



The City of
OKLAHOMA CITY

SPECIAL EVENT PERMIT

Current date 3/21/2023

Applications processed in the order received / Preference given to long-standing events

Event OKC Pride, Inc

Expected number of participants 50,000

Event coordinator(s) OKC Pride, Inc. Tessa White and Terry Walker

Email address + address jpgibbons@jpg-homes.com

Phone 405-248-6425

Fax _____

Event Start: Day/Date June 2nd, 2023 Time 2:00 pm

Event End: Day/Date June 4th, 2023 Time 12:00 am

Setup: Day/Date June 2nd 2023 Start time 9:00 am End time 2 pm

Teardown: Day/Date June 4th 2023 Start time 12:00 am End time 3:00 am

Street Closure Times (if applicable)

Closure: Day/Date June 2nd 2023 Time 6:00 am

Reopening: Day/Date June 5th Time ~~3:00 am~~ 5:00 am

Event description (activities, exact location or address, etc.). **Please also submit an event site map.**

Street closures at NW 39th St. and the following: N Pennsylvania Ave, N Flynn Ave.

N. Young Blvd & both sides of Barnes Ave. A festival and block Party will occur in the streets and adjacent properties. Opening Friday 2:00 pm, continuing Saturday the 3rd and Sunday the 4th until 12:00 am. The portion of the festival on 39th will be placed

on public parking spaces and will not impede the parade route. Line up for the 35th annual OKC Pride Parade will begin on

Classen Blvd at 2:00 pm. The parade will conclude no later than 8:00 pm

Prideon39th.com

Is this an annual event? yes If yes, how many years? 35

How many vendors will sell items at your event (retail, food, beverages, etc.)?

☐ None ☐ 1 ☐ 2-10 ☐ 11-25 ☐ 26-50 ☒ 50+

Please note: the deadline for the food [vendor list](#) is a strict **10 business days** prior to the event.



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Event Includes:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Block party | <input checked="" type="checkbox"/> Street closure | <input type="checkbox"/> Assembly event
(First Amendment) |
| <input checked="" type="checkbox"/> Beverage sales | <input type="checkbox"/> Procession | <input type="checkbox"/> Residential area |
| <input checked="" type="checkbox"/> Alcohol sales | <input checked="" type="checkbox"/> Parade | <input checked="" type="checkbox"/> Non-residential area |
| <input checked="" type="checkbox"/> Food sales | <input checked="" type="checkbox"/> Amplified sound | <input type="checkbox"/> Parklet |
| <input checked="" type="checkbox"/> Merchandise sales | <input checked="" type="checkbox"/> Live entertainment | <input type="checkbox"/> Athletic event |
| <input checked="" type="checkbox"/> Street activities | <input type="checkbox"/> Electrical wiring/generator(s) | <input type="checkbox"/> Filming |

Number of tents 100

Size of tent(s) 10x10 20x20 20x40

Please note: the application deadline for ABLE (alcohol) licenses is **60 days** prior to the event.

Primary contacts (during event):

Name Tessa White
mobile 405-888-0149
email Tgrace567@gmail.com

Name Jeff Jordan
mobile 405-415-5194
email Jef292@yahoo.com

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Event Coordinator Signature _____

(By signing this permit, the event coordinator and their organizing partners agree to abide by the applicable general rules of application listed and the applicable laws referenced under [City of Oklahoma City Municipal Code Chapters 50 and 60](#))

Return to: Special Events – Public Information & Marketing, 200 N Walker, OKC, OK 73102
email: specialevents@okc.gov office 405-297-2890 fax 405-297-3124

SPECIAL EVENTS OFFICE USE

Staff comments

Special Events Office Approval _____



The City of
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SPECIAL EVENTS

EVENT SCHEDULE

EVENT NAME - OKC Pride Festival and Parade

ORGANIZER - OKC Pride

CONTACT(S): Terry Walker 214 926 1489 Joe Doe 405 923 1254

Tessa White 405 888 0149 John Gibbons 405 248 6425

Date	Time	Description
6/2/23	6:00 AM	39 th Street closes from Penn Ave to Flynn Ave
6/2/23	7:00 AM	Pride Festival Setup on 39 th
6/2/23	2:00 PM	OKC Pride Festival Opens for Festival
6/2/23	12:00 AM	OKC Pride Festival Closes for the day
6/3/23	12:00 PM	OKC Pride Festival Opens for the day
6/3/23	12:00 AM	OKC Pride Festival Closes for the day
6/4/23	12:00 PM	OKC Pride Festival Opens for the day
6/4/23	5:00 PM	OKC Pride Festival Closes for the day
6/5/23	5:00 AM	OKC Pride 2023 is ended and Street reopens





OKC Pride on 39th Street Festival - Annex Parking Lot



OKC Pride on 39th Street Map Legend

20' x 80' Festival Tent



Premium Festival Tent



Roll Off Dumpster



Reefer Truck (Ice)



Food Truck



Porta Potty



Porta Potty Handicap Accessible



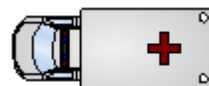
Barricades



Festival Border

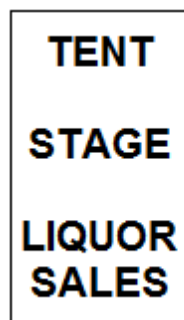


EMS



40' x 80' Beer Tent

with Stage & Liquor Sales





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SPECIAL EVENTS

Written Notice Affidavit to properties abutting event.
The written notice affidavit confirms that you have provided written notice (via postcard, letter) to property owners along running route/course.

