



# MEMORANDUM

Council Agenda  
Item No. X. D  
8/16/2022

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Concurrence with the Oklahoma City Water Utilities Trust in awarding and approving the pricing agreement with Primary Structure, Inc. (C239008), concrete manhole sections, meter vaults, and accessories, estimated annual cost \$260,000, August 2, 2022 through August 1, 2025.

**Specifications Advertised:**

May 25, 2022, and June 1, 2022

**Bid Receipt Date:**

June 22, 2022

**Purpose:**

To award a pricing agreement for the purchase of concrete manhole sections, meter vaults, and accessories for the Utilities Department.

**Bidding Information:**

The specifications were advertised in the Journal Record and posted in the electronic bidding system. To encourage more competition, five local vendors (including Primary Structure) were sent invitations to bid through Periscope. Twenty-three potential bidders viewed the bid with one submitting a bid. The bid was evaluated based on the award methodology set forth in the specifications.

Staff recommends award to Primary Structure, Inc.

**Pricing Agreement:**

(C239008)

Primary Structure, Inc.

**Estimated Cost:**

\$260,000

**Source of Funds:**

OCWUT-Sewer Trustee Account–Wastewater Trust Operations–Wastewater Line Maintenance Warehouse/Inventory-Repair & Maintenance Parts (360-3510-3801100-07106-53040013)

OCWUT-Sewer Trustee Account–Wastewater Trust Operations–Wastewater Line Maintenance Warehouse/Inventory-Other Services & Charges (360-3510-3801100-07106-52890001)

**Review:**

Utilities Department

**Recommendation:** Concur with the Oklahoma City Water Utilities Trust in awarding and approving the pricing agreement.