



MEMORANDUM

Council Agenda
Item No. VIII. A
8/27/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Revocable Permit with the Asian District Cultural Association for the “Asian Night Market Festival,” October 4-6, 2024, Military Park, 1200 NW 25th Street, revenue of \$735. Ward 2.

Location:

Military Park, located at 1200 NW 25th Street, and rights-of-way.

Background:

The Asian District Cultural Association (Permittee) desires a Revocable Permit (Permit) to hold “Asian Night Market Festival” (Event), as described above. Permittee will, at its expense, plan, organize, and manage the Event.

The Permit will be effective when approved by the City. It will authorize Permittee to use the Military Park from 6:00 a.m. on Friday, October 4, 2024, until 2:00 a.m. on Sunday, October 6, 2024.

This Permit shall authorize Permittee to use public rights-of-way, exclusively closing all lanes of **North Classen Boulevard** from Northwest 23rd Street north to Northwest 26th Street, **the alley directly west of North Classen Boulevard between Northwest 24th Street and Northwest 23rd Street** from a point directly west of the entrance of the south parking lot of 1329 Northwest 23rd Street east to North Classen Boulevard, **Northwest 24th Street** from North Douglas Avenue east to North Military Ave, **Northwest 25th Street** from North Douglas Avenue east to a point directly west of the east entrance to the parking lot of 1215 Northwest 25th Street, **North Douglas Avenue** from Northwest 26th Street south to Northwest 24th Street, and **North Military Avenue** from North Classen Boulevard north to Northwest 25th Street.

Permittee must provide required insurance and indemnification; protect City property; and comply with applicable laws, rules, and regulations. As consideration, Permittee will pay the City \$735.

Revenue:

\$735 to be deposited in the General Operations - Culture and Recreation - Parks Charges-Special Events (1001 - REV1500 - 42050011)

Review:

Parks and Recreation

Recommendation: Revocable Permit be approved.