



MEMORANDUM

Council Agenda
Item No. XI. K
5/20/2025

The City of OKLAHOMA CITY

TO: Mayor and City Council

FROM: Craig Freeman, City Manager

Resolution waiving formal competitive bidding and authorizing the open market purchase of propane, small natural gas purchases and related products (COKC01697), estimated cost \$95,000, July 1, 2025 through June 30, 2026.

Background:

The City and Trusts have a continuing need to purchase propane, small natural gas purchases and related products. This is a difficult commodity to award pricing agreements due to fluctuating fuel pricing. Staff has recommended that we incorporate small natural gas purchases into this resolution for purchases related to fleet support as well as general uses associated with operating physical premises, on an as needed basis. Staff believe following open market procedures ensures the best price is received for each purchase.

Staff requests Council waive formal competitive bidding and authorize the open market purchase of propane, small natural gas purchases and related products (COKC01697), estimated cost \$95,000, July 1, 2025 through June 30, 2026. Purchases made with this authority will comply with the City's open market purchasing procedures. Wherever possible, staff will obtain three informal competitive bids for this commodity. Individual purchases exceeding \$50,000 under this open market resolution will be approved by the City Council through a separate agreement or resolution.

Estimated Cost:

\$95,000

Source of Funds:

Various funds and accounts

Review:

Finance Department

Recommendation: Resolution be adopted.