



MEMORANDUM

Council Agenda
Item No. IX. U
12/3/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

First Amendment to The City of Oklahoma City Community Development Block Grant Operating Agreement FY 2023-2024 with Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc. – Emergency Home Repair Program, increase of \$1,854.87.

Purpose:

To increase project funding by \$1,854.87, for completion of additional projects that were requested by the City, to fulfill warranty work that was not initially anticipated, that occurred during the initial contract period.

Background:

As part of the City's Community Development Program, the City has funded the Community Action Agency of Oklahoma City and Oklahoma/Canadian Counties, Inc. (CAA) to provide Emergency Home Repair (EHR) services to homeowners in Oklahoma City. Funds provide emergency repairs (roofing, plumbing, heating, air conditioning, and electrical), which include some warranty work that was done during the contract period, on owner-occupied housing for income-qualified homeowners.

The Community Development Block Grant Operating Agreement with CAA was approved by the City Council on May 9, 2023 (Item no. XI. W.), with a term through June 30, 2024.

This contract amendment would add the amount of \$1,854.87 to the Agency's existing budget of \$589,939.00, bringing the total amount of this Agreement to \$591,793.87. The increased funding request will allow CAA to fully fund repair projects completed during the term of the Agreement. Schedule 'B' reflects a revised budget that includes that warranty work.

Estimated Cost:

\$1,854.87

Source of Funds:

GRANTS MANAGEMENT– DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
– COMMUNITY DEVELOPMENT BLOCK GRANT - B-23-MC-40-0003 (1906-2408000-
G3110C-G80428)

Review:

Planning Department

Recommendation: Amendment be approved.