



# MEMORANDUM

Council Agenda  
Item No. IX. AF  
6/20/2023

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of maintenance, repair and operations supplies from State Contract (S24-SW238817), estimated cost \$1,500,000, July 1, 2023 through June 30, 2024.

**Purpose:**

To authorize the purchase of maintenance, repair and operations (MRO) supplies for City Departments and Trusts from a state contract. This will be a supplemental resource to obtain goods and services not available on other City pricing agreements.

**Background:**

The City and Trusts have a continuing need to purchase maintenance, repair and operations supplies that are available through a State contract. An MRO contract provides access to equipment and supplies needed by departments in their daily operations. MRO items include, but are not limited to, electrical supplies, fasteners, general maintenance supplies, HVAC supplies, janitorial supplies, and plumbing materials.

The estimated cost for this State contract is based on previous expenditures for this commodity. The City is under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

**Vendor:**

See attached vendor list.

**Estimated Cost:**

\$1,500,000

**Source of Funds:**

Various funds and accounts.

**Review:**

Finance Department

**Recommendation:** Resolution be adopted.