



Current date 3/6/2023

Applications processed in the order received / Preference given to long-standing events

Event Red Coyote Runtoberfest 5K

Expected number of participants 800

Event coordinator(s) Red Coyote Running & Fitness

Email address joseland@redcoyoterunning.com

Mailing Address 5720 N. Classen Blvd. Oklahoma City, OK. 73118

Phone 405-919-9587 Fax NA

Event Start: Day/Date Sunday October 1st Time: 3:00 pm

Event End: Day/Date Sunday October 1st Time: 5:30 pm

Setup: Day/Date Sunday October 1st Start time: 1:00 pm End time: 3:00 pm

Teardown: Day/Date Sunday October 1st Start time: 4:30 pm End time: 5:30 pm

Event description (Exact location, activities...)

The Red Coyote Runtoberfest is a 5K Run and Fall Running festival presented by Red Coyote
Running & Fitness. The event helps support our Girls on the Run and running programs for all
abilities in a grass roots social setting. The run will be based on Park Place between Walker and Hudson
and we are requesting a closure of this street for the duration of the event. The remainder of the
course would be controlled by OCPD as a moving procession. Event follows flow of traffic and will impact
roadways on the course for approximately 30 minutes in any given area.

Is this an annual event? Yes If yes, how many years? 10

How many vendors will sell items at your event (retail, food, beverages, etc.)? 0



Event Includes:

- | | | |
|---|--|--|
| <input checked="" type="checkbox"/> Block party | <input checked="" type="checkbox"/> Street closure | <input type="checkbox"/> Assembly event |
| <input type="checkbox"/> Alcohol sales | <input checked="" type="checkbox"/> Residential area | <input checked="" type="checkbox"/> Athletic event |
| <input type="checkbox"/> Low-point beer sales | <input checked="" type="checkbox"/> Non-residential area | <input type="checkbox"/> Parade |
| <input type="checkbox"/> Food sales | <input checked="" type="checkbox"/> Amplified sound | <input checked="" type="checkbox"/> Procession |
| <input type="checkbox"/> Merchandise sales | <input type="checkbox"/> Live entertainment | <input type="checkbox"/> Open flames |
| <input type="checkbox"/> Street activities | <input type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Tent/Canopy* |

*Number of tents 5

*Size of tent(s) 10X10

Primary contacts (during event):

Name John Oseland
 mobile 405-919-9587
 email john@ultramaxsports.com

Name Burke Beck
 mobile 405-840-0033
 email burke@ultramaxsports.com

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Event Coordinator Signature _____

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under [City of Oklahoma City Municipal Code Chapters 50 and 60](#))

Return to: Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102
 email: specialevents@okc.gov office 405-297-2890 fax 405-297-3124

SPECIAL EVENTS OFFICE USE

Staff comments

Special Events Office Approval _____



Red Coyote Runtoberfest Race Day Timeline

- 12:30 pm – Red Coyote Production Team arrives on site for set up.
- 1:00 pm – Timing crew arrives for set up.
- 1:00 pm – RC Van unloaded, contents divided to registration, finish line, course marking, and water stops
- 1:00 pm – Tents & tables for registration packet pick up set up
- 1:00 pm – Fencing team driving stakes and zip ties RC fence at staging coral.
- 1:30 am – Course marking team launched to put out signs and pull traffic barricades
- 1:30 pm – RC Van Launches with water stop supplies for set up and staging
- 1:30 pm – Registration packet pick up set up continues, generator, computers, shirts, packet supplies staged and ready
- 2:00 pm – Coop Aleworks arrives for set up
- 2:00 pm – Packet Pick Up and Race Day Registration opens
- 2:00 pm - Bike lead arrive in time for recon ride if necessary
- 2:00 pm – Music and announcements start
- 2:30 pm– Post race water and medals prepared and staged for movement after race start
- 2:30 pm – Course marking and turn locations complete and check in
- 2:30 pm – OCPD arrive on site for orientation and checks
- 2:30 pm – First Aid Tent finalized and set
- 2:30 pm – Water stop staffing, (Girls on the Run), arrives at stop or final set up and prep. Ready by 3:00
- 2:45 pm – RC Van back from course for start.
- 2:45 pm – Bike lead returns from recon ride and ready for start.
- 3:00 pm – 5K Starts
- 3:10 pm – First runners possible at water stop
- 3:10 pm – RC Van launches as race sag to peel tape and pick up signs
- 3:15 pm – Check in Computers converted to results kiosks
- 3:15 pm – Awards pick up tent set up and ready
- 3:15 pm am – Post race medals staged and ready.



