



MEMORANDUM

Council Agenda
Item No. IX. AD
5/23/2023

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Request for Proposals to be advertised, streets development fees technical study and documentation (RFP-OCITY-142).

Purpose:

To select a consultant and enter into a Professional Services Agreement for City Council approval. The agreement will outline the deliverables for a comprehensive detailed technical study to document the methodologies and evaluate opportunities to augment the City's current Streets Development Fee Ordinance adopted in 2016.

Background:

The City's Streets Development Fee Ordinance authorizes the City to collect fees to help pay for growth-related infrastructure needs generated by new development (Ordinance 25,374, April 26, 2016). In March 2023, the City completed an engagement with a consultant to review the City's Streets Development Fee program and provide a comparative analysis with impact fee programs in competitor and peer cities. The consultant's review confirmed the City's current program is well-reasoned and generally reflects best practices.

In addition, the review concluded that the current program does not pose a significant cost burden on residential and non-residential development. The review recommends a detailed, written technical study that outlines and documents the methodology, all assumptions and demand indicators. The March review also recommends the City consider development fee reductions in projects that demonstrate the development will reduce trip generation below what is normal and revisit the number and size of benefit areas in the current program.

Proposal Receipt Date:

June 21, 2023 - 4:00:00 p.m.

Estimated Cost:

\$200,000

Source of Funds:

General Fund - General Operations-UASN - BUD-Planning - Budget-Other Services and Charges (001-0001-24001XX-52000001)

Review:

Planning Department

Recommendation: Request for Proposals be approved and the City Clerk be authorized to advertise for proposals.