

Intake Process:

Tuesday – Friday
8 a.m. – 12p.m.

Client will sign in as a new client and fill out an intake form.

An available Justice Navigator will bring the client to a room for an intake to determine if they qualify.

The Justice Navigator will refer the client to on-site partner Heartline 2-1-1 to discuss needed services.

No

Does the client qualify?

Yes

Client Qualifications:

- Pre-trial and/or probation in Oklahoma county (no referral needed)
- Federal pre-trial and/or probation and/or CARES program (referral from Probation Officer)
- OKC Municipal (referral needed)

The Justice Navigator will assess criminal justice needs in OK County. In addition, they will check OKC Municipal, and surrounding counties for justice involvement.

Client will meet with a Case Manager to do an emergency needs assessment.

Continuation of services:

Client will meet with a Justice Navigator regularly to discuss ongoing needs as it pertains to the criminal legal system.

Client will meet with a Case Manager to create a service plan and then regularly meet to work towards the goals of that plan.



Justice Navigators will have open communication with key criminal legal system individuals such as judges, attorneys, probation officers, The Bail Project, court staff, and anyone else necessary for the success of the client.

The Case Manager will utilize on-site partners to help meet the needs of the client, and also refer clients to other organizations when needed.

- Diversion Hub Programs and Criminal Justice Initiatives:**
- Case Management
 - Justice Navigation
 - Misdemeanor Diversion
 - Failure to Appear
 - Second Chance Probation

Homeless Alliance

City Care

TEEM

Urban League

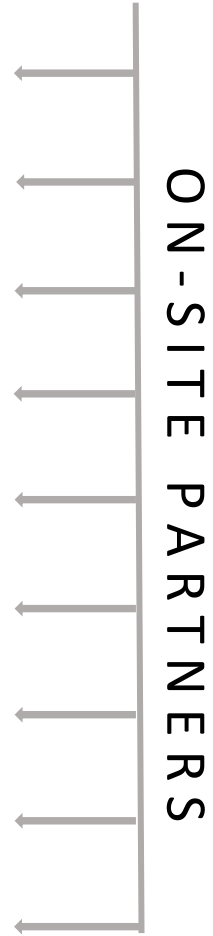
C.E.O

Work Ready OK

Front Porch Initiative

Catalyst

Heartline 2-1-1



PROGRAMS AND CRIMINAL JUSTICE INITIATIVES

CASE MANAGEMENT

A Case Manager works alongside a client in assisting them with becoming self-sufficient and stable by making coordinated connections to vital and needed resources and services. A Case Manager works closely with the Justice Navigator and appropriate service navigators to ensure that a client's needs are met while also empowering a client to build upon their strengths and assets. The client is successful with case management if they achieve self-sufficiency, stability, and completion of the individualized service plan. The Case Manager will assist the client in removing barriers and coordinating services so as to avoid duplication and increase success for the client. The Case Manager works closely with the court system to ensure that the client's needs are being met in order to assist them in ending their involvement with the criminal legal system. A Case Manager will meet with a client at their first intake after they have been qualified by a Justice Navigator, and will undergo a brief emergency needs assessment. A follow-up appointment will be scheduled as soon as possible for the client to come in and complete a Strength and Needs assessment. This Strength and Needs assessment will serve as a roadmap to create an individualized service plan that will always be two-fold, connect clients to needed resources while removing barriers, and ensure that they are complying with court-ordered conditions to ensure success with their criminal legal involvement. This program is foundational and essential to making an impact over time in the criminal legal system in Oklahoma County.

JUSTICE NAVIGATION

A Justice Navigator assists clients with maintaining compliance with pre-trial and/or probation criminal legal involvement. This includes pre-trial bond compliance, court reminders, payment plans, Rule 8 motion referrals, assisting with court-ordered conditions, advocating in court, creating mitigation plans for court, guidance to the appropriate treatment court programs, connecting to pre-trial bond/release programs, warrant assistance, facilitating with public defender applications, assisting with creating discharge plans for those being released from Oklahoma County jail, and any other justice needs that arise. The justice navigation team serves as the first point of contact for anyone seeking help at the Diversion Hub. Being the first point of contact allows for the team to focus on those in the community who are being directly impacted by the criminal legal system. The Justice Navigator will qualify someone to be a client if they have an Oklahoma County District Court pending misdemeanor and/or felony, Oklahoma County District Court probation, Oklahoma City Municipal pending citation and/or probation, or a pending Western District Federal charge and/or probation. The Justice Navigators are the true experts in navigating the criminal legal system here in Oklahoma City and collaborate very closely with all the involved court parties to make the largest impact over time.

MISDEMEANOR DIVERSION

Misdemeanor Diversion is a program that provides the opportunity for individuals charged with a criminal misdemeanor in Oklahoma County to engage with Diversion Hub for a 90-day period. Individuals will plea into the program and are immediately connected to a Diversion Hub Case Manager at the misdemeanor disposition docket. Throughout the pendency of the program, the client is to engage with their Case Manager in working towards completing an individualized service plan to meet their needs. If the client has engaged in program services, they will successfully graduate and have their charges dismissed without any costs owed by them.

FAILURE TO APPEAR

Oklahoma County judge's opt-in to the Diversion Hub failure to appear project and agree to provide lists of individuals who failed to appear for court, and therefore, could receive a failure to appear warrant. Instead of issuing the warrant the day the individual fails to appear, the judge's staff communicates with the Justice Navigators and allows a limited amount of time for them to contact the individual. Once contact is made, the Justice Navigator works alongside the Oklahoma County Public Defender's Office and through an agreement with the District Attorney's Office, the client is given a new court date to appear at. The Justice Navigator maintains communication with the client and reminds them of the new court date, ensuring court compliance and warrant prevention. Throughout the interaction with the client, the Justice Navigator can make referrals to beneficial resources, such as Diversion Hub case management, to provide further support to the client and ultimately promote further court compliance and stability.

SECOND CHANCE PROBATION

Individuals who have not complied with either technical or monetary requirements of probation are at risk of the District Attorney's office filing an Application to Revoke or Accelerate their sentence. The filing of an application results in an arrest warrant being issued. The District Attorney's office has agreed to provide a list of these individuals at risk, hold the warrant from being issued, and allow the Diversion Hub Case Manager to engage with the individual through this project. Once contact is made, the Case Manager will connect the client to resources and services based on the needs of the client. Additionally, the Case Manager assists the individual in gaining compliance with probation requirements and will negotiate with the District Attorney's office, on the client's behalf, when meeting these requirements may not be feasible based on client barriers. Providing these stabilizing resources removes barriers for the client and allows them to focus on completing probation successfully. Once the client has maintained substantial compliance, the Case Manager advocates for the successful dismissal of the Application to Revoke or Accelerate, ultimately preventing the issuance of a warrant, an arrest, and the individual's cyclical involvement in the criminal justice system.