



# MEMORANDUM

Council Agenda  
Item No. IX. D  
1/2/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

1. Renewal of pricing agreements, Conrad Fire Equipment (R24-C225026) and Stolz Telecom (R24-C225027), intercom systems and installation for fire apparatus, estimated cost \$60,000, January 4, 2024 through January 3, 2025; and
2. Resolution authorizing the open market purchase of related items not available on pricing agreements (OM24-C225028), estimated cost \$25,000, January 4, 2024 through January 3, 2025.

### **Background:**

Pricing agreements were originally awarded January 4, 2022 (Item No. IX.D.1&2.) for the period ending January 3, 2023. The pricing agreements were awarded for one year with two renewal options. Pricing agreements were renewed January 3, 2023 (Item No. IX.D.1&2) for period ending January 3, 2024.

The pricing agreements meet the City's policy on renewal of pricing agreements for goods and services. Staff has notified the vendors that the City wishes to renew their pricing agreements under the same terms and conditions, including price, as previously awarded. Letters agreeing to the renewals have been received from the vendors. Conrad Fire Equipment submitted updated pricing which is allowed under the terms of the pricing agreement. Oklahoma City Radio Support completes most of the installations. If installation or repairs services are to be performed by vendors on City property, insurance will be obtained at that time.

Staff requests open market authority for the purchase of related items not available on pricing agreements, estimated cost \$25,000, January 4, 2024 through January 3, 2025. Purchases made with this authority will comply with the City's open market purchasing procedures.

### **Pricing Agreements:**

(R24-C225026)

Conrad Fire Equipment

David Clark Equipment 12% Discount off List Price

Fire Com Equipment 10% Discount off List Price

Installation \$140.25/hour

(R24-C225027)

Stolz Telecom

Sigtronics Equipment 10% Discount off List Price

Installation \$80/hour

\$80 per hour is hourly rate for upfit services. Quantity of hours will be determined by installation time of intercom products on a case-by-case basis.

**Estimated Cost:**

Pricing Agreement(s)	\$ 60,000
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Open-Market Resolution	<u>\$ 25,000</u>
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Total	\$ 85,000
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**Source of Funds:**

Fire – Fire Sales Tax – Budget-Fire Department – Fire Other Tools & Equipment – Budget-Other Services & Charges - Budget-Materials & Supplies (030-0150-450XXXX-11551-52000001-53000001)

**Review:**

Fire Department

**Recommendation:** Agreements be renewed and Resolution be adopted.