



# MEMORANDUM

Council Agenda  
Item No. IX. X  
6/4/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Amendment No. 1 to Professional Services Agreement with The Britton Business District, Inc., to provide cultural and economic development services in the area of West Britton Road from I-235 on the east to Hefner Parkway on the west, and between West Hefner Road and West Wilshire Avenue, commonly referred to as The Britton District, decrease of \$5,000 for the period ending June 30, 2024. Wards 2 and 7.

**Location:**

Within the municipal boundaries of Oklahoma City in the area of W. Britton Road from I-235 on the east to Hefner Parkway on the west, and between W. Hefner Road and W. Wilshire Avenue.

**Purpose:**

The Amendment will reduce the amount of the current Agreement with Britton District and disencumber funds for re-allocation in the City's Commercial District Revitalization Program. The Agreement requires Britton District to provide funds for nine percent (9%) of the expenses incurred under the Agreement.

**Background:**

Britton District entered into a Professional Services Agreement with the City of Oklahoma City on July 5, 2023 (Item No. IX.AC) to be effective through June 30, 2024.

Due to limitations within the organization's staff resources this year, as well as the commencement of construction for the district's street improvement project, the City and Britton District desire to reduce the contract amount from \$18,000 to \$13,000.

**Cost:**

Original Agreement Amount	\$18,000
Amendment No. 1	<u>\$(5,000)</u>
Total Revised Agreement Cost:	\$13,000

**Source of Funds:**

General Fund – Planning Urban Redevelopment – Economic Development (1001-2400308-52550589)

**Review:**

Planning Department

**Recommendation:** Amendment be approved.