

MEMORANDUM



OCAT Agenda  
Item No VIII. C  
3/28/2024

TO: Trustees, Oklahoma City Airport Trust

FROM: Jeff Mulder, Director of Airports

Amendment No. 2 to the Annual Maintenance Contract with Diversified Construction of Oklahoma, Inc., for Project No. OCAT GEN 2211, Annual Miscellaneous Services, Repairs, and Maintenance, to renew the Contract for its second renewal period and to revise certain other terms and provisions of the original agreement.

**Location:**

Will Rogers World Airport, Wiley Post Airport, Clarence E. Page Airport

**Background:**

On March 24, 2022, Trust awarded the competitively bid Annual Maintenance Contract (Contract) for Project No. OCAT GEN 2211, Miscellaneous Services, Repairs, and Maintenance, to Diversified Construction of Oklahoma, Inc. The Contract established rates for on-call miscellaneous maintenance and repair services at Trust facilities, including Trust facilities at the Mike Monroney Aeronautical Center, for an initial period of 365 calendar days or until the aggregate of all the claims reaches the contract sum of \$400,000, whichever event occurs first. The Contract provides for a maximum of two successive 365-day renewal periods upon mutually agreeable terms. Amendment No. 1 for the first renewal period of the Contract was approved by Trust on March 23, 2023.

The first renewal option will expire on April 30, 2024, or when the aggregate of all claims reaches the Contract sum of \$400,000, whichever event occurs first. To ensure the continuation of on-call miscellaneous services, repairs and maintenance for Trust facilities at the Trust's three airports, it is in the Trust's best interest to renew the Contract for its second renewal period. Rates established in the Unit Price Schedule will be adjusted in accordance with the net changes in the Consumer Price Index (CPI), "All Items Less Food and Energy," over the prior 12 months as compiled by the Bureau of Labor Statistics and published two months prior to the date of Trust's approval of any such renewal. Such adjustment shall be confirmed in writing by the Director or his designee with the issuance of the Notice to Proceed at the beginning of each renewal period. There will only be one CPI adjustment at the beginning of each contract period per contract renewal. The January 2024 CPI adjustment for this term is +3.9%. The date of commencement for Amendment No. 2 shall also be confirmed by the written Notice to Proceed and issued by the Director of Airports or his designee.

**Recommendation:** Amendment be approved.