



Current Date 4/30/24

Applications are processed in the order received - preference given to long standing events.

Event Name LIVE! on The Plaza (PRIDE! on The Plaza, Summer Block Party, SKATE! The Plaza)

Expected Attendance 5K-10K

Event Coordinator Casey Longacre, Plaza District Association

Email Address info@plazadistrict.org

Mailing Address 1745 NW 16th St, Suite F1

Phone (405) 215-9793 Fax \_\_\_\_\_

Event Address (Location) 1745 NW 16th St.

Event Start Day/Date 6/14/24, 7/12/24, 8/9/24 Event Start Time 6pm

Event End Day/Date 6/14/24, 7/12/24, 8/9/24 Event End Time 10pm

Set-up Day/Date 6/14/24, 7/12/24, 8/9/24 Start Time 6am End Time 8am

Tear-down Day/Date 6/14/24, 7/12/24, 8/9/24 Start Time 11:59pm End Time 11:59pm

Street Closure Times (if applicable)

Closure Day/Date 6/14/24, 7/12/24, 8/9/24 Time 6am

Reopening Day/Date 6/14/24, 7/12/24, 8/9/24 Time 11:59pm

Event description (activities, exact location, etc.). Please also submit an event site map.

In coordination with our monthly LIVE! on The Plaza block party series, we proudly host PRIDE! on The Plaza, our Summer Block Party, and SKATE! The Plaza. Given the growth of all these events, we intend on shutting down most of the streets of the Plaza District for the safety of our guests. These events host live music and family friendly activities.

Is this an annual event? Yes If yes, how many years? 5

How many vendors will sell items at your event (retail, food, beverages, etc.)?

- None
- 1
- 2-10
- 11-25
- 26-50
- 50+

Please note: the deadline for the food vendor list is a strict 10 business days prior to the event.



Event includes (mark all that apply):

- |   |   |   |
|---|---|---|
| <input checked="" type="checkbox"/> Block party       | <input checked="" type="checkbox"/> Street closure      | <input type="checkbox"/> Assembly event (First Amendment) |
| <input checked="" type="checkbox"/> Beverage sales    | <input type="checkbox"/> Procession/Horse Procession    | <input type="checkbox"/> Residential area                 |
| <input checked="" type="checkbox"/> Alcohol sales     | <input type="checkbox"/> Parade                         | <input type="checkbox"/> Non-residential area             |
| <input type="checkbox"/> Food sales                   | <input checked="" type="checkbox"/> Amplified sound     | <input type="checkbox"/> Parklet                          |
| <input type="checkbox"/> Merchandise sales            | <input checked="" type="checkbox"/> Live entertainment  | <input type="checkbox"/> Athletic event                   |
| <input checked="" type="checkbox"/> Street activities | <input type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming                          |

Number of tents 12-25

Size of tent(s) 10x10

Number of Parade Entries 0

Number of Horses/Animals participating 0

Emergency primary contacts during event:

Name Casey Longacre

Name Rachael Leonhart

Mobile (405) 215-9793

Mobile (405) 578-5718

Email info@plazadistrict.org

Email director@plaza district.org

Event Coordinator Signature [Signature]

*(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under City of Oklahoma City Municipal Code Chapters 50 and 60*

RETURN COMPLETED FORM

Via U.S. Postal Special Events - Public Information & Marketing 200 N. Walker, OKC, OK 73102

Via E-Mail [specialevents@okc.gov](mailto:specialevents@okc.gov) (preferred method)

Via Fax (405) 297-3124

Questions? Call Special Events Permit Office (405)297-2890

SPECIAL EVENTS OFFICE USE

Staff comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Special Events Office Approval \_\_\_\_\_



# Map for 2024 PRIDE! On the Plaza Street Closure



# Map for 2024 LIVE! On the Plaza: Summer Block Party Street Closure



# Map for 2024 SKATE! The Plaza Street Closure



## Exhibit C

### LIVE! On The Plaza (PRIDE! On The Plaza, SKATE! The Plaza, and LIVE! On The Plaza: Summer Block Party) Waste and Electricity Usage Plan

#### Waste Plan

The Plaza District handles event waste by having a contracted maintenance company. There are also 20+ trash bins throughout 16th ST.

