



MEMORANDUM

Council Agenda
Item No. IX. M
7/30/2024

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution authorizing the purchase of ground maintenance equipment and services from State Contract (COKC00530), estimated cost \$950,000, August 1, 2024 through July 31, 2025.

Background:

The City and Trusts have a continuing need to purchase ground maintenance equipment and services which are available through a State contract.

The equipment purchased under this State contract includes agriculture, tree, and brush maintenance equipment, attachments, accessories, parts, golf carts, ATV's, UTVs, utility vehicles, medical emergency utility carts, mowers, handheld grounds maintenance equipment and services including maintenance or repair, and warranty programs. This contract is in conjunction with City agreements to ensure the availability of new equipment, parts, and services.

When similar supplies or services are sold by more than one supplier, departments will obtain quotes and purchase from the supplier offering the lowest price when the cost is greater than \$5,000 to ensure the greatest cost savings are provided to the City. If the City has a need for on-site services, the contracted vendor will be required to submit a current certificate of insurance, before performing any services on City or Trusts property.

The estimated cost for this State contract is based on previous expenditures for this commodity. The City and Trusts are under no obligation to purchase from this agreement. All purchases are subject to future appropriations and the availability of funds.

Vendor:

See attached vendor list.

Estimated Cost:

\$950,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Resolution be adopted.