



MEMORANDUM

OCMFA Agenda
Item No. MFA. B
11/5/2024

The City of OKLAHOMA CITY

TO: Chairman and Trustees of the Oklahoma City Municipal Facilities Authority

FROM: Craig Freeman, City Manager/General Manager, OCMFA

Joint Resolution approving Renewal No. 1 to Purchase of Services Agreement with Alliance Work Partners, the Oklahoma City Municipal Facilities Authority, as the public entity contracting with Alliance Work Partners, on behalf of The City of Oklahoma City, to provide an employee assistance plan; for eligible employees and their eligible dependents, and the eligible employees and their eligible dependents of participating public trusts, estimated cost \$175,000, effective January 1, 2025 through December 31, 2025.

Purpose:

To renew professional services agreement to provide up to 6 counseling sessions to City employees and their households and other related services.

Background:

On December 19, 2023 (Item No. MFA.G.) the Oklahoma City Municipal Facilities Authority (OCMFA) and the City Council approved an Administrative Services Agreement ("Agreement") between the OCMFA and Alliance Work Partners, a division of Workers Assistance Program, Inc., to provide employee assistance program services to The City of Oklahoma City and participating public trusts and their eligible employees and eligible dependents.

The Agreement contains terms and options to renew for additional one (1) year periods, up to four (4) renewals, for a period not to extend past December 31, 2028. The Agreement contains a five year rate guarantee of \$2.71 per employee per month, PEPM.

Staff recommends approval of Amendment No. 1 and Renewal of Purchase of Services Agreement with the OCMFA to continue providing an employee assistance program.

Estimated Cost:

Year 2 \$175,000

Source of Funds:

OCMFA Services-Risk/Health Care Insurance-Employee Benefits-Professional Svc-Medical
(3041-1600450-10016 -52040004)

Review:

Human Resources Department

Recommendation: Resolution be adopted.