



Current date 2/17/2023

Applications processed in the order received / Preference given to long-standing events

Event Red Coyote Juneteenth on the East 5K

Expected number of participants 800

Event coordinator(s) Red Coyote Running & Fitness & the With Love Project

Email address + address joseland@redcoyoterunning.com 5720 N Classen OKC, OK 73118

Phone 405-919-9587 Fax NA

Event Start: Day/Date Friday June 16th Time 7:00 pm

Event End: Day/Date Friday June 16th Time 9:00 pm

Setup: Day/Date Friday June 16th Start time 4:00 pm End time 6:00 pm

Teardown: Day/Date Friday June 16th Start time 8:30 pm End time 9:00 pm

Street Closure Times (if applicable)

Closure: Day/Date Friday June 16th Time 5:00 pm

Reopening: Day/Date Friday June 16th Time 9:00 pm

1

Event description (activities, exact location or address, etc.). **Please also submit an event site map.**

The Juneteenth on the East 5K is a free event for the East Side community presented by Red Coyote Running & Fitness in partnership with the With Love Project Juneteeth on the East Festival weekend.

We are asking for a closure on Rhode Island between NE 21st Street and NE 23rd Street to hold the event.

The event will start on Rhode Island and run a circuit through the local neighborhoods before returning to the finish. The run celebrates the spirit of the Juneteenth Holiday while raising awareness of health and wellness for our community.

Is this an annual event? Yes If yes, how many years? 2

How many vendors will sell items at your event (retail, food, beverages, etc.)?

- None
- 1
- 2-10
- 11-25
- 26-50
- 50+

Please note: the deadline for the food [vendor list](#) is a strict **10 business days** prior to the event.



Event Includes:

- | | | |
|--|---|---|
| <input type="checkbox"/> Block party | <input checked="" type="checkbox"/> Street closure | <input type="checkbox"/> Assembly event
<small>(First Amendment)</small> |
| <input type="checkbox"/> Beverage sales | <input checked="" type="checkbox"/> Procession | <input checked="" type="checkbox"/> Residential area |
| <input type="checkbox"/> Alcohol sales | <input type="checkbox"/> Parade | <input checked="" type="checkbox"/> Non-residential area |
| <input type="checkbox"/> Food sales | <input checked="" type="checkbox"/> Amplified sound | <input type="checkbox"/> Parklet |
| <input type="checkbox"/> Merchandise sales | <input type="checkbox"/> Live entertainment | <input checked="" type="checkbox"/> Athletic event |
| <input type="checkbox"/> Street activities | <input type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming |

Number of tents 5 Size of tent(s) 10x10 pop up

Please note: the application deadline for ABLE (alcohol) licenses is 60 days prior to the event.

Primary contacts (during event):

Name <u>John Oseland</u>	Name <u>Burke Beck</u>
mobile <u>405-919-9587</u>	mobile <u>405-823-3450</u>
email <u>joseland@redcoyoterunning.com</u>	email <u>burke@redcoyoterunning.com</u>

2

Event Coordinator Signature _____

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under [City of Oklahoma City Municipal Code Chapters 50 and 60](#))

Return to: Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102
email: specialevents@okc.gov office 405-297-2890 fax 405-297-3124

SPECIAL EVENTS OFFICE USE

Staff comments

Special Events Office Approval _____

Juneteenth on the East 5K
East Side Pizza House
1734 NE 23rd Street
Intersection of Rhode Island & 23rd Street

Good Afternoon Team,

It's race week and Juneteenth on the East 5K is Friday!
Thanks to you guys who have checked it to work with us on this event.
There is a basic arrival schedule, timeline, and assignments list for this event.

2:00 pm

- John Oseland on site to mark course and set sign

3:30 pm

- Jake Bostwick arrives at race site with Red Coyote van.
- Dale Gogart and Xavier Jackson arrive at race site
- Main tents, tables, power, and computers set up for packet pick up

4:45 pm

- Katie Oseland, Jean Hatfield, Kerri Uehline, arrive.