#### Electricity Usage Plan

The Plaza District uses its own electricity. No generators are used.

## **Emergency Contact List**

### **Casey Longacre (Marketing Assistant)**

Phone- (405)215-9793

Email- [info@plazadistrict.org](mailto:info@plazadistrict.org)

### **Rachael Leonhart (Executive Director)**

Phone- (405)578-5718

Email- [director@plazadistrict.org](mailto:director@plazadistrict.org)

### **Richard Sturt (Stonewall Security)**

Phone- (405) 494-9792

Email- [rcsturt@stonewallsecurityok.com](mailto:rcsturt@stonewallsecurityok.com)

These are the how many security officers will be present at:

PRIDE! on The Plaza- 6

LIVE! On The Plaza: Summer Block Party- 2

SKATE! The Plaza- 4



The City of  
**OKLAHOMA CITY**

## SPECIAL EVENTS

Consent Affidavit confirms that you have received street closure approvals from property owners for the street closure. Signed petition form, emails or letters are accepted forms of consent.

---

### AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

---

## AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Rachael Leonard

Name

as event coordinator of the LIVE ON THE PLAZA SERIES { PRIDE! ON THE PLAZA  
SUMMER BLOCK PARTY +  
SKATE! THE PLAZA }

Event Name

hereby certify that all required property owners abutting the street closure for the named event have

been notified in writing and have provided consent that the right-of-way be closed 6-14-24  
7-12-24 + 8-9-24  
date(s)

Rachael Leonard

Signature

5/21/2024

Date

Subscribed and sworn before me this 21st day of May, 2024.



Sophia Urie

Notary Public

My commission expires 11/17/25

---

Find additional info and forms @ [www.okc.gov/specialevents](http://www.okc.gov/specialevents)

---



Approvals for street closures can be received either by signing this petition or via letters or e-mails.

LIVE! ON THE PLAZA

PRIDE SUMMER BLOCK PARTY SKATE

STREET CLOSURE PETITION

EXAMPLE:

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
x		John Smith	1234 Street Name, OKC
x		Mary Joseph	letter attached 3456 Street Name, OKC
x		Jane Doe	e-mail attached - 91011 Street Name, OKC
x		Peter Paul	Pizza Palace - 5678 Street Name, OKC

Event Name LIVE! ON THE PLAZA SERIES: PRIDE ON THE PLAZA SUMMER BLOCK PARTY, SKATE THE PLAZA

Event Contact Name RACHAEL LEONHART

Event Contact E-mail director@plazadistrict.org Phone 405-578-5718

Event Date(s) JUNE 14, JULY 12, AUGUST 9

Street(s) will be closed from 6am until 11:59 PM

We, the undersigned, have been notified of street closures associated with the event noted and agree or disagree with the closure. I understand that if I have concerns about the proposed closure, I can contact the event organizer or contact Oklahoma City's Special Events Office at (405) 297-2890

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
✓		[Signature]	1745 NW 16 <sup>th</sup> Street (Plaza walls)
✓		[Signature]	1739 NW 16 <sup>th</sup> (DIG IT)
✓		[Signature]	1745 NW 16 <sup>th</sup> Folk Life
✓		[Signature]	1745 NW 16 <sup>th</sup> st. Terra Stone
✓		[Signature]	1745 NW 16 <sup>th</sup> st. over on 7306
✓		CASSIE McDONALD	EMAIL ATTACHED 1745 NW 16 <sup>th</sup>
✓		Nina Harris	1759 NW 16 <sup>th</sup> Bad Bunch
✓		[Signature]	1749 NW 16 <sup>th</sup> Grand Royale
✓		[Signature]	1716 NW 16 <sup>th</sup> PLAZA STORE
✓		[Signature]	1708 NW 16 <sup>th</sup> St. BY Everyone
✓		[Signature]	766 1706 NW 16 <sup>th</sup> st. Grimmore
✓		[Signature]	1704 NW 16 <sup>th</sup> St. Aurora

THREES MAINSTAY



