services > OCITY > Medical Transport > Medical Transport Program > Other Services and Charges (1702-4500213-11568-52000001)

### **Review:**

Fire Department

**Recommendation:** Agreement be renewed.