5:00 pm

- Jaime Taylor, Jon & Burke Beck arrive.
- Barricades set and Rhode Island closed between 23rd and 21st.
- On site packet pick up opens
- Start / finish line and timing equipment set up.

6:00 pm

- Kate Hollingsworth, Heather Puckett, Wahoo Helpers (Christy, Meredith, Jon, Daughter) arrive

6:30 pm

- Water stop team departs for location and preparation
- Police arrive on site for checks and deployment meeting

6:45 pm

- Runners staged and Jabee Williams for welcome remarks

7:00 pm

- Race starts

7:15 pm

- Result stations set
- Finisher medals and water staged
- Extra registration volunteers move to hand out finisher medals
- First finisher possible.

7:30 pm

- Jake and Jaime begin packing up all nonessential items

8:00 pm

- Dale drives sag and picks up tape, signs, and water stop supplies behind last runner
- Last runner finishes and load up begins

8:30 pm

- Road reopened to traffic as soon as load out is complete
- Team photo, Production team gift cards

9:00 pm

- Finished, packed up, and rolling out.

EXHIBITS A-1, B-1 & C



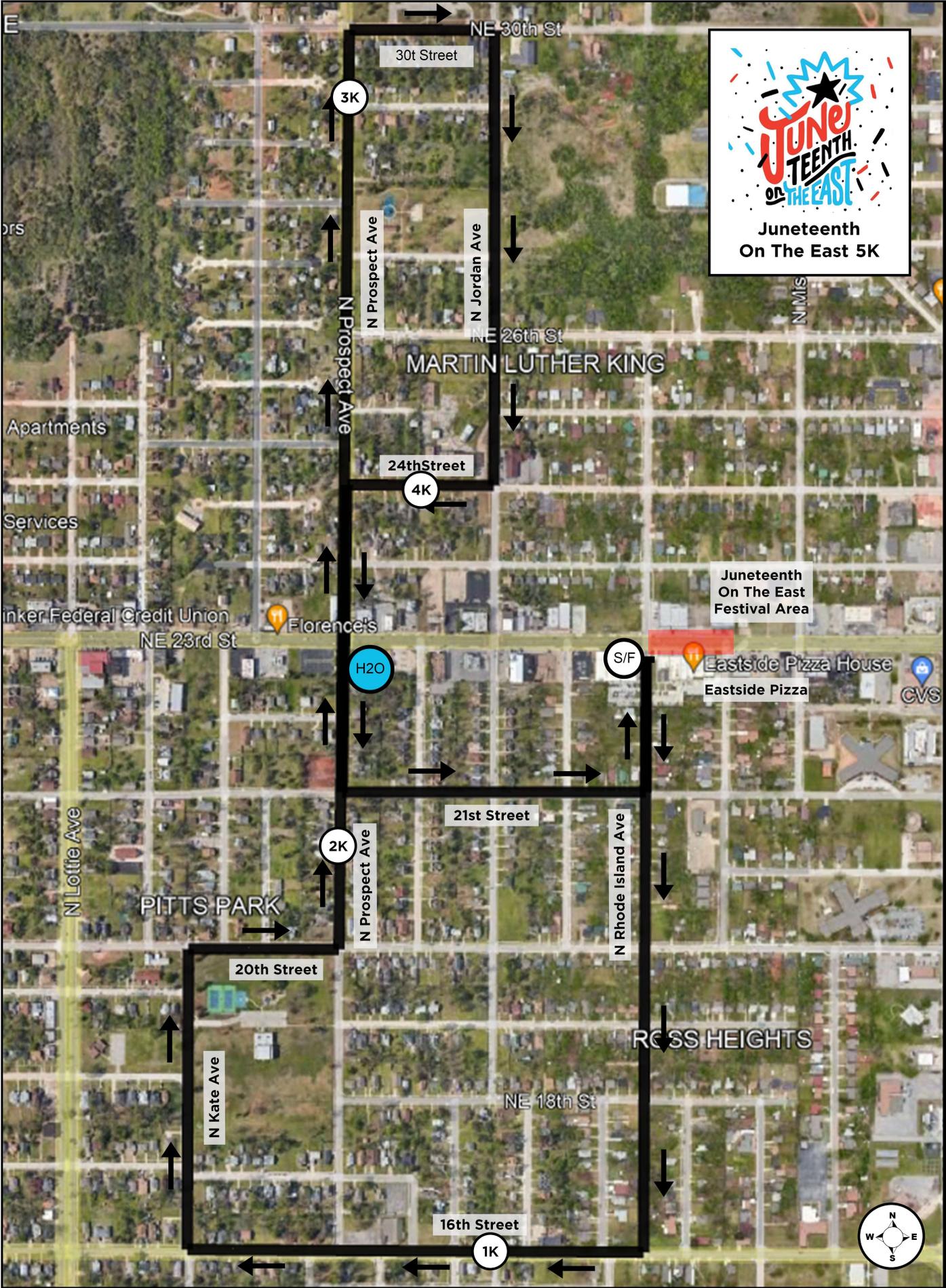
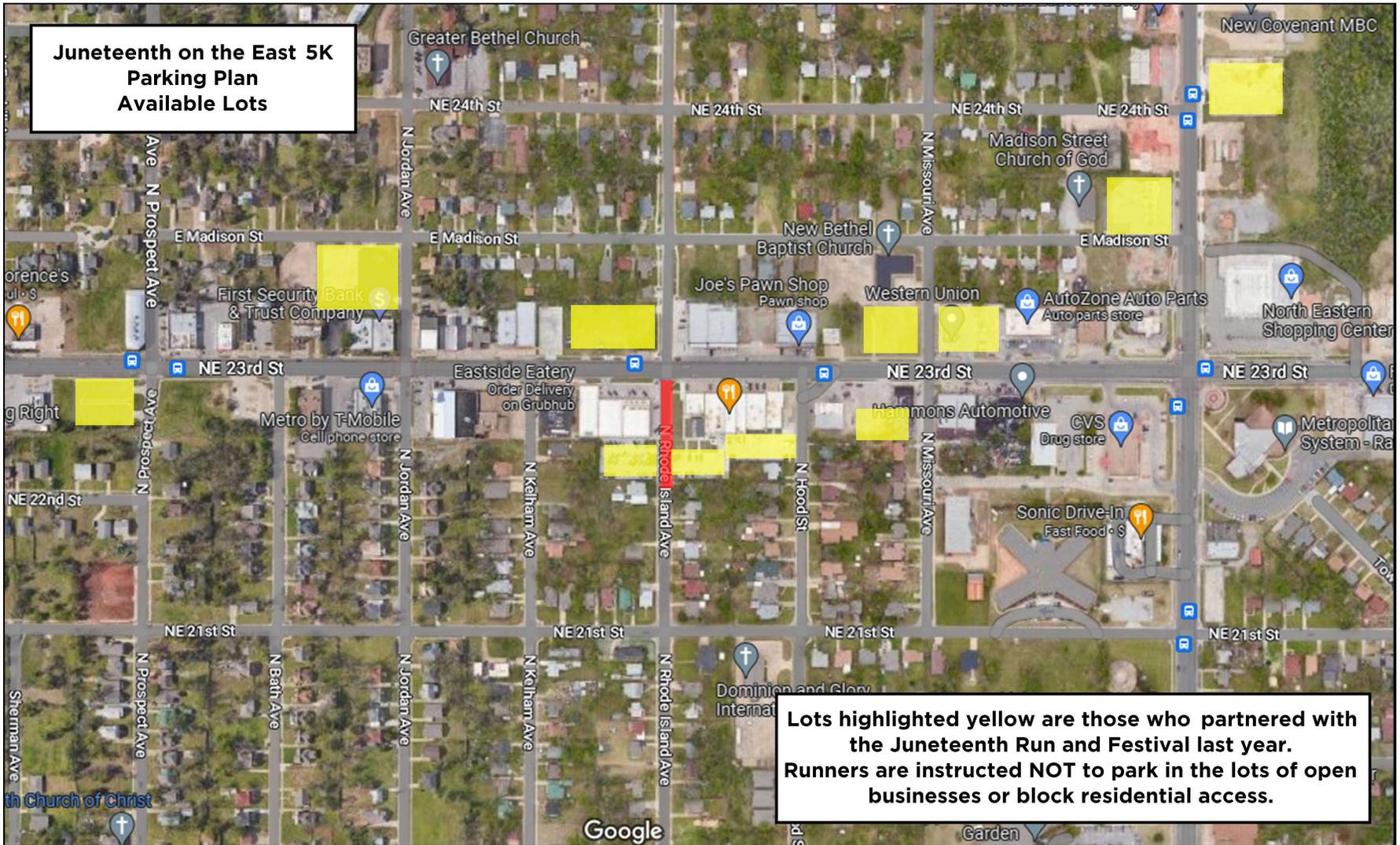