AFFIDAVIT OF WRITTEN NOTICE TO PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Terry Walker
Name

as event coordinator of Okc Pride Festival and Parade
Event Name

hereby certify that property owners abutting the named event **have been notified in writing that the right-of-way will be closed (date(s))** June 2 - June 4th 8a-3a^m

[Signature]
Signature

5/10/23
Date

Subscribed and sworn before me this 9th day of May, 2023



Tammye Belew
Notary Public

My commission expires 9/12/25



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SPECIAL EVENTS

Consent Affidavit confirms that you have received street closure approvals from property owners for the street closure. Signed petition form, emails or letters are accepted forms of consent.

AFFIDAVIT OF CONSENT FROM, AND NOTICE TO, PROPERTIES ABUTTING EVENT

AFFIDAVIT

STATE OF OKLAHOMA}

COUNTY OF OKLAHOMA}

Know all men by these presents: I, Terry Walker

Name

as event coordinator of the OKC Pride Festival and Parade
Event Name

hereby certify that all required property owners abutting the street closure for the named event have
been notified in writing and have provided consent that the right-of-way be closed _____
date(s)

[Signature]
Signature

5/10/23
Date

Subscribed and sworn before me this 9th day of May, 2023

My commission expires 9/12/26



Tammye Belen
Notary Public



*On the route
Notifying closure
on 30 day
prior
flyers*

Approvals for street closures can be received either by signing this petition or via letters or e-mails.

STREET CLOSURE PETITION

EXAMPLE:

*Justin Festival
area*

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
x		<i>John Smith</i>	1234 Street Name, OKC
x		Mary Joseph	letter attached 3456 Street Name, OKC
x		Jane Doe	e-mail attached - 91011 Street Name, OKC
x		<i>Peter Paul</i>	Pizza Palace - 5678 Street Name, OKC

We, the undersigned, have been notified of street closures associated with the event noted and agree or disagree with the closure. I understand that if I have concerns about the proposed closure, I can contact the event organizer or contact Oklahoma City's Special Events Office at (405) 297-2890

Event Name OKC Pride Festival and Parade
 Event Date(s) June 2-4 2023 Event Time(s) _____
 Event Contact Name Terry Walker 2149261489 Tessa White 4058880149

Agree	Disagree	Signature of property owner or lessee	Street address & business name (if applicable)
X		<i>[Signature]</i>	4005 N Penn OKC
X		<i>[Signature]</i>	2104 NW 39 TH
X		<i>[Signature]</i>	2136 NW 39th
X		<i>[Signature]</i>	2200 NW 39
X		<i>[Signature]</i>	2218 NW 39th
X		<i>[Signature]</i>	2124 + 2232 NW 39th ST
X		<i>[Signature]</i>	2242 NW 39th OKC
X		<i>[Signature]</i>	2250 NW 39 OKC
X		<i>[Signature]</i>	2244 NW 39th St
X		<i>[Signature]</i>	2247 NW 39th ST
X		<i>[Signature]</i>	2239 NW 39
X		<i>[Signature]</i>	2239 NW 39th

Agree

Signature of
Property Owner

Street Address

X

David Beatty 2215 NW 39th St #30
Rainbow Bistros OKC, OK 73112

X

Matthew 2201 NW 39th St
2215 NW 39th St

X

Quinn
INDIGO LOUNGE

X

Kyle 2131 NW 39th Street
Whips N Fur's costume & OKC

X

Wendy
PHOFN + RISING 2120 NW 39th OKC

X

Shane Dean Angles 2117 NW 39th
OKC



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cole, Paine & Carlin Insurance PO Box 18444 1140 NW 50th Street Oklahoma City OK 73154	CONTACT NAME: Kylie Kirkland PHONE (A/C, No, Ext): (405)843-5678 E-MAIL ADDRESS: kkirkland@cpcinsurance.com FAX (A/C, No): (405)843-5781														
INSURED OKC PRIDE, INC. 2218 NW 29th St Oklahoma City OK 73107	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Mount Vernon Fire Ins. Co.</td><td>26522</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Mount Vernon Fire Ins. Co.	26522	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER: 2023 LIABILITY****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		SE2016374	6/2/2023	6/4/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
							MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
							Liquor Liability \$ 2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Oklahoma City and its Trusts are included as additional Insured as respects to General Liability if required or agreed to in a written contract subject to all provisions and limitations of per attached form L 820 12-18 Blanket Additional Insured Endorsement.

CERTIFICATE HOLDER**CANCELLATION**

The City of Oklahoma City 200 N Walker OKC, OK 73102	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE K Strayhorn/LJOURD

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