



# MEMORANDUM

Council Agenda  
Item No. XI. Q  
7/30/2024

## The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Ordinance on final hearing, amending Chapter 60 - General Schedule of Fees, Title 59 - Zoning, by amending Article VII - Administration, by amending Section 60-59-26 – Fees for Certificates of Approval, to delete references to certain Certificates of Approval.

### **Purpose:**

The purpose of this ordinance amendment, in combination with a related amendment to Chapter 59 consolidating design review bodies, is to simplify the development review process. This ordinance will revise fees associated with the design review in order to be consistent with the proposed consolidation of design review bodies.

### **Background:**

Since 2019, the Planning Department has been working toward a comprehensive update to the City's development-related codes, including the Zoning and Planning Code (Chapter 59). One of the goals of the Development Codes Update is to make development review processes more efficient. One area identified by Code Update consultants, stakeholders, and staff for improving efficiencies is the consolidation of existing design review bodies into fewer bodies to reduce the number of public meetings held, and the number of volunteer positions to be filled.

An ordinance amendment consolidating these districts is placed concurrently on the Council docket. This proposed ordinance is a companion to this restructuring to eliminate the itemized list of fees for Certificates of Approval as broken out by individual design review districts and instead reflect that fees for Certificates of Approval are the same for all design review districts. No changes to the amount of the fees themselves are proposed.

### **Review:**

Planning Department

**Recommendation:** Ordinance be adopted.