



**KIRKPATRICK FAMILY FUND  
GRANT AGREEMENT**

**Project Title:** Key to Home Partnership  
**Amount Awarded:** \$200,000.00  
**Board Approval Date:** February 20, 2024

**Project Summary:**

The Board of Trustees of the Kirkpatrick Family Fund convened on February 20, 2024, and approved a grant in the amount of \$200,000.00 to the City of Oklahoma City. Funds are awarded to support the Key to Home Partnership, a collaboration to prevent and end homelessness in Oklahoma City.

The Kirkpatrick Family Fund has a shared interest in the reduction of homelessness in Oklahoma City with a focus on diversion efforts and preventing youth homelessness. In support of these efforts, the Kirkpatrick Family Fund directs the grant as follows:

- \$30,000.00 to support community-wide training and professional development, directed by Key to Home.
- \$85,000.00 per year for two years (total of \$170,000.00) to support a Project Coordinator position, with the goal that the City of Oklahoma City will take on this expense as a permanent City staff position following the two-year grant period.

**The City of Oklahoma City agrees** that this grant is to be used solely for the project as described in the **Project Summary** above. Any monies received under this agreement should be expended for no other purposes. Any funds not used for the specific purpose of the grant must be returned to the Kirkpatrick Family Fund unless otherwise authorized in writing by the Kirkpatrick Family Fund.

**The City of Oklahoma City agrees** that no part of the funds received from this grant will be used to influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive.

**The City of Oklahoma City agrees** to cooperate with the Kirkpatrick Family Fund in supplying additional information or in complying with any procedures which might be required by any governmental agency in order for the Kirkpatrick Family Fund to establish the fact that it has observed all requirements of the law with respect to this grant.



The City of Oklahoma City agrees to submit two annual reports to the Kirkpatrick Family Fund. These reports will review the use of grant funds and progress made to date. An interim report will be due June 30, 2025, and a final report will be due June 30, 2026. I acknowledge that the Kirkpatrick Family Fund will send an email notice and instructions for filing the report to the Homeless Strategy Implementation Manager.

The City of Oklahoma City agrees that all resources provided by the Kirkpatrick Family Fund will be used to directly serve the mission and goals of the Key to Home Partnership. Accordingly, The City of Oklahoma City agrees not to allocate resources to acknowledging the Kirkpatrick Family Fund, its board members, or staff with certificates, plaques, or similar mementos.

By signing this agreement, I acknowledge that I have read and agreed to these terms and conditions on behalf of the City of Oklahoma City.

David Holt

David Holt  
Mayor, City of Oklahoma City

Elizabeth Eickman  
Elizabeth Eickman  
Director, Kirkpatrick Family Fund

8-13-2024

Date

July 2, 2024  
Date