Red Coyote Runtoberfest Race Day Timeline

3:15 pm – All finish line team members in place

3:17 pm – Possible first finishers arriving from course

3:20 pm – Site crew breaks down and loads any non essential gear from packet pick up / registration.

3:25 pm – Results and awards team members in place

3:45 pm – Overall Male and Female award presentation. Awards tent opens for age group awards.

3:40 pm – Last runner possible at water stop, (20:00 pace) RC Van passes.

3:45 pm – Course team packs up water stop and returns to start finish, (Mike's SUV)

3:45 pm – Post race party opens at Fassler Hall

4:00 pm – All return and unassigned team members begin packing up and loading all nonessential items

4:15 pm – OCPD given all clear as last runners off Hudson

4:15 pm am – Final Runner

4:15 pm – Production team Picture at Finish Line

4:15-45 pm – Final breakdown begins, truck loaded

4:15-45 pm – Timing team breakdown after final runner (golf cart)

5:00 pm – Post race gathering at Fassler Hall, Gift Cards

7:00 am – Monday trailer return

8:00 am – Monday morning truck unload at store

Heart Felt Thank You For Another Great Red Coyote Event!



Red Coyote Runtoberfest 5K
Site Plan
Fassler Hall Parking Lot
Park Place Street Closure

EXHIBIT B



**RUntoberfest
Traffic Signs
Barricades
Plan**



**Red Coyote Runtoberfest 5K
Parking Plan & Lot Options
Close to Fassler Hall**





***** EVENT NOTICE *****

Red Coyote Runtoberfest 5K

Red Coyote Running and Fitness will be presenting the Runtoberfest 5K run from Fassler Hall in Midtown OKC on Sunday afternoon October 1st at 3:00 pm. Park Place between Walker and Hudson will be closed from 1:00 pm to 5:30 pm. Other streets on the course will be affected for approximately 30 minutes in any given area from 3:00 pm to 5:30 pm. The event will have 20 OCPD personnel to manage traffic and we have included the course map below for additional details and information.

You can visit online for additional details at www.redcoyoterunning.com. Thank you for your patience and support. We invite you to join us for the fun!



John Oseland - Ultramax Sports

John Oseland – 405-919-9587
joseland@redcoyoterunning.com



The City of **OKLAHOMA CITY**

SPECIAL EVENTS

Consent Affidavit confirms that you have received street closure approvals from property owners for the street closure. Signed petition form, emails or letters are accepted forms of consent.

AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA)

COUNTY OF OKLAHOMA)

Know all men by these presents: I, JOHN CEBLANO

Name

as event coordinator of the RUNTOBERFEST 5K

Event Name

hereby certify that all required property owners abutting the street closure for the named event **have been notified in writing and have provided consent** that the right-of-way be closed OCTOBER 1ST 2023 date(s)

[Signature] 4/3/23
Signature Date



Subscribed and sworn before me this 3 day of April, 2023

[Signature]
Notary Public

My commission expires 01-25-27



The City of
OKLAHOMA CITY

SPECIAL EVENTS

Written Notice Affidavit to properties abutting event.
The written notice affidavit confirms that you have provided written notice (via postcard, letter) to property owners along running route/course.

AFFIDAVIT OF WRITTEN NOTICE TO PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA)

COUNTY OF OKLAHOMA)

Know all men by these presents: I, JOHN OSIZAND
Name

as event coordinator of RUNTOBERFEST 5K
Event Name

hereby certify that property owners abutting the named event **have been notified in writing that the right-of-way will be closed** (date(s)) OCTOBER 1ST 2023.

[Signature] 4/3/23
Signature Date

Subscribed and sworn before me this 3 day of April, 2023

My commission expires 01-25-27
[Signature]
Notary Public