EXHIBIT A-3



Red Coyote Event Emergency Procedures Plan

Event: Red Coyote Juneteenth on the East 5K

Date: 6/16/2023

On Site Contact

Race Director – John Oseland 405-919-9587

joseland@redcoyoterunning.com

Each event will have a contact sheet of all event production staff phone numbers.

Red Coyote works directly with OKC Police Department Special events to coordinate the needed officer coverage for traffic and public safety.

Red Coyote will staff One Water Stop / Aid Stations on the course for participant hydration and in race support. Minor first aid is available as well as communication services to event staff.

Transportation services are for those unable to complete the run are available via our SAG personnel following last runners in the event.

Medical Tent and Support personnel are available at the start finish line

Accidents or medical emergencies - Staff will call 911 and Race Director immediately. Team members will stay with participant while another acts as contact for medical personnel. Depending on circumstances, other logistics and team members will be involved to support or transport athlete back to start finish. Any 911 response will be handled by EMSA.

Weather – Red Coyote reserves the right to postpone or cancel events due to unforeseen weather circumstances. We will hold or suspend running events for 30 minutes in case of lightning strikes within a ten mile radius. A decision will be made at that time whether to continue or postpone the event.

Lost or missing person – All Red Coyote event production staff can assist. Contact race director immediately. Announcements will be made on the public address system. Message will be relayed to course support team with number and description. When subject of search is found, please notify all event staff for closure.

Final runners and course closure. Red Coyote course support staff will monitor participant traffic and sweep course or follow final participants to ensure all athletes finished and off the course.



***** EVENT NOTICE *****

Juneteenth on the East and Red Coyote Running & Fitness will host a free community 5K Run / Walk on Friday evening June 16th at 7:00 pm as part of the weekend festival events. There will be a road closure on Rhode Island from 23rd Street south to 21st Street starting at 5:30 pm to 8:30 pm to stage and conduct the event. Other streets on the course will be affected by the moving procesion for about an hour and a half from the 7:00 pm run start to approximately 8:30. Additional information is available at <https://runsignup.com/Race/OK/OklahomaCity/JuneteenthOnTheEast5K> Thanks for your patience and support, we invite you to join us for the fun!





The City of
OKLAHOMA CITY

SPECIAL EVENTS

Consent Affidavit confirms that you have received street closure approvals from property owners for the street closure. Signed petition form, emails or letters are accepted forms of consent.

AFFIDAVIT OF *CONSENT FROM*, AND NOTICE TO, PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, JOHN OSBEARD

Name

as event coordinator of the JUNESTREENTH ON THE EAST SK
Event Name

hereby certify that all required property owners abutting the street closure for the named event **have**
been notified in writing and have provided consent that the right-of-way be closed JUN 15/16/19 2023
date(s)

[Signature] 4/3/23
Signature Date

Subscribed and sworn before me this 3rd day of March, 2023



[Signature]
Notary Public

My commission expires 01-29-27



The City of
OKLAHOMA CITY

SPECIAL EVENTS

Written Notice Affidavit to properties abutting event.
The written notice affidavit confirms that you have provided written notice (via postcard, letter) to property owners along running route/course.

