



MEMORANDUM

Council Agenda
Item No. IX. S
4/22/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of Laserfiche software, licensing, support, and professional services through the OMNIA Partners public sector purchasing cooperative (COKC01642), estimated cost \$100,000, May 1, 2025 through April 30, 2026.

Purpose:

To authorize the purchase of Laserfiche software, licensing, support, and professional services used by Municipal Courts to organize digital documents and automate processes.

Background:

Laserfiche document management software is used by Municipal Courts to organize digital documents and automate processes. The software must be updated to remain compatible with the Municipal Courts Management System (MCMS). The Municipal Courts Management System (MCMS) is used by all Municipal Courts employees and requires additional Laserfiche software user licenses and ongoing support.

Staff reviewed State contracts and other cooperative agreements and found the OMNIA Partners contract best met the needs of the City and Trusts. ImageNet Consulting is the Value-Added Reseller (VAR) of Laserfiche products assigned to the City of Oklahoma City.

OMNIA Partners is a cooperative purchasing organization that provides government entities access to competitively solicited purchasing plans. Through OMNIA Partners, the City will procure goods and services using an established government contract, which adheres to bidding procedures that substantially comply with the City's requirements. The approval process for this contract mirrors the procedures followed when purchasing from State contracts. This contract adoption will allow departments to purchase needed supplies at a discounted price.

The estimated cost for this cooperative contract is based on anticipated expenditure for this commodity. The City is under no obligation to purchase from this contract. All purchases are subject to future appropriations and the availability of funds.

Staff requests Council authorize the purchase of Laserfiche software, licensing, support, and professional services through the OMNIA Partners public sector purchasing cooperative (COKC01642), estimated cost \$100,000, May 1, 2025 through April 30, 2026.

Vendor:

ImageNet Consulting

Estimated Cost:

\$100,000

Source of Funds:

1331 – 2501601 – 52010084

(Information Technology > OCITY > 1331 > Unrestricted > Public Safety Applications > PSC Courts Laserfiche) and various funds and accounts.

Review:

Finance Department

Recommendation: Resolution be adopted.