AFFIDAVIT OF WRITTEN NOTICE TO PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, JOHN OSBLAND
Name

as event coordinator of JUNTEENTH ON THE EAST SK
Event Name

hereby certify that property owners abutting the named event **have been notified in writing that the right-of-way will be closed** (date(s)) JUNES 16TH 2023.

[Signature] 4/3/23
Signature Date

Subscribed and sworn before me this 3 day of April, 2023

My commission expires 01-25-27
[Signature]
Notary Public





The City of
OKLAHOMA CITY

SPECIAL EVENTS

STREET CLOSURE PETITION

We, the undersigned, have been notified of street closures associated with the event noted and agree or disagree with the closure. I understand that if I have concerns about the proposed closure, I can contact the event organizer or contact Oklahoma City's Special Events Office at 297-2890.

EVENT / CONTACT:
DATE(S) / TIME(S):

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
X		<i>Chennington</i>	1726 NE 23 rd St Suite A OKC, OK 73111 (Kindred)
✓		<i>[Signature]</i>	1726 NE 23 rd St, Suite A OKC, OK 73111
✓		<i>[Signature]</i>	1800 NE 23 rd suite C OKC OK 73115
✓		<i>Burtan Hunt</i>	1732 NE 23 rd St, Suite A Spiked-A Coffee Concept
✓		<i>[Signature]</i>	1740 NE 23 rd St OKC, OK
✓		<i>Kenneth A. Richard</i>	1742 NE 23 rd St OKC, OK
✓		<i>Jarmelle Howard</i>	1800 NE 23 rd OKC, OK
✓		<i>[Signature]</i>	1825 NE 23 rd OKC, OK
✓		<i>[Signature]</i>	1803 NE 23 rd OKC, OK
✓		<i>[Signature]</i>	1740 NE 23 rd suite C
✓		<i>[Signature]</i>	1720 NE 23 rd St, OKC OK 73111



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 12730 Coldwater Road, Suite 103 Fort Wayne IN 46845		CONTACT NAME: Ashley Rayn PHONE (A/C, No, Ext): (765) 382-3034 FAX (A/C, No): (765) 382-3034 E-MAIL ADDRESS: arayn@insmgt.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: National Casualty Company	NAIC # 11991
		INSURER B: Nationwide Life Insurance Company	66869
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 2023 \$2M A.I.

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			KRO000009333000	12/31/2022	12/31/2023	EACH OCCURRENCE \$ 2,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000
	<input checked="" type="checkbox"/> Legal Liability to						MED EXP (Any one person) \$ 5,000
	<input type="checkbox"/> Participants \$2,000,000						PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 5,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> OTHER: Per Event Basis						Abuse and Molestation \$ 500,000
A	AUTOMOBILE LIABILITY			KRO000009333000	12/31/2022	12/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
B	Exces Medical & Accident \$250 Deductible/Claim)			BAX0000031991400	12/31/2022	12/31/2023	Excess Medical \$10,000
							AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Certificate Holder is the City of Oklahoma City and its Trusts. This Certificate Holder is an Additional Insured on the General Liability policy per the Additional Insured Automatic Status Endorsement. All Certificate Holder privileges apply only if required by written agreement between the Certificate Holder and the insured and are subject to the policy terms and conditions. DATE OF EVENT(S): 06/16/23 Red Coyote Juneteenth on the East 5K INSURED RRCA CLUB/EVENT MEMBER: Red Coyote Running & Fitness ATTN: John Oseland, 5720 N Classen Blvd, Oklahoma City OK 73118
Processed by RMV

CERTIFICATE HOLDER**CANCELLATION**

06/16/23 City of Oklahoma City 200 N. Walker Oklahoma City OK 73